
AZUSA UNIFIED SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
Tuesday, June 11, 2024, at 5:30 p.m.

The Azusa Unified School District Board of Education met at the Azusa Unified School District Office, 546 S. Citrus Avenue, for the Regular Board of Education Meeting.

To view the entire meeting click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=gbzW9jdFR9nU1Vwq

1.0 Preliminary

1.1 Call to Order

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

1.2 Roll Call

It is recommended the Board President take roll call.
THE FOLLOWING MEMBERS WERE PRESENT:

Sabrina Bow, Ed.D.
Sandra Benavides
Adrian Greer
Yolanda Rodriguez-Peña

1.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve agenda.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on closed session agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board Members are not permitted to

respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. No speaker may yield their time to another individual speaker; 2. Speaker must be present when their name is called in order to be heard; 3. Maximum speaking time is 3 minutes.

3.0 Closed Session

3.1 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.2 Conference with Labor Negotiators

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

3.3 Public Employee: Performance Evaluation - Superintendent (Government Code Section 54957)

Public Employee: Performance Evaluation - Superintendent (Government Code Section 54957)

Board Vice-President Gabriela Arellanes joined the meeting at 5:46 p.m.

4.0 Open Session

4.1 Pledge of Allegiance

The pledge of allegiance was led by Emily Chong, a Victor Hodge Elementary School student.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

5.0 Report/Action of Closed Session Matters

Recognition and Awards

6.1 Recognition of Azusa High School (AHS) Art Students

To view the entire recognition, click here:

https://www.youtube.com/live/M14_nwho4pM?si=Gfj-LzOK1edEPiWL&t=187

Three AHS art students placed in the 2024 Congressional Art Competition. For the third year in a row, an AUSD student has placed first in the competition. Congratulations to the following students: 1st Place - Angelina Gonzales (Azusa High School, 11th grade) Judge's Choice - Ady Gonzalez (Azusa High School, 12th grade) Honorable Mention - Giselle Garcia (Azusa High School, 12th grade) Honorable Mention - Ady Gonzalez (Azusa High School, 12th grade)

Recommendation: It is recommended the Board of Education recognize AHS art students.

6.2 Recognition of 4C LAB

To view the entire recognition, click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=47viAs5GalORpz5Q&t=835

4C LAB is an arts organization that provides arts immersion programming led by professional teaching artists centered around the four Cs: Create, Communicate, Collaborate, and Community. Throughout the school year, 4C LAB has worked with Azusa High School and Gladstone Middle School students, providing arts immersion programming and creating safe spaces for students to share their stories through artistic expression.

Recommendation: It is recommended the Board of Education recognize 4C LAB.

6.3 Presentation of Manager of the Year 2023-2024

To view the entire recognition, click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=6EwyVk2_tMRYHk6W&t=1664

The Manager of the Year award was initiated in the 1997-1998 school year to recognize outstanding management employees. This year the following managers were selected: • Krista Fairley - Educational Services • Anjelica Juarez - Business Services, Human Resources, and Superintendent's Office • Horacio Trejo - Principals & Co-Administrators We are happy to announce that this year, Anjelica Juarez is the 2023-2024 District Manager of the Year.

Recommendation: It is recommended the Board of Education receive presentation of Manager of the Year 2023-2024.

7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on agenda items or non-agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. Speaker cards must be turned in to the Board Secretary or raise their hand while in Zoom attendance by 7:10 PM, or 10 minutes after the meeting begins; 2. No speaker may yield their time to another individual speaker; 3. Speaker must be present when their name is called in order to be heard; 4. Maximum speaking time is 3 minutes.

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Board of Education Members may choose to provide comments, reports, and/or make requests.

Sabrina Bow, Ed.D.

