AZUSA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR BOARD MEETING

Tuesday, January 10, 2023, at 5:30 p.m.

The Azusa Unified School District Board of Education met at Sierra High School at 1040 E. Gladstone Street for the Regular Board Meeting.

To view the entire meeting, click here: https://youtu.be/by3KJ31d4U4

1.0 Preliminary

1.1 The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order

Board President Sabrina Bow, Ed.D., called the Board of Education meeting of the Azusa Unified School District to order at 5:31 p.m.

1.2 Roll Call

Recommendation: It is recommended the Board President take roll call.

ROLL CALL

THE FOLLOWING MEMBERS WERE PRESENT:

BOARD Sandra Benavides **MEMBERS:** Sabrina Bow, Ed.D.

Yolanda Rodriguez-Peña

1.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve the agenda order and content.

ORIGINAL - Motion

Member (Sabrina Bow, Ed.D.) Moved, Member (Sandra Benavides) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve the agenda order and content'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion Carried. 3 - 0

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Yolanda Rodriguez-Peña Yes

Board Member Adrian Greer joined the meeting at 5:40 p.m.

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

This is an opportunity for the public to address the Board of Education on closed session agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board of Education on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board of Education Members are not permitted to respond to public comments. The Board of Education will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

3.0 Closed Session

3.1 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.2 Conference with Labor Negotiators

Recommendation: Conference with the District's Labor Negotiators on mandatory subjects of bargaining with the California School Employees Association, Azusa Educators Association, and Azusa Federation of Adult Educators (Government Code Section 54957.6). District representatives shall be Arturo Ortega, Superintendent; Jorge A. Ronquillo, Assistant Superintendent Human Resources; Norma Carvajal-Camacho, Assistant Superintendent Educational Services; and Latasha D. Jamal, Assistant Superintendent Business Services.

4.0 Open Session

Board President Sabrina Bow, Ed.D., called Open Session of the Regular Board of Education meeting to order at 7:00 p.m.

4.1 Flag Salute

Emilena Marquez, Gladstone High School student, led the audience in the flag salute.

5.0 Report/Action of Closed Session Matters

6.0 Recognition and Awards

6.1 Recognition of 2022-2023 Azusa Unified School District (AUSD) Classified Employees of the Year

To view the entire recognition click here: https://youtu.be/by3KJ31d4U4?t=102

AUSD initiated the Classified Employee of the Year Program during the 1993-1994 school year to recognize outstanding classified employees from AUSD sites and departments. Each site and department selects one of its classified employees as their Classified Employee of the Year. Of the site and department Classified Employees of the Year, one employee is selected to represent the District. This year Bobby Pinto is recognized as the AUSD 2022-2023 Classified Employee of the Year.

Recommendation: It is recommended the Board of Education recognize 2022-2023 AUSD Classified Employees of the Year.

7.0 Items from the Floor/Public Comment on Agenda or Non-Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

This is an opportunity for the public to address the Board of Education on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board of Education on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board of Education Members are not permitted to respond to public comments. The Board of Education will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Yolanda Rodriguez-Peña

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=5634

- Welcomed everyone back and wished everyone a Happy New Year
- Attended:
 - o Paramount Elementary School Winter Wonderland Sing Along
 - o Powell Elementary School of the Arts Winter Program
 - Valleydale Elementary School Winter Performance
- Commented on the great turnout of the Community Meeting held in partnership
 with the City of Azusa, Mayor Gonzales, Council Members, and staff, Azusa
 Unified School District, Azusa Unified School District Board of Education, Azusa
 Police Department, Chief Rocky, San Dimas Sheriff Department, Chief Ash, and
 Representative Hilda Solis due to recent violence in the city and expressed a
 continued effort to work with community members

Sandra Benavides

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=5755

- Wished everyone a Happy New Year
- Attended the Community Meeting on December 20, 2022, and is grateful for the collaboration with the community

Adrian Greer

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=5815

- Wished everyone a Happy New Year and wished students and staff a happy first day back to second semester
- Expressed appreciation for the collaboration and partnership with the community and government agencies on how to address the recent challenges in the community

Sabrina Bow Ed.D.

