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**AZUSA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION  
REGULAR BOARD MEETING  
Tuesday, May 3, 2022, at 5:30 p.m.**

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The Azusa Unified School District Board of Education met at the Administrative Offices, located at 546 S. Citrus Ave. for the Regular Board Meeting.

To view the entire meeting click here: <https://youtu.be/bbRL65vWaXs>

## **1.0 Preliminary**

### **A) Call to Order**

#### **1.1 The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order**

## **2.0 Items From the Floor/Public Comment on Closed Session Agenda Items**

### **2.1 Public Comment on Closed Session Agenda Items**

This is an opportunity for the public to address the Board of Education on closed session agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any closed session agenda items. When the public wishes to address the Board on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

## **3.0 Closed Session**

### **3.1 Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022020688, Student#21-22:01-14**

Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022020688, Student#21-22:01-14

### **3.2 Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2021120492, Student#21-22:01-15**

Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2021120492, Student#21-22:01-15

### **3.3 Conference with Labor Negotiators**

**Recommendation:** Conference with the District's Labor Negotiators on mandatory subjects of bargaining with the California School Employees Association, Azusa Educators Association, and Azusa Federation of Adult Educators (Government Code Section 54957.6). District representatives shall be Arturo Ortega, Superintendent; Jorge A.

Ronquillo, Assistant Superintendent Human Resources; Norma Carvajal-Camacho, Assistant Superintendent Educational Services; and Latasha D. Jamal, Assistant Superintendent Business Services.

### **3.4 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)**

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

## **4.0 Open Session**

Board President Adrian Greer, called the meeting to order at 7:00 p.m.

### **A) Flag Salute**

#### **4.1 Flag Salute**

Eribella Rodriguez, a Lee Elementary School student, led the audience in the flag salute.

### **B) Roll Call**

#### **4.2 Roll Call**

It is recommended the Board President take roll call.

THE FOLLOWING MEMBERS WERE PRESENT:

#### **BOARD MEMBERS:**

Sabrina Bow, Ed.D.

Xilonin Cruz-Gonzalez

Adrian Greer

Yolanda Rodriguez-Peña

### **C) Approval of Agenda**

#### **4.3 Approval of Agenda**

**Recommendation:** It is recommended the Board of Education approve the agenda order and content.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agenda order and content'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes

Xilonin Cruz-Gonzalez Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

## **5.0 Report/Action of Closed Session Matters**

**5.1 Student Matter: Final Settlement for Office of Administrative Hearing (OAH)  
Case# 2022020688, Student#21-22:01-14**

**Recommendation:** Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022020688, Student#21-22:01-14

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Xilonin Cruz-Gonzalez**) Seconded to approve the **ORIGINAL** motion 'Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022020688, Student#21-22:01-14'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes  
Xilonin Cruz-Gonzalez Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

**5.2 Student Matter: Final Settlement for Office of Administrative Hearing (OAH)  
Case# 2021120492, Student#21-22:01-15**

**Recommendation:** Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2021120492, Student#21-22:01-15

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Xilonin Cruz-Gonzalez**) Seconded to approve the **ORIGINAL** motion 'Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2021120492, Student#21-22:01-15'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes  
Xilonin Cruz-Gonzalez Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

**6.0 Recognition and Awards**

**6.1 Recognition of Student Board Member, Crystal Flamino**

To view the entire presentation click here: <https://youtu.be/bbRL65vWaXs?t=305>

The Board of Education will present a certificate to Crystal Flamino, Gladstone High School student, for her outstanding service as a Student Board Member on the Azusa Unified School District Board of Education.

**Recommendation:** It is recommended the Board of Education recognize Crystal Flamino.

**6.2 Recognition of the Gladstone High School Medical Academy**

To view the entire presentation click here: <https://youtu.be/bbRL65vWaXs?t=401>

The Medical Academy at Gladstone High School has been awarded the National Academy Foundation's (NAF) distinguished level recognition, NAF's highest level of achievement.