No comments

Gabriela Arellanes

To view the entire comments, click here:

https://www.youtube.com/live/M14_nwho4pM?si=xbzoMvy0MKaIpdwE&t=3411

- Wished AUSD students and staff a fun, safe summer vacation
- Thanked the AUSD Summer School staff for their hard work

Adrian Greer

No comments

Sandra Benavides

To view the entire comments, click here:

https://www.youtube.com/live/M14_nwho4pM?si=Wa9v72RfIwWmEzzy&t=3455

- Congratulated all AUSD graduates
- Thanked all AUSD teachers and staff for their hard work over the 2023-2024 school year

Yolanda Rodriguez-Peña

To view the entire comments, click here:

https://www.youtube.com/live/M14_nwho4pM?si=PluZd4fYEpZeJ33X&t=3486

- Attended:
 - Canyon City 5K walk
 - Plaque ceremony at Gladstone Middle School and Azusa High School
- Announced a successful ALL Foundation event and thanked all of the donors

9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet

9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

Arturo Ortega

To view the entire comments click here:

https://www.youtube.com/live/M14_nwho4pM?si=W4dfGmR0YaNBL2oy&t=3642

- Congratulated the students recognized
- Thanked:

- Gladstone Middle School, Azusa High School, and Sierra High School staff for successful graduations and promotions
- The City of Azusa for their partnership in providing AUSD students with congratulatory yard signs

Norma Camacho Carvajal

To view the entire comments, click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=ipEUWmbh23LSWvxi&t=3785

- Congratulated AUSD graduates and students who were promoted at Gladstone Middle School
- Announced first day of summer school, June 12, 2024

Latasha D. Jamal

To view the entire comments, click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=muhT-OaBicpZ6CvY&t=3826

- Thanked:
 - Managers of the year recognized for all of their hard work
 - Maintenance and Operation for their hard work preparing for Williams visits
 - Nutrition Services for the continued feeding of AUSD students throughout summer break
 - Risk Management for their hard work preparing for AUSD benefits open enrollment

Jorge A. Ronquillo

To view the entire comments, click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=vJrGRMwXl_JG46xF&t=3881

- Congratulated:
 - Managers of the year recognized
 - AUSD 2024 graduates
- Thanked the AUSD staff for their work on our graduation
- Participated:
 - Azusa Community Festival
 - LACOE Job Fair

10.0 Consent Agenda

10.1 Approval of Consent Agenda

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

Recommendation: It is recommended the Board of Education approve Consent Agenda.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

A) Curriculum and Instruction

10.2 Approval of Agreement between Azusa Unified School District (AUSD) and the Sobrato Early Academic Language Program (SEAL)

Dalton and Lee Elementary Schools will begin the SEAL Model implementation for grades kindergarten through second grades in 2024-2025. Grades third through fifth will join in 2025-2026. Professional development, curriculum support, and technical assistance will be provided in order to ensure a high-quality education to all English learners and prevent the development of Long-Term English learners. AUSD has worked with SEAL since 2019.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and SEAL.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and SEAL'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.3 Approval of Agreement between Azusa Unified School District (AUSD) and Think Together, Inc. - 21st Century Community Learning Centers (CCLC) Program

Approval of this agreement will ensure after school and summer programs at Charles H. Lee, Clifford D. Murray, and Valleydale Elementary Schools under the 21st CCLC program. Think Together, Inc. will deliver a high-quality program adhering to the guidelines set by the California Department of Education and AUSD. They will provide comprehensive services including supervision, paid staff, materials, and volunteer recruitment for all related activities. AUSD has been working with Think Together, Inc. since 2013. .

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Think Together, Inc. - 21st CCLC program.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Think Together, Inc. - 21st CCLC program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

10.4 Approval of Agreement between Azusa Unified School District (AUSD) and Think Together, Inc. - 21st Century Community Learning Centers (CCLC) After School Safety and Education for Teens (ASSETs) Program Services

Think Together, Inc. will provide paid staff, materials, management, supervision, and volunteer recruitment necessary to implement the Azusa High School after school program. Think Together, Inc. will work collaboratively with AUSD on governance, operational management, and evaluation to provide a high quality program in keeping with the guidelines established by the California Department of Education, AUSD, and Think Together, Inc. for the purposes of this grant. AUSD has been working with Think Together Inc. since 2013.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Think Together, Inc. - 21st CCLC ASSETs program services.