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=5961

- Requested the Community meeting be posted on the District website
- Wished community members a Happy Lunar New Year and explained that the year of the Tiger was ending and the year of the Rabbit was beginning

9.0 Comments and Reports by Student Board Members, Superintendent, and Cabinet

9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet

Arturo Ortega

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=6071

- Welcomed everyone back and wished everyone a Happy New Year
- Congratulated the Classified Employees of the Year honorees

Norma Carvajal-Camacho

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=6120

- Welcomed everyone back and wished everyone a Happy New Year
- Congratulated the Classified Employees of the Year honorees and expressed appreciation for their hard work

Latasha D. Jamal

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=6153

- Welcomed everyone back and wished everyone a Happy New Year
- Congratulated the Classified Employees of the Year honorees and expressed appreciation for their hard work and dedication
- Announced the continued effort to complete the camera installation at our school sites

Jorge Ronquillo

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=6189

- Wished everyone a Happy New Year and welcomed all of the students back to school
- Thanked all of the Classified Employees for their hard work and dedication to our community and schools

Carolina Dominguez

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=6216

- Thanked Director of Early Childhood Education, Jenny Le, for a successful Preschool Winter Celebration on behalf of Gladstone High School administration, staff, and students
- Announced Google Parent workshops beginning January 24, 2023

Natalie De La Cruz

To view the entire comments click here: https://youtu.be/by3KJ31d4U4?t=6297

- Wished everyone a Happy New Year
- Congratulated all the hard-working Classified Employees of the Year
- Announced:
 - o The return of the in-person student of the month celebration on December 21, 2022, at 6:30 pm in the Azusa High School library
 - o International Baccalaureate Night, January 18, 2023
 - The 8th grade Expo, January 25, 2023, at 6:00 pm in the Azusa High School gym

10.0 Consent Calendar

10.1 Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board Member. If a Board Member requests discussion, that item will be removed from Consent Calendar and considered separately.

Recommendation: It is recommended the Board of Education approve Consent Calendar.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve Consent Calendar'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Adrian Greer Yes Yolanda Rodriguez-Peña Yes

A) Curriculum and Instruction

10.2 Approval of Azusa High School Grad Night

Approximately 200 Azusa High School graduating seniors will attend the all-night Grad Night at Six Flags Magic Mountain in Valencia, CA, on Friday, June 2, 2023. Students will be supervised by eight chaperones. Students will leave on Friday, June 2, 2023 at 6:00 pm and will return Saturday, June 3, 2023 by 6:00 am. Transportation will be provided by District approved buses. Permission slips will be sent home for parent approval. Board approval is necessary since the trip requires an extended all-night stay. Azusa High School has been attending Six Flags Grad Night celebrations since 2013. **Recommendation:** It is recommended the Board of Education approve Azusa High School Grad Night.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve Azusa High School Grad Night'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.3 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and Orange County Superintendent of Schools

AUSD is partnering with Orange County Superintendent of Schools to implement California Sums Initiative: Scaling up Multi-Tiered System of Support (CA SUMS) Phase 3 Consortium Sub-Grant - Cohort B to address barriers to learning and re-engage disconnected students by creating a culture of collaboration. AUSD has been involved with CA SUMS since 2020.

Recommendation: It is recommended the Board of Education ratify/approve agreement between AUSD and Orange County Superintendent of Schools.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education ratify/approve agreement between AUSD and Orange County Superintendent of Schools'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Adrian Greer Yes Yolanda Rodriguez-Peña Yes

10.4 Approval of Amendment to the Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Western Justice Center (WJC)

This amendment to the WJC MOU will support Conflict Resolution Education (CRE) services at AUSD schools for the 2022-2023 academic year through the 2025-2026 academic year. WJC will also work with AUSD to cultivate the next set of schools to participate in implementing Peer Mediation, Restorative Practices, and Community Circles as outlined in the Community Schools Grant application. AUSD has worked with WJC since 2020.