**Recommendation:** It is recommended the Board of Education recognize the Gladstone High School Medical Academy.

### **6.3 Presentation of Teachers of the Year 2021-2022**

To view the entire presentation click here: <https://youtu.be/bbRL65vWaXs?t=922>

On a yearly basis, for the past 31 years, the District recognizes outstanding teachers from each of our schools. Each site and department nominate a Teacher of the Year and each site selected Teacher of the Year participates in a selection process for the District Teacher of the Year. This year Kathleen Sahagian of Ellington TK-8 School is selected as the District's Teacher of the Year and candidate for the Los Angeles County regional selection process. School site Teacher of the Year nominees from participating sites are attached.

**Recommendation:** It is recommended the Board of Education receive the presentation of Teacher of the Year 2021-2022.

## **7.0 Items from the Floor/Public Comment on Agenda or Non-Agenda Items**

### **7.1 Public Comment on Agenda or Non-Agenda Items**

This is an opportunity for the public to address the Board of Education on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

#### **Ken Alva**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=4624>

- Opposed to changing the Azusa High School mascot

#### **Gloria Sanchez Romero**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=4818>

- Opposed to changing the Azusa High School mascot

#### **Melissa Fajardo**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=4936>

- Urged the Board of Education to offer more programs at Lee Elementary School

## **8.0 Comments, Reports, and Requests by the Board of Education**

### **8.1 Comments, Reports, and Requests by the Board of Education**

#### **Yolanda Rodriguez-Peña**

To view, the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5118>

- Thanked all of the AUSD teachers for their dedication

- Congratulated Kylie Yang, Gladstone High School student for being the recipient of the SGV ROP Education Foundation \$500.00 scholarship in Graphic Arts Multimedia

**Sabrina Bow Ed.D.**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5335>

- Thanked the District Teacher of the Year for her dedication to our students
- Announced Azusa Library has waived all overdue fees

**Xilonin Cruz-Gonzalez**

No comments

**Adrian Greer**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5397>

- Congratulated and thanked all the Teacher of the Year recipients as well as all AUSD teachers
- Welcomed Mrs. Camacho to the dais

**9.0 Comments and Reports by Superintendent/Cabinet/Student Board Members**

**9.1 Comments and Reports by Superintendent/Cabinet/Student Board Members**

**Anette Camacho**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5517>

- Announced:
  - 10 Sierra High students will take the AP Government test and one student submitted his AP Art Portfolio
  - The Health and Career classes are attending CPR training on May 2-6, 2022

**Crystal Flamino**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5556>

- Announced:
  - Gladstone High School HOSA, Gold Medal winner Mariajose Escobar in medical assisting and Kimberly Lopes and Alejandra Magna in EMT skills
  - The Advanced Graphic Arts students' promo video on climate change will be used by NASA

**Jorge A. Ronquillo**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5723>

- Thanked all of the AUSD teachers for their dedication to the teaching profession

- Recognized the classified employees who received the Professional Growth Award for the 2021-2022 School Year

### **Latasha D. Jamal**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5770>

- Thanked all of the AUSD teachers
- Announced AUSD applied for the Breakfast Expansion Grant and was awarded \$61,000

### **Norma Carvajal-Camacho**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5818>

- Congratulated all of the Teacher of the Year recipients and expressed gratitude to all AUSD teachers
- Announced two hybrid Bilingual Dual Immersion parent information meetings on May 5, 2022, 8:30 p.m. at Valleydale and on May 6, 2022, 8:30 a.m. at Longfellow

### **Arturo Ortega**

To view the entire comments click here: <https://youtu.be/bbRL65vWaXs?t=5903>

- Congratulated:
  - All of the Teacher of the Year honorees that were highlighted and sent appreciation to all AUSD teacher for their hard work and dedication
  - Stephanie De le Torre, Antonio Flores, Kent Stout, and Yvette Walker who were ACSA honorees
  - Paramount Elementary School, staff, students, and parents for being recognized as a 2021-2022 California Pivotal Practice School