ORIGINAL - Motion

Member **(Gabriela Arellanes)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Think Together, Inc. - 21st CCLC ASSETs program services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

10.5 Approval of Agreement between Azusa Unified School District (AUSD) and Think Together, Inc. - After School Education and Safety (ASES) Services

Think Together, Inc. will coordinate the academic assistance, homework support, and enrichment portions of the ASES program at AUSD elementary and middle school sites; and, supply the staff, materials, management, supervision, and volunteer recruitment. Think Together, Inc. will work collaboratively with AUSD on governance, operational

management, and evaluation. AUSD has been working with Think Together, Inc. since 2013.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Think Together, Inc. - ASES services.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Think Together, Inc. - ASES services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

10.6 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Think Together, Inc. - Core Expansion

Think Together, Inc. provides after school care learning opportunities for AUSD elementary students. This MOU helps to meet the needs of our community by providing core expansion and opening additional space for students. AUSD has been working with Think Together, Inc. since 2013.

Recommendation: It is recommended the Board of Education approve MOU between AUSD and Think Together, Inc. - core expansion.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Think Together, Inc. - core expansion'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

10.7 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Think Together, Inc. - Before School Program

Think Together, Inc. will provide before school care expanded learning opportunities for AUSD elementary students. This MOU helps to meet the needs of our community and provides additional learning opportunities for our students. AUSD has been working with Think Together, Inc. since 2013.

Recommendation: It is recommended the Board of Education approve MOU between AUSD and Think Together, Inc. - before school program.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Think Together, Inc. - before school program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.8 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Think Together, Inc. - Non-Instructional Days

Think Together, Inc. will provide learning program services for elementary non-instructional days in partnership with AUSD. AUSD has been working with Think Together, Inc. since 2013.

Recommendation: It is recommended the Board of Education approve MOU between AUSD and Think Together, Inc. - Non-Instructional Days.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Think Together, Inc. - Non-Instructional Days'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.9 Approval of Agreement between Azusa High School (AHS) and Casa Colina Comprehensive Outpatient Rehabilitation Services, Inc.

Approval of this agreement will ensure compliance with California Interscholastic Federation regulations requiring certified medical personnel for basic care, prevention, and treatment of minor athletic injuries for organized athletic programs at AHS. Azusa Unified School District has worked with Casa Colina Comprehensive Outpatient Rehabilitation Services, Inc. since 2014.

Recommendation: It is recommended the Board of Education approve agreement between AHS and Casa Colina Comprehensive Outpatient Rehabilitation Services, Inc.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AHS and Casa Colina Comprehensive Outpatient Rehabilitation Services, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.10 Approval of Agreement between Azusa Unified School District (AUSD) and Interquest Detection Canines

Interquest Detection Canines will provide contraband inspection services utilizing non-aggressive contraband detection canines at AUSD secondary schools. Interquest Detection Canines is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and regional regulatory agencies as required. AUSD has been working with Interquest Detection Canines since 2014.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Interquest Detection Canines.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Interquest Detection Canines'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.11 Approval of 2024-2025 Consolidated Application and Reporting Systems (CARS)

Certification and authorization of the 2024-2025 CARS application by the Board of Education is required to approve and affirm the participation of the District and receive funding in the following Consolidated Programs: Title I, Part A (Basic Grant) Title II, Part A (Supporting Effective Instruction) Title III, English Learner Title III, Immigrant Title IV, Part A (Student Support) CARS is approved annually by the Board of Education.

