
MINUTES
AZUSA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING/ STUDY SESSION

Tuesday, March 16, 2021, at 5:30 p.m.

The Azusa Unified School District Board of Education met via Teleconference for the Regular Board Meeting

1.0 Preliminary

A) Call to Order

1.1 The Board President will call the Study Session of the Azusa Unified School District to Order

2.0 Open Session

Board President, Gabriela Arellanes, called the meeting to order at 5:30 p.m.

A) Flag Salute

2.1 Flag Salute

Lee Elementary School Student, Israel Perez, led the audience in the Flag Salute.

B) Roll Call

2.2 Roll Call

It is recommended the Board President take roll call.

Gabriela Arellanes	Present
Sabrina Bow, Ed.D.	Absent
Xilonin Cruz-Gonzalez	Present
Adrian Greer	Present
Yolanda Rodriguez-Pena	Present

C) Approval of Agenda

2.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve the agenda order and content.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Xilonin Cruz-Gonzalez**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agenda order and content'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

- Xilonin Cruz-Gonzalez Yes
- Gabriela Arellanes Yes
- Adrian Greer Yes
- Yolanda Rodriguez-Pena Yes

3.0 Items From the Floor/Public Comment on Agenda or Non-Agenda Items

3.1 Public Comment on Agenda or Non-Agenda Items

This is an opportunity for the public to address the Board of Education on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes. Please raise your hand while in the Zoom attendance to address the Board of Education.

Cecilia De la Torre

Good Evening. Thank you, Cabinet, Board Members, colleagues, and families. My name is Cecilia De La Torre. I am a teacher and a parent. I like to recognize AUSD board members, the district personnel, AEA, classified, certificated principles, parents, and families. Thank you for your dedication, hard work, and patient. The kindness that has been shared with everyone throughout this crazy year. I want to say we are all in it together. Azusa is strong, and we are a united district. We are about to take a big leap and return to school. Stay strong. I wish you all the best. Everyone stay safe.

4.0 Study Session

4.1 Study Session: School Reopening

On March 29, 2021, Azusa Unified School District will reopen in-person instruction for TK-2nd students, followed by 3rd-4th on April 12, 2021, and 5th-6th on April 19, 2021. At this study session, we will update and highlight all of the preparation and plans that are in place to ensure a safe return.

Recommendation: It is recommended the Board of Education receive information on school reopening.

The Board of Education received information on the March 29, 2021 reopening preparation.

Gabriela Arellanes

Are we ready?

Arturo Ortega

Yes, we are.

School Reopening

Board Study Session 3/16/2021

Health and Safety

Business Services

- Plexiglas and Personal Protective Equipment (PPE)
 - Student Desks
 - Teacher Desks
 - Front Office
- Masks
 - Children's Disposable Face Masks
 - Adult Surgical Masks
 - Face Shields
 - Clear Masks
- Scanners and Thermometers
 - Temperature Scanners
 - Hands-Free standing Thermometers
 - Hand-held Thermometers
- Disinfectants
 - Sanitary Wipes
 - Clorox 360
 - Victory Hand-Held disinfectant sprayer
- Heating Ventilation and Conditioning (HVAC)
 - Filters
 - Filtration device
- Water
 - Water Bottle Units indoor
 - Water Bottle Units outdoor
 - Hand Washing Stations
- Lunch
 - Grab and Go Lunch
- Isolation Room

Health and Safety

Human Resources

Vaccines

- The district partnered with the City of Hope and Mercy Pharmacy
 - AUSD employees 65 years of age and older were offered the vaccine on February 20 and 21 through the City of Hope.
 - March 5 Mercy Pharmacy provided the vaccine to over 210 AUSD employees.
 - March 11 Mercy Pharmacy begins administering the vaccine
 - Many other AUSD employees received the vaccine through Mercy at one of their pharmacies.
 - Los Angeles County of Education has also provided AUSD employees with vaccination codes to receive the vaccine.

COVID-19 Testing

- Screening Tests
 - If in the Purple Tier, districts must conduct surveillance testing either once or twice a week, depending on the adjusted case rate.
- Symptomatic Testing
 - Students and employees who present symptoms must receive a test.
- Close Contact Testing
 - Similarly, students and employees who are in close contact with COVID must receive a test.
- Partnering with Valencia Branch Laboratory to conduct COVID-19 tests
 - Cost - \$21 per test
 - Self – administered test
 - Results – their goal is to have the results within 48 hours.

Contact Tracing

- COVID positive employee/student notifies district he/she is positive, employee/student is called and interviewed for information
 - People that have been exposed to the employee/ student
 - Date of the COVID – 19 test
 - When symptoms began
 - Last time on an AUSD site
 - How COVID was contracted
- Determinations are made if the people exposed to the COVID positive employee/student are close contacts or possible exposures
- Supervisors are notified and interviewed regarding COVID positive employee's/student's contacts
- COVID positive employee/student is called again if discrepancies in interviews occur

Communication

- COVID resources (i.e., information on isolating, quarantining, testing sites for family members) are sent to the employee/student via e-mail
- Notifications are sent via e-mail, and individual phone calls are made to close contacts (if a student - stable group is sent home to quarantine)
- An e-mail message is sent to the site of the employee or student to notify staff and students of the possible COVID exposure
- Los Angeles County Department of Public Health is notified via e-mail w/linelist or REDCAP - Cal-OSHA is notified when the case is severe (hospitalization/death)
- Exposure Notice is placed on the building where the COVID Positive employee works or student attends
- Additional communication - phone calls are made to the Presidents of the bargaining units COVID resources (i.e., information on isolating, quarantining, testing sites for family members) are sent to the employee/student via e-mail

