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**AZUSA UNIFIED SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
Tuesday, June 13, 2023, at 5:30 p.m.**

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The Azusa Unified School District Board of Education met at the Administrative Offices at 546 S. Citrus Ave. for the Regular Board of Education Meeting.

To view the entire meeting click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share](https://www.youtube.com/live/9QlkK1_rJxs?feature=share)

## **1.0 Preliminary**

### **1.1 The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order**

#### **1.2 Roll Call**

**Recommendation:** It is recommended the Board President take roll call.

#### **ROLL CALL**

THE FOLLOWING MEMBERS WERE PRESENT:

Sandra Benavides

Sabrina Bow, Ed.D.

Yolanda Rodriguez-Peña

### **1.3 Approval of Agenda**

**Recommendation:** It is recommended the Board of Education approve agenda.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Sandra Benavides            Yes

Sabrina Bow, Ed.D.        Yes

Yolanda Rodriguez-Peña Yes

## **2.0 Items From the Floor/Public Comment on Closed Session Agenda Items**

### **2.1 Public Comment on Closed Session Agenda Items**

This is an opportunity for the public to address the Board of Education on closed session agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board of Education on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board of Education Members are not permitted to respond to public comments. The Board of Education will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

### 3.0 Closed Session

#### 3.1 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

#### 3.2 Conference with Labor Negotiators

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

*Board Clerk Gabriela Arellanes and Board Member Adrian Greer joined Closed Session at this time.*

#### 3.3 Public Employee: Performance Evaluation - Superintendent (Government Code Section 54957)

**Recommendation:** Public Employee: Performance Evaluation - Superintendent (Government Code Section 54957)

### 4.0 Open Session

#### 4.1 Flag Salute

**Recommendation:** It is recommended all rise for the flag salute.  
Board President Sabrina Bow, Ed.D. led the audience in the flag salute.

### 5.0 Report/Action of Closed Session Matters

Board President Sabrina Bow Ed.D. reported action taken in closed session. By a vote of **3 Yes 2 Absent** the Board of Education adopted the hearing officer's findings that cause exists to dismiss employee #BQ2351649, for the record, the vote was as follows:

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes

### 6.0 Recognition and Awards

#### 6.1 Recognition of Gladstone High School's (GHS) SkillsUSA State Competition Medalists

To see the entire recognition click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=140](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=140)

GHS students Everardo Rocha and Axel Licea participated in the SkillsUSA state competition in the Facilitathon category. Facilitathon tests a student's ability to thrive in a facility management environment through a 50-question common-sense quiz, a 10-minute role play, and an emergency scenario that the student has to react to immediately. Congratulations to the following students: Silver Medal - Everardo Rocha Bronze Medal - Axel Licea

**Recommendation:** It is recommended the Board of Education recognize GHS SkillsUSA state competition medalists.

## **6.2 Recognition of Gladstone High School's (GHS) Health Occupations Students of America (HOSA) State Competition Medalists and Award Winners**

To view the entire recognition click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=680](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=680)

GHS students competed in the State HOSA Future Health Professionals Competition in the Medical Assisting, Nursing Assisting, Pharmacy Science, and Clinical Laboratory categories. Many of our students placed in the top 10 in California, which is the highest number of medal winners the GHS HOSA chapter has ever won. Additionally, the students will compete against the top three medal winners from Canada, China, and Mexico. Congratulations to the following students:

Medical Assisting - Silver: Lylin Balderas  
Medical Assisting - Bronze: Danielle Estrada  
Medical Assisting - 4th place: Ashley Rodriguez

Nursing Assisting - Gold: Jennifer Vergara  
Nursing Assisting - Silver: Angelica Morales  
Nursing Assisting - Bronze: Valyssa Guizar

Pharmacy Science - Gold: MJ Escobar  
Pharmacy Science - Silver: Jaylene Munoz

Clinical Laboratory - Gold: Hector Hernandez  
Clinical Laboratory - Silver: Hannah Jimenez  
Clinical Laboratory - Bronze: Maiza Galicia  
Clinical Laboratory - 4th place: Danielle Hernandez  
Clinical Laboratory - 5th place: Audrey Garcia

**Recommendation:** It is recommended the Board of Education recognize the GHS HOSA state competition medalists and award winners.