Recommendation: It is recommended the Board of Education approve 2024-2025 CARS.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2024-2025 CARS'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.12 Approval of Agreement between Azusa Unified School District (AUSD) and California Consulting, Inc.

The District contracts for grant writing services to secure funding to support District goals. California Consulting has assisted the District in securing \$4,950,000 in funding this school year. AUSD has been working with California Consulting since 2014.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and California Consulting, Inc.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and California Consulting, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

B) General Functions

10.13 Ratification/Approval of Resolution #23-24:32 Certification of Signatures of Board of Education Members and Authorized Employees of Azusa Unified School District (AUSD)

The certification of signatures of the members of the Board of Education and personnel who are authorized to sign warrants, orders for salary payment, and notices of employment and contracts is made in accordance with the provisions of Education Code 35143, 42632, and 42633.

Recommendation: It is recommended the Board of Education approve Resolution #23-24:32 Certification of Signatures of Board of Education Members and Authorized Employees of AUSD.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:32 Certification of Signatures of Board of Education Members and Authorized Employees of AUSD'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

C) Business and Finance

10.14 Ratification/Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2023-2024 school year.

Recommendation: It is recommended the Board of Education ratify/approve the attached purchase orders and warrants.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.15 Approval of Contract between Azusa Unified School District (AUSD) and Los Angeles County Office of Education (LACOE) for the Business Enhancement System Transformation (BEST)

The District is required to maintain its accounting records through the accounting office-offered planning system provided by LACOE. This contract provides for payment to LACOE, by the county-wide fee schedule. AUSD entered into an agreement with LACOE to utilize BEST in 2016.

Recommendation: It is recommended the Board of Education approve the contract between AUSD and LACOE for BEST.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the contract between AUSD and LACOE for BEST'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.16 Approval of Allowable Piggyback Contracts for the 2024-2025 Fiscal Year

The District purchases office, classroom material and supplies, equipment, and other related products to support student achievement throughout the course of the school year. The purchasing staff works diligently to ensure there is an adequate number of vendor resources that can meet the needs of school sites and administrative offices when seeking procurement options. Several factors are evaluated in the selection of vendor resources, which include, but are not limited to, cost, quality, availability, participatory fees, billing/payment terms, discounts, and rebates. District staff will ensure that the use of the piggyback contract method is the most viable option when procuring office, classroom material and supplies, equipment, and other related products. Attached is a list that provides various piggyback contracts available to Azusa Unified School District to utilize for such purchases.

Recommendation: It is recommended the Board of Education approve allowable piggyback contracts for the 2024-2025 fiscal year.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve allowable piggyback contracts for the 2024-2025 fiscal year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Gabriela Arellanes Yes
- Sandra Benavides Yes
- Sabrina Bow, Ed.D. Yes
- Adrian Greer Yes
- Yolanda Rodriguez-Peña Yes

10.17 Approval of Agreement between Azusa Unified School District (AUSD) and California Pest Management

During the 2022-2023 fiscal year, the District advertised a request for proposal for District wide pest control services. California Pest Management's proposal was accepted and approved by the Board of Education on June 20, 2023. Approval of this agreement will continue to ensure the District is compliant with California Integrated Pest Management standards and provide a sanitary and pest-free workspace. AUSD has been in partnership with California Pest Management since June 2023.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and California Pest Management.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and California Pest Management'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

- Gabriela Arellanes Yes
- Sandra Benavides Yes
- Sabrina Bow, Ed.D. Yes

Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.18 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Melissa Manning DBA My School RD

The District was a recipient of Kitchen Infrastructure and Training funds. Part of these funds have to be used to provide training to Nutrition Services employees for the 2024-2025 school year. Melissa Manning DBA My School RD will provide much needed training to cover current meal pattern requirements and recipe standardization as the District continues to implement more scratch cooking. AUSD has been in partnership with Melissa Manning DBA My School RD since August 2022.