Recommendation: It is recommended the Board of Education approve amendment to the MOU between AUSD and WJC.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve amendment to the MOU between AUSD and WJC'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

B) General Functions

10.5 Approval of Minutes of the Regular Board Meeting on December 13, 2022

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

Recommendation: It is recommended the Board of Education approve minutes of the Regular Board Meeting on December 13, 2022.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve minutes of the Regular Board Meeting on December 13, 2022'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.6 Approval of Resolution #22-23:17, A Resolution of the Board of Trustees of the Azusa Unified School District (AUSD) Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4,

2020, and Authorizing Remote Teleconference Meetings for the Period of January 11, 2023, Through February 11, 2023

All meetings of the AUSD's Board of Education are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board of Education conduct their business. **Recommendation:** It is recommended the Board of Education approve Resolution #22-23:17, A Resolution of the Board of Trustees of the Azusa Unified School District (AUSD) Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of January 11, 2023, Through February 11, 2023.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve Resolution #22-23:17, A Resolution of the Board of Trustees of the Azusa Unified School District (AUSD) Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of January 11, 2023, Through February 11, 2023'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Adrian Greer Yes Yolanda Rodriguez-Peña Yes

C) Business and Finance

10.7 Ratification/Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2022-2023 school year.

Recommendation: It is recommended the Board of Education ratify/approve the attached purchase orders and warrants.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education ratify/approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.8 Approval and Acceptance of Donations

The students and faculty will benefit greatly from these donations.

Recommendation: It is recommended the Board of Education approve and accept these donations.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve and accept these donations'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

D) Human Resources

10.9 Ratification/Approval of Certificated and Classified Personnel Board Report and Extra Duty Board Report

It is essential that all positions have the highest quality staff.

Recommendation: It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Adrian Greer Yes Yolanda Rodriguez-Peña Yes

11.0 Items pulled from Consent Calendar

12.0 Curriculum and Instruction

12.1 Presentation of 2022 Azusa Unified School District (AUSD) California (CA) Dashboard

To view the entire presentation click here: https://youtu.be/by3KJ31d4U4?t=6438

California has adopted an accountability system that incorporates eight state priorities reported in the CA Dashboard. The CA Dashboard provides information on school and district progress.

Recommendation: It is recommended the Board of Education receive presentation of 2022 AUSD CA Dashboard.

12.2 Approval of Azusa High School's (AHS) High-Speed Rail and Fresno State Field Trip

Approximately 15 members of the AHS's Career Technical Education (CTE) Engineering Academy program will be allowed to participate in a two-day field trip to the Central Valley on February 23 and February 24, 2023. Students will be visiting a High-Speed Rail construction site and Fresno State University. Transportation will be provided by chartered bus. The students will be supervised by Azusa CTE teachers. The field trip will give AHS Engineering students an opportunity to explore careers in transportation, construction, and engineering, including the training and education available for those careers at the postsecondary level. The trip needs approval because it exceeds the Azusa Unified School District's sixty-mile limit and requires overnight accommodations.

Recommendation: It is recommended the Board of Education approve AHS's High-Speed Rail and Fresno State field trip.

ORIGINAL - Motion

Member (Adrian Greer) Moved, Member (Yolanda Rodriguez-Peña) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve AHS"s High-Speed Rail and Fresno State field trip'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

13.0 Human Resources

13.1 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and Brandman University

The purpose of this agreement is to facilitate collaboration between AUSD and Brandman University to provide educational field experiences as required by the university.

Recommendation: It is recommended the Board of Education ratify/approve agreement between AUSD and Brandman University.