## **6.3 Recognition of Gladstone High School (GHS) Art Students**

To view the entire recognition click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=1355](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=1355)

Four GHS art students placed in the 2023 Congressional Art Competition. Congratulations to the following students:

1st Place - Jennifer Vergara  
2nd Place - Abigail Sanchez  
Honorable Mention - Ady Gonzalez and Aidy Mata

**Recommendation:** It is recommended the Board of Education recognize GHS art students.

#### **6.4 Presentation of Manager of the Year 2022-2023**

To view the entire presentation click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=2075](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=2075)

The Manager of the Year award was initiated in the 1997-1998 school year to recognize outstanding management employees. This year the following managers were selected:

- Horacio Trejo - Principals & Co-Administrators
- Krista Fairley, Ed.D. - Educational Services
- Stella Ndahura – Superintendent's Office, Human Resources, and Business Services

We are happy to announce that this year, Stella Ndahura, is the 2022-2023 District Manager of the Year.

**Recommendation:** It is recommended the Board of Education receive presentation of Manager of the Year 2022-2023.

### **7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items**

#### **7.1 Public Comment on Agenda or Non-Agenda Items**

This is an opportunity for the public to address the Board of Education on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board of Education on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board of Education Members are not permitted to respond to public comments. The Board of Education will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

### **8.0 Comments, Reports, and Requests by the Board of Education**

#### **8.1 Comments, Reports, and Requests by the Board of Education**

##### **Adrian Greer**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=5829](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=5829)

- Congratulated all of the Azusa Unified School District students that graduated or promoted
- Hoped everyone had a great start to Summer School

##### **Yolanda Rodriguez-Peña**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=5846](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=5846)

- Congratulated:
  - The Managers of the Year
  - All of the students receiving recognition

- All of the Azusa Unified School District students that graduated or promoted
- Attended:
  - Center Middle School's Spring Concert
  - Gladstone High School's drama performance "Café Murder"
  - Azusa and Sierra High School's Academic Awards and Scholarship Ceremonies
  - Azusa Educators Association's T.H.E. Awards Event

### **Sandra Benavides**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6105](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6105)

- Congratulated all of the Azusa Unified School District students that graduated or promoted
- Encouraged graduates to continue to work hard to achieve their goals

### **Gabriela Arellanes**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6129](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6129)

- Congratulated
  - The Managers of the Year
  - 2023 graduates
- Thanked the Cabinet for their presence at all of the graduations and promotions

### **Sabrina Bow Ed.D.**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6294](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6294)

- Congratulated Azusa Unified School District's parents, caregivers, teachers, and administrators for a successful school year
- Expressed gratitude for this evening's celebrations and recognitions

## **9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet**

### **9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet**

#### **Carolina Dominguez**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6361](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6361)

- On behalf of Mr. Perdomo and the Class of 2023 thanked the Board of Education and Cabinet for making the last graduation at Gladstone High School memorable
- Congratulated Ernesto Duenas, Gladstone High School baseball player, for being named to the San Gabriel Valley Tribune All-Area Baseball team

#### **Daphne Pineda**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6402](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6402)

- Announced:
  - Senior Sunset at Seal Beach
  - Senior Awards and Scholarship Ceremony
- Thanked all of the organizations that donated to the Scholarships given to Sierra High School seniors, totaling \$19,000
- Expressed gratitude for being a Student Board Member this past year

### **Arturo Ortega**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6451](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6451)

- Congratulated:
  - All of the Gladstone High School students recognized
  - The Managers of the Year
- Attended:
  - Gladstone High School farewell event
  - Senior Awards Ceremonies, graduation, and promotion

### **Norma Carvajal-Camacho**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6536](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6536)

- Echoed the recognition of the Gladstone High School students and the Managers of the Year
- Congratulated all Azusa Unified School District students graduating and promoting

### **Latasha D. Jamal**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6576](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6576)

- Congratulated the Managers of the Year
- Announced:
  - The installation of playground equipment at Valleydale Elementary School
  - The travel path between Azusa East and Azusa West campuses is almost completed

### **Jorge A. Ronquillo**

To view the entire comments click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=6638](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=6638)

- Congratulated:
  - The Gladstone High School students recognized
  - The Managers of the year
- Thanked the Human Resources team for putting together the Manager of the Year event

## 10.0 Consent Agenda

### 10.1 Approval of Consent Agenda

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

**Recommendation:** It is recommended the Board of Education approve Consent Agenda.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### A) Curriculum and Instruction