Recommendation: It is recommended the Board of Education approve Consultant Agreement between AUSD and Melissa Manning DBA My School RD.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consultant Agreement between AUSD and Melissa Manning DBA My School RD'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.19 Approval of Contract between Azusa Unified School District (AUSD) and Gold Star Foods Inc.

On May 9, 2023, the Board of Education approved a recommendation to award the Fresh Bread contract to Gold Star Foods Inc., on behalf of the 30 member districts San Gabriel Valley Purchasing Cooperative, and Galasso's Bakery as the secondary bread supplier. In accordance with the contract, the specifications and conditions contain provisions to extend the contract for up to a total of three years, one year at a time, upon mutual agreement by both parties. The contract term will be extended for a second year starting July 1, 2024, through June 30, 2025. AUSD has been in partnership with Gold Star Foods Inc. since June 2023.

Recommendation: It is recommended the Board of Education approve contract between AUSD and Gold Star Foods Inc.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Gold Star Foods Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes

Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

D) Human Resources

10.20 Ratification/Approval of Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report

It is essential that all positions have the highest quality staff.

Recommendation: It is recommended the Board of Education ratify/approve Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.21 Approval of the 2024-2025 Azusa Adult Education Center Attendance Calendar

The calendar is the result of an agreement between the District and Azusa Federation of Adult Educators.

Recommendation: It is recommended the Board of Education approve the 2024-2025 Azusa Adult Education Center Attendance Calendar.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the 2024-2025 Azusa Adult Education Center Attendance Calendar'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.22 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Concordia University Irvine

Concordia University Irvine has specific programs for the purpose of allowing students to provide educational field experiences. It is necessary to have an agreement in place so that prospective educators may continue to provide required services to our students. AUSD has worked with Concordia University Irvine since 2021.

Recommendation: It is recommended the Board of Education approve MOU between AUSD and Concordia University Irvine.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Concordia University Irvine'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

11.0 Items pulled from Consent Agenda

12.0 Curriculum and Instruction

12.1 Public Hearing of Azusa Unified School District (AUSD) 2024-2027 Proposed Local Control and Accountability Plan (LCAP)

The LCAP outlines the District's plans for meeting the state's eight priorities for education. The AUSD 2024-2027 proposed LCAP is available for review at the District Office. Included in the 2024-2027 LCAP is the Budget Overview for Parents. In accordance with state law and directives of the Los Angeles County Superintendent of Schools, a public hearing on the 2024-2027 LCAP must take place prior to adoption.

Recommendation: It is recommended the Board of Education hold a public hearing of AUSD 2024-2027 proposed LCAP.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AUSD 2024-2027 proposed LCAP'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

12.2 Presentation of Azusa Unified School District (AUSD) 2024-2027 Proposed Local Control and Accountability Plan (LCAP)

To view the entire presentation, click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=rrNWZliF1LtkKIW8&t=4185

The LCAP outlines the District's plans for meeting the state's eight priorities for education. The AUSD 2024-2027 proposed LCAP is available for review at the District Office. Included in the 2024-2027 LCAP is the Budget Overview for Parents.

Recommendation: It is recommended the Board of Education receive presentation of AUSD 2024-2027 proposed LCAP.

13.0 General Functions

13.1 Presentation of Updated Surplus Property Timeline

To view the entire presentation click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=pkMdj6B3TWGy88Ch&t=5741

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and the related action items.

Recommendation: It is recommended the Board of Education receive presentation of Updated Surplus Property Timeline.

14.0 Business and Finance

14.1 Public Hearing of Azusa Unified School District (AUSD) 2024-2025 Proposed Adopted Budget and the Reporting of District Reserves Pursuant to the Requirements of SB 858

The adopted budget outlines anticipated revenues and proposed expenditures for 2024-2025. The AUSD 2024-2025 proposed adopted budget is available for review at the District Office. In accordance with state law and directives of the Los Angeles County Superintendent of Schools, a public hearing on the 2024-2025 budget is provided.