## **10.0 General Functions**

### **10.1 Approval of Resolution #21-22:32, Order of Biennial Election of the Azusa Unified School District of Los Angeles County, California**

Pursuant to Education Code (EC) Sections 5000-5030, the Los Angeles County Superintendent of Schools (County Superintendent) is hereby ORDERED to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of EC Sections 5302, 5304, and 5322. The election shall be held on Tuesday, November 8, 2022. The terms of Gabriela Arellanes, Xilonin Cruz-Gonzalez, and Adrian Greer expire in December.

**Recommendation:** It is recommended that the Board of Education approve Resolution #21-22:32 Order of Biennial Election of the Azusa Unified School District of Los Angeles County, California

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board of Education approve

Resolution #21-22:32 Order of Biennial Election of the Azusa Unified School District of Los Angeles County, California'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes  
Xilonin Cruz-Gonzalez Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

### **10.2 Approval of Resolution #21-22:33, School Board Candidate's Statement**

Resolution #21-22:33 is in accordance with Elections Code Section 13307. The County Registrar's Office will estimate the cost and will collect the fee at the time the candidate's statement is filed.

**Recommendation:** It is recommended the Board of Education approve Resolution #21-22:33, School Board Candidate's Statement.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:33, School Board Candidate's Statement'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes  
Xilonin Cruz-Gonzalez Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

### **10.3 Approval of Resolution #21-22:34, Certification of Signatures**

The certification of signatures of the members of the Governing Board and personnel who are authorized to sign warrants, orders for salary payment, and notices of employment and contracts is made in accordance with the provisions of Education Code 35143, 42632, and 42633.

**Recommendation:** It is recommended the Board of Education approve Resolution #21-22:34, Certification of Signatures.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:34, Certification of Signatures'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes  
Xilonin Cruz-Gonzalez Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

## 11.0 Consent Calendar

### 11.1 Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board Member. If a Board Member requests discussion, that item will be removed from Consent Calendar and considered separately.

**Recommendation:** It is recommended the Board of Education approve all Consent Calendar agenda items.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve all Consent Calendar agenda items'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### A) General Functions

#### **11.2 Approval of Minutes of the Regular Board Meeting/Study Session on April 12, 2022, and the Regular Board Meeting on April 19, 2022**

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

**Recommendation:** It is recommended the Board of Education approve minutes of the Regular Board Meeting/Study Session on April 12, 2022, and the Regular Board Meeting on April 19, 2022.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of the Regular Board Meeting/Study Session on April 12, 2022, and the Regular Board Meeting on April 19, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

#### **11.3 Approval of Resolution #21-22:35, A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020,**



**and Authorizing Remote Teleconference Meetings for the Period of May 4, 2022, Through June 4, 2022**

All meetings of the Azusa Unified School District’s Board of Education are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board of Education conduct their business.

**Recommendation:** It is recommended the Board of Education approve Resolution #21-22:35, A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of May 4, 2022, Through June 4, 2022.

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:35, A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of May 4, 2022, Through June 4, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.      Yes  
Xilonin Cruz-Gonzalez    Yes  
Adrian Greer              Yes  
Yolanda Rodriguez-Peña Yes

**B) Business and Finance**

**11.4 Approval of Purchase Orders and Warrants**

All purchase orders and warrants are in accordance with the budget guidelines for the 2021-2022 school year.

**Recommendation:** It is recommended the Board of Education approve the attached purchase orders and warrants.

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.      Yes  
Xilonin Cruz-Gonzalez    Yes  
Adrian Greer              Yes  
Yolanda Rodriguez-Peña Yes

**11.5 Approval and Acceptance of Donations**

The students and faculty will benefit greatly from these generous donations.