ORIGINAL - Motion

Member (Adrian Greer) Moved, Member (Yolanda Rodriguez-Peña) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education ratify/approve agreement between AUSD and Brandman University'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Adrian Greer Yes

13.2 Approval of Tie Breaker Resolution #22-23:15 Adult Education Non-Management Certificated Employees with the Same Seniority Date

It is necessary to break ties of certificated employees with the same seniority date in order for the seniority list to be valid pursuant Education Code 44955.

Recommendation: It is recommended the Board of Education approve Tie Breaker Resolution #22-23:15 Adult Education Non-Management Certificated Employees with the same seniority date.

ORIGINAL - Motion

Member (Adrian Greer) Moved, Member (Yolanda Rodriguez-Peña) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve Tie Breaker Resolution #22-23:15 Adult Education Non-Management Certificated Employees with the same seniority date'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Adrian Greer Yes Yolanda Rodriguez-Peña Yes

13.3 Approval of Tie Breaker Resolution #22-23:16 Certificated Employees

It is necessary to break ties of certificated employees with the same seniority date in order for the seniority list to be valid pursuant Education Code 44955.

Recommendation: It is recommended the Board of Education approve Tie Breaker Resolution #22-23:16 Certificated Employees.

ORIGINAL - Motion

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve Tie Breaker Resolution #22-23:16 Certificated Employees'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

13.4 Approval to Establish a Campus Security Position and Job Description

All new positions and job descriptions must be approved by the Board of Education. The Campus Security will work under an assigned supervisor, to assist the administration in the supervision of students' and non-students' behavior on campus in order to encourage proper behavior; to maintain order and safety in a middle school or high school setting; to assure student and non-student compliance with school and District policies and regulations; to

ensure that campus visitors are authorized to be on campus; to provide for the security and protection of students, personnel, property, and equipment; to determine if unauthorized persons are on District property; and to work with staff and law enforcement agencies as required.

Recommendation: It is recommended the Board of Education approve to establish a Campus Security position and job description.

ORIGINAL - Motion

Member (Adrian Greer) Moved, Member (Yolanda Rodriguez-Peña) Seconded to approve the ORIGINAL motion 'It is recommended the Board of Education approve to establish a Campus Security position and job description'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Adrian Greer Yes Yolanda Rodriguez-Peña Yes

14.0 Policies and Bylaws

14.1 First Reading of Amended Administrative Regulations (AR) and Amended and New Board Policies (BP) Regarding Business and Noninstructional Operations

First reading of amended AR 3515.2 Disruptions; amended AR and BP 3515.4 Recovery For Property Loss Or Damage; new BP 3515.7 Firearms On School Grounds ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Administrative Regulations and amended and new Board Policies regarding Business and Noninstructional Operations.

14.2 First Reading of New Board Policies (BP) Regarding Personnel

First reading of new BP 4119.22, 4219.22, 4319.22 Dress and Grooming; new BP 4119.23, 4219.23, 4319.23 Unauthorized Release of Confidential Privileged Information; new BP 4119.24, 4219.24, 4319.24 Maintaining Appropriate Adult-Student Interactions ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading new Board Policies (BP) regarding Personnel.

14.3 First Reading of Amended Board Policy (BP) Regarding Instruction

First reading of amended BP 6146.1 High School Graduation Requirements ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Board Policy regarding Instruction.

14.4 First Reading of Amended Board Bylaw (BB) regarding Board Bylaws

First reading of amended BB 9320 Meetings and Notices ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Board Bylaw regarding Board Bylaws.

15.0 Adjournment

15.1 Adjournment

Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board Meeting.

ORIGINAL - Motion

Member (Adrian Greer) Moved, Member (Yolanda Rodriguez-Peña) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Sandra Benavides Yes Sabrina Bow, Ed.D. Yes Adrian Greer Yes Yolanda Rodriguez-Peña Yes

The Regular Board meeting adjourned at 9:21 p.m.

Mallanez-