Recommendation: It is recommended the Board of Education hold a public hearing of AUSD 2024-2025 proposed adopted budget and the reporting of District reserves pursuant to the requirements of SB 858.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AUSD 2024-2025 proposed adopted budget and the reporting of District reserves pursuant to the requirements of SB 858'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

14.2 Presentation of Azusa Unified School District (AUSD) 2024-2025 Proposed Adopted Budget

To view the entire presentation click here:

https://www.youtube.com/live/Ml4_nwho4pM?si=1_fDkgQytfXXdUQg&t=5970

The AUSD 2024-2025 proposed adopted budget is based on information currently available from the Governor's "May Revise," the Los Angeles County Office of Education, and School Services of California, Inc.

Recommendation: It is recommended the Board of Education receive presentation of AUSD 2024-2025 proposed adopted budget.

14.3 Approval of Agreement between Azusa Unified School District (AUSD) and Harik Construction, Inc.

On April 18, 2024, the District solicited formal bids from contractors for the Modernization at Paramount Elementary School Project bid 23-24-04-01. Staff recommends awarding the contract to Harik Construction, Inc.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Harik Construction, Inc.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Harik Construction, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

15.0 Human Resources

15.1 Presentation of Azusa Educators Association (AEA) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Unified School District (AUSD)

AEA, in preparing for negotiations with AUSD, is sunshining a proposal for the 2024-2025 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the June 11, 2024, Board of Education meeting. The proposal will be available for review virtually beginning June 6, 2024.

Recommendation: It is recommended the Board of Education receive presentation of AEA sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD.

15.2 Public Hearing of Azusa Educators Association (AEA) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Unified School District (AUSD)

In accordance with Government Code 3547, a public hearing is required prior to the commencement of the collective bargaining process. This is the public's opportunity to comment on the articles that will be negotiated for the 2024-2025 school year.

Recommendation: It is recommended the Board of Education hold a public hearing of AEA sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AEA sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

15.3 Presentation of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Educators Association (AEA)

In preparing for negotiations with AEA, the District is sunshining a proposal for the 2024-2025 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the June 11, 2024, Board of Education meeting. The proposal will be available for review virtually beginning June 6, 2024.

Recommendation: It is recommended the Board of Education receive presentation of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AEA.

15.4 Public Hearing of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Educators Association (AEA)

In accordance with Government Code 3547, a public hearing is required prior to the commencement of the collective bargaining process. This is the public's opportunity to comment on the articles that will be negotiated for the 2024-2025 school year.

Recommendation: It is recommended the Board of Education hold a public hearing of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AEA.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AEA'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes

Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

15.5 Approval of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Educators Association (AEA)

In accordance with Government Code 3547, the Board of Education is officially required to approve the AUSD sunshine proposal to commence negotiations.

Recommendation: It is recommended the Board of Education approve AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AEA.

ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AEA'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

15.6 Approval to Establish School Social Worker Position and Job Description

All new positions and job descriptions must be approved by the Board of Education. The School Social Worker will provide social services and interventions to students and their families within the District. Incumbents will serve as a resource to students for behavior management, coping strategies, attendance issues, and related concerns.

Recommendation: It is recommended the Board of Education approve to establish School Social Worker position and job description.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve to establish School Social Worker position and job description'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes
Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

The Board of Education returned to closed session at 9:06 pm.

16.0 Adjournment

16.1 Adjournment

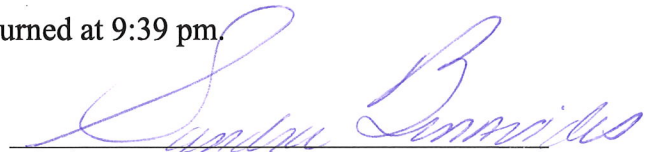
Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

The Regular Board of Education Meeting adjourned at 9:39 pm.


Clerk