**Recommendation:** It is recommended the Board of Education accept these generous donations.

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education accept these generous donations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.      Yes  
Xilonin Cruz-Gonzalez    Yes  
Adrian Greer              Yes  
Yolanda Rodriguez-Peña Yes

**11.6 Approval of the Agreement between Azusa Unified School District (AUSD) and California School Inspection (CSI)**

Williams Facility Inspection Tool (FIT) inspections are due every year and the results are noted in District School Accountability Report Cards (SARC). Williams FIT inspections are a result of the class-action lawsuit (Williams v. California) that claimed the state's poorest children were being denied equal access to the basics of a quality education. For school districts, Williams FIT inspections are to be completed annually by either District staff, or an agency, and by the county office of education. Though the county office of education completes FIT inspections, they only inspect 25% of each of the selected sites. The District is responsible for completing a thorough FIT analysis for all sites each fiscal year. This proposal obtains the services of CSI to complete a thorough Williams inspection of all sites that are currently being utilized by the District. CSI will provide the District with one electronic copy of the FIT report for each school and all the photographs taken related to FIT. The District has been working with CSI since 2020.

**Recommendation:** It is recommended the Board of Education approve the agreement between AUSD and CSI.

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agreement between AUSD and CSI'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.      Yes  
Xilonin Cruz-Gonzalez    Yes  
Adrian Greer              Yes  
Yolanda Rodriguez-Peña Yes

**C) Curriculum and Instruction**

**11.7 Approval of the Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Charter Oak Unified School District (COUSD) for the Career Technical Education Incentive Grant (CTEIG) Round 7 Fiscal Year 2021-2022**

The CTEIG Program is established as a state education, economic, and workforce development initiative with the goal of providing students with the knowledge and skills necessary to transition to employment and postsecondary education. COUSD is the fiscal lead of the Foothill Consortium that includes Azusa, Charter Oak, Duarte, and Monrovia Unified School Districts. COUSD has been assigned the responsibility to acquire, manage, and report all uses of grant funds. AUSD must agree to adhere to all terms and conditions set forth in the attached memorandum in order to fully comply with all program eligibility requirements.

**Recommendation:** It is recommended the Board of Education approve the MOU between AUSD and COUSD for the CTEIG Round 7 Fiscal Year 2021-2022.

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the MOU between AUSD and COUSD for the CTEIG Round 7 Fiscal Year 2021-2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.        Yes  
Xilonin Cruz-Gonzalez    Yes  
Adrian Greer                Yes  
Yolanda Rodriguez-Peña Yes

**11.8 Approval of the Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Charter Oak Unified School District (COUSD) for the K12 Strong Workforce Program (K12 SWP) Round 4 Fiscal Year 2021-2022**

The K12 SWP is designed to support K-12 education agencies in creating, improving, and expanding career technical education courses, course sequences, programs of study, and pathways for students transitioning from secondary education to postsecondary education to living-wage employment. COUSD is the fiscal lead of the Foothill Consortium that includes Azusa, Charter Oak, Duarte, and Monrovia Unified School Districts. COUSD has been assigned the responsibility to acquire, manage, and report all uses of grant funds. AUSD must agree to adhere to all terms and conditions set forth in the attached memorandum in order to fully comply with all program eligibility requirements.

**Recommendation:** It is recommended the Board of Education approve the MOU between AUSD and COUSD for the K12 SWP Round 4 Fiscal Year 2021-2022.

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the MOU between AUSD and COUSD for the K12 SWP Round 4 Fiscal Year 2021-2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.        Yes  
Xilonin Cruz-Gonzalez    Yes  
Adrian Greer                Yes  
Yolanda Rodriguez-Peña Yes

## D) Human Resources

### 11.9 Ratification/Approval of Certificated and Classified Personnel Board Report and Extra Duty Board Report

It is essential that all positions have the highest quality staff.