Program

Educational Services

Schedule

- Monday
 - Group A
 - 8:00 a.m. – 11:00 a.m.: In Person
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: Asynchronous
 - 12:30 p.m. – 1:00 p.m.: ELD Students online synchronous/ Non-ELD Students asynchronous
 - 1:00 p.m. – 1:30 p.m.: Parent Connect time
 - 1:30 pm - 3:00 pm: Prep Time
 - Group B
 - 8:00 a.m. – 11:00 a.m.: Asynchronous
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: Synchronous
 - 12:30 p.m. – 1:00 p.m.: ELD Students online synchronous/ Non-ELD Students asynchronous
 - 1:00 p.m. – 1:30 p.m.: Parent Connect time
 - 1:30 pm - 3:00 pm: Prep Time
- Tuesday
 - Group A
 - 8:00 a.m. – 11:00 a.m.: In Person
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: Asynchronous

- 12:30 p.m. – 1:00 p.m.: ELD Students online synchronous/ Non-ELD Students asynchronous
 - 1:00 p.m. – 1:30 p.m.: Parent Connect time
 - 1:30 pm - 3:00 pm: Prep Time
 - Group B
 - 8:00 a.m. – 11:00 a.m.: Asynchronous
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: Synchronous
 - 12:30 p.m. – 1:00 p.m.: ELD Students online synchronous/ Non-ELD Students asynchronous
 - 1:00 p.m. – 1:30 p.m.: Parent Connect time
 - 1:30 pm - 3:00 pm: Prep Time
- Wednesday
 - Group A and B
 - 8:00 a.m. – 11:00 a.m.: Online Synchronous
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: 60 Minutes online
 - 12:30 p.m. – 1:00 p.m.: Asynchronous for all Students
 - 1:00 pm – 1:30 pm: Staff PLC/PD time
 - 1:30 pm - 3:00 pm: Prep Time
- Thursday
 - Group A
 - 8:00 a.m. – 11:00 a.m.: Asynchronous
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: Synchronous
 - 12:30 p.m. – 1:00 p.m.: ELD Students online synchronous/ Non-ELD Students asynchronous
 - 1:00 p.m. – 1:30 p.m.: Parent Connect time
 - 1:30 pm - 3:00 pm: Prep Time
 - Group B
 - 8:00 a.m. – 11:00 a.m.: In-Person
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: Asynchronous
 - 12:30 p.m. – 1:00 p.m.: ELD Students online synchronous/ Non-ELD Students asynchronous
 - 1:00 p.m. – 1:30 p.m.: Parent Connect time
 - 1:30 pm - 3:00 pm: Prep Time
- Friday
 - Group A
 - 8:00 a.m. – 11:00 a.m.: Asynchronous
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: Synchronous
 - 12:30 p.m. – 1:00 p.m.: ELD Students online synchronous/ Non-ELD Students asynchronous
 - 1:00 p.m. – 1:30 p.m.: Parent Connect time

- 1:30 pm - 3:00 pm: Prep Time
- Group B
 - 8:00 a.m. – 11:00 a.m.: In-Person
 - 11:00 a.m. – 12:00 p.m.: Lunch
 - 12:00 p.m. – 12:30 p.m.: Asynchronous
 - 12:30 p.m. – 1:00 p.m.: ELD Students online synchronous/ Non-ELD Students asynchronous
 - 1:00 p.m. – 1:30 p.m.: Parent Connect time
 - 1:30 pm - 3:00 pm: Prep Time
- Alternative Program
- Think Together
- Professional Learning and Support

Communications

District Level

- Blackboard
 - All-Call (voice)
 - Text
 - App
 - E-mail
- Town Hall
 - Spanish and English
 - Recorded
 - Posted/Shared
- Social Media
 - Announcement Posts
 - Video Sharing
 - Engaging
- Reopening Guidebooks
 - Posted/Shared
 - English and Spanish
 - Print available

Site Level

- Communication Plan Template
 - Suggestions and recommendations to build on
- Meetings
 - Site-level 'Town Hall'
 - Smaller follow-up
 - Recorded and Posted

- 3 Methods
 - Minimum of 3 modalities

School site Procedures

- Designated drop off and pick up areas
- Masks are worn at all times
- Students stand 6 feet apart
- COVID-19 symptoms daily check questions asked
- Students follow blue arrows through the temperature scanner
- A sack lunch will be provided at the exit from campus

Classroom Preparations

- Room occupancy signs posted
- Entry and exit doors labeled
- Classrooms have been prepared for social distancing
- Students desks are 4 feet apart from one another
- Plexiglas installed on student and teacher's desk or table
- The flow of travel markers in place
- None-use items have been labeled or turned
- PPE is in place

Breaks and Restrooms

- Schedule of classroom breaks and sanitation
- Handwashing station and signage
- Bathroom occupancy sign is posted
- One stall and sink closed
- Water fountains closed
- Water Dispenser installed
- Playground closed Designated areas for breaks and stretching

5.0 Adjournment

5.1 Adjournment

By consensus, the Regular Board Meeting/ Study Session adjourned at 8:10 p.m.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Pena**) Seconded to approve the **ORIGINAL** motion 'Approve adjournment'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Yolanda Rodriguez-Pena Yes
Adrian Greer Yes
Xilonin Cruz-Gonzalez Yes



Sabrina Bow (Apr 14, 2021 10:14 PDT)

Clerk