**Recommendation:** It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes

Xilonin Cruz-Gonzalez Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

### 12.0 Items pulled from Consent Calendar

### 13.0 Business and Finance

#### **13.1 Approval of Resolution #21-22:36, Providing for the Issuance of Series D of the District's Measure K General Obligation Bond**

On November 4, 2014, the voters of the District approved Measure K authorizing the District to issue up to \$92,000,000 in aggregate principal amount of bonds for authorized projects. The Board of Education is requested to approve the above-referenced resolution authorizing the District to issue its fourth and final series of bonds under the November 4, 2014 authorization in an aggregate principal amount not exceeding \$14,000,000. The bonds will be sold and issued by the District. Isom Advisors, a Division of Urban Futures, Inc. will serve as municipal advisor to the District. Orrick, Herrington & Sutcliffe LLP will serve as bond counsel and disclosure counsel. RBC Capital Markets, LLC will serve as the underwriter. The Board of Education is asked to approve the resolution referenced above to effect the issuance of the bonds and approve various documents and actions, as follows: 1. Resolution: The resolution authorizes the issuance of the bonds and establishes parameters for the terms thereof, approves the forms of and authorizes the execution and delivery of the financing documents (including the Bond Purchase Agreement and the Continuing Disclosure Certificate), approves the form of and authorizes the distribution of the Official Statement (in preliminary and final form), and sets forth the security provisions for the bonds and the covenants of the District to bond owners. 2. Bond Purchase Agreement: The Bond Purchase Agreement will specify the purchase price of the bonds to be paid by the underwriter, the interest rates, maturity dates and principal amounts of each maturity of the bonds, the date, time and place of the closing of the bond issue, the allocation of the expenses incurred in connection with the bond issue, the parties' representations to and agreements with each other and the conditions which the District must satisfy before the underwriter becomes obligated to purchase the bonds. 3. Continuing Disclosure Certificate:

Federal securities laws indirectly require school districts to disclose and annually update certain financial and operating information relevant to the security and repayment of bonds. The Continuing Disclosure Certificate contains the undertakings of the District to provide the ongoing disclosure in the form of annual reports and event notices. 4. Official Statement: The Official Statement (in its preliminary and final form) is used to provide information to investors and prospective investors about the District and the bonds. The bonds constitute securities for purposes of state and federal securities laws and, therefore, the offering and sale of the bonds through the Official Statement is subject to certain provisions of such laws, including, importantly, the anti-fraud laws. The Official Statement sets forth information about the terms of the bonds, the security for the bonds, the sources and uses of the proceeds of the bonds, the District and the tax base of the District, the documents under which the bonds are issued, and the tax-exemption of interest on the bonds.

**Recommendation:** It is recommended the Board of Education approve Resolution #21-22:36, providing for the issuance of Series D of the District's Measure K General Obligation Bond.

### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:36, providing for the issuance of Series A of the District's Measure K General Obligation Bond'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### **13.2 Approval of Agreement between Azusa Unified School District (AUSD) and Enterprise**

To view the entire presentation click here: <https://youtu.be/bbRL65vWaXs?t=6318>

It is recommended the Board of Education approve an open-ended equity lease with Enterprise. An open-ended lease allows for flexibility and will help the District move toward hybrid and electric vehicles. Using the open-ended equity lease model, the District can leverage the same annual capital to replace five vehicles that cash purchases could have only replaced with one. Enterprise has been awarded the Sourcewell contract, which Azusa USD is currently a member of. Using the Sourcewell contract allows Enterprise to compare all makes and manufacturers to best fit the district's needs. Enterprise will order vehicles needed on the District's behalf, negotiate all incentives, upfit the vehicles, and deliver the vehicles to Azusa USD.

### **13.3 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Daniel Menyon**

In February 2022, the Board of Education approved the contract between AUSD and Ryland School Business Consulting. Through this agreement, Ryland sent Daniel Menyon to work on site. Mr. Menyon has been assisting with filling in the gaps caused by vacancies, assisting with the 2022-2023 budget development, 2021-2022 budget clean up, and BEST system integration and implementation. Through the agreement with Ryland, the District

agreed to an hourly rate of \$175. Understanding the need for the services, but being consistent with the financial implication, the Business Services team continued to negotiate the terms of the contract. Ryland has agreed to allow the District to go into a contract directly with Mr. Menyon, which will allow the District to continue to receive the needed services, but pay a lowered hourly rate of \$90 per hour. The projected budgetary impact of \$28,000 is calculated based on Mr. Menyon working through the end of the fiscal year, starting in May through June 30, 2022. The previous agreement was also through June 30th. Upon Board of Education approval, the agreement with Ryland will terminate. Though this contract is through June 30th, it is not anticipated that services will be needed for the duration, as we are actively working to fill all current vacancies.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Daniel Menyon.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Daniel Menyon'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### **14.0 Curriculum and Instruction**

#### **14.1 Presentation of Azusa Unified School District (AUSD) A-G Completion Improvement Program**

To view the entire presentation click here: <https://youtu.be/bbRL65vWaXs?t=7946>

The A-G Completion Improvement Program was established for the purpose of providing additional supports to local educational agencies to help increase the number of California high school pupils, particularly unduplicated pupils, who graduate from high school with a-g eligibility.

**Recommendation:** It is recommended the Board of Education accept the presentation of AUSD A-G Completion Improvement Program.

### **15.0 Human Resources**

#### **15.1 Approval of Professional Growth Awards for the 2021-2022 School Year**

The classified employees mentioned below have been screened by the Professional Growth Review Committee and meet the requirements for a Professional Growth Award of \$250.00 according to the guidelines in Article XIX of the Classified Contract Agreement. This year the recipients of this award are: Regie Alintanahin - Azusa High School Guillermina Benitez - Azusa High School Margarita Damian - Dalton Elementary School Andres Martinez-Huizar - Lee Elementary School Ada Gomez - Magnolia Adult Transition Program Tiffany Sandoval - Slauson Middle School Karina Huizar - Valleydale Elementary School

**Recommendation:** It is recommended the Board of Education approve the professional growth award for the 2021-2022 school year.



## **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the professional growth award for the 2021-2022 school year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.      Yes  
Xilonin Cruz-Gonzalez    Yes  
Adrian Greer            Yes  
Yolanda Rodriguez-Peña Yes

## **16.0 Policies and Bylaws**

### **16.1 First Reading of Amended Board Policies (BP) and New Administrative Regulations (AR) and Board Policies (BP) Regarding Personnel**

First reading of amended BP 4030 Nondiscrimination In Employment; new AR and BP 4141.6 Concerted Action Work Stoppage; new AR and BP 4241.6 Concerted Action Work Stoppage ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Board Policies, and new Administrative Regulation (AR), and Board Policies (BP), regarding Personnel.

### **16.2 First Reading of Amended Administrative Regulations (AR) and Board Policy (BP) Regarding Students**

First reading of Amended AR and BP 5111 Admission; Amended AR 5113 Absences and Excuses; and Amended AR 5142 Safety ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulations and Board Policy regarding Students.

### **16.3 First Reading of Amended Administrative Regulation (AR), Board Policy (BP), and New Exhibits (E) Regarding Instruction**

First reading of Amended AR and BP and New Exhibits 6173 Education For Homeless Children ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading the amended Administrative Regulation, Board Policy and new Exhibits regarding Instruction

### **16.4 First Reading of Amended Board Bylaws (BB) regarding Board Bylaws**

First reading of amended BB 9322 Agenda/Meeting Materials ensures the District compliance with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended BB regarding Board Bylaws.

## 17.0 Adjournment

### 17.1 Adjournment

**Recommendation:** It is recommended the Board of Education approve adjournment of the Regular Board Meeting.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.      Yes  
Xilonin Cruz-Gonzalez    Yes  
Adrian Greer            Yes  
Yolanda Rodriguez-Peña Yes

The Regular Board meeting adjourned at 9:45 p.m.

  
Clerk