#### **10.2 Approval of Agreement between Azusa Unified School District (AUSD) and California Consulting, Inc.**

The District contracts for grant writing services to secure funding to support District goals. California Consulting has assisted the District in securing \$1,487,528.00 in funding this school year. AUSD has been working with California Consulting since 2014.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and California Consulting, Inc.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and California Consulting, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### **10.3 Approval of Nonpublic, Nonsectarian School/Agency Services Master Contract Template 2023-2024 and Individual Service Agreement for Nonpublic, Nonsectarian School/Agency Services**

Approval of the District Master Contract and General Provision for Nonpublic, Nonsectarian School/Agency Services, as authorized by California Education Code 56157 and 56365-56366.7, and the authorization of the Superintendent or Designee to enter into such agreements, will allow the District to reach timely agreements with Nonpublic, Nonsectarian Schools/Agencies. These approved providers that hold the required certificates and licenses will be recommended by the Special Education Department and documented in a student Individualized Education Plan. AUSD has approved the Nonpublic, Nonsectarian School Agency Services Master Contract since 2014.

**Recommendation:** It is recommended the Board of Education approve Nonpublic, Nonsectarian School/Agency Services Master Contract 2023-2024 and Individual Service Agreement for Nonpublic, Nonsectarian School/Agency Services.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Nonpublic, Nonsectarian School/Agency Services Master Contract 2023-2024 and Individual Service Agreement for Nonpublic, Nonsectarian School/Agency Services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### **10.4 Approval of Contract between Azusa Unified School District (AUSD) and Collaborative Educational Practice, Inc.**

Azusa High School seeks to enter into a contract for consulting services with Collaborative Educational Practice, Inc. to assist Azusa High School Leadership team members and administration in developing equity goals, strategies, and clarity around school priorities to reduce barriers for student achievement for diverse learners.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and Collaborative Educational Practice, Inc.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Collaborative Educational Practice, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes



Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

## **B) General Functions**

### **10.5 Approval of Minutes of Regular Board Meeting on May 9, 2023**

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

**Recommendation:** It is recommended the Board of Education approve minutes of Regular Board Meeting on May 9, 2023.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of Regular Board Meeting on May 9, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

## **C) Business and Finance**

### **10.6 Ratification/Approval of Purchase Orders and Warrants**

All purchase orders and warrants are in accordance with the budget guidelines for the 2022-2023 school year.

**Recommendation:** It is recommended the Board of Education ratify/approve the attached purchase orders and warrants.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

### **10.7 Approval and Acceptance of Donations**

The students and faculty will benefit greatly from these donations.

**Recommendation:** It is recommended the Board of Education approve and accept these donations.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve and accept these donations'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**10.8 Approval of Allowable Piggyback Contracts for the 2023-2024 School Year**

The District purchases office, classroom material and supplies, equipment, and other related products to support student achievement throughout the course of the school year. The purchasing staff works diligently to ensure there is an adequate number of vendor resources that can meet the needs of school sites and administrative offices when seeking procurement options. Several factors are evaluated in the selection of vendor resources, which include, but are not limited to, cost, quality, availability, participatory fees, billing/payment terms, discounts, and rebates. District staff will ensure that the use of the piggyback contract method is the most viable option when procuring office, classroom material and supplies, equipment, and other related products. Attached is a list that provides various piggyback contracts available to Azusa Unified School District to utilize for such purchases.

**Recommendation:** It is recommended the Board of Education approve allowable piggyback contracts for the 2023-2024 school year.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve allowable piggyback contracts for the 2023-2024 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**10.9 Approval of Agreement between Azusa Unified School District (AUSD) and Fagen, Friedman & Fulfroost, LLP**

The District needs to contract legal services to protect the District's interest in cases of litigation and to provide guidance for District services from July 01, 2023, through June 30, 2024. The District has been working with Fagen, Friedman & Fulfroft, LLP, since 2020.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Fagen, Friedman & Fulfroft, LLP.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Fagen, Friedman & Fulfroft, LLP'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**10.10 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Melissa Manning DBA My School RD**

Consultant to provide services for training, wellness policy triennial assessment, nutrient analysis and recipe standardization. The District was a recipient of Kitchen Infrastructure and Training funds (KIT). Part of these funds have to be used to provide training to Nutrition Services employees for the 2023-2024 school year. My School RD will provide much needed training to cover current meal pattern requirements, recipe standardization as the District embarks on implementing more starch cooking. AUSD has used Melissa Manning DBA My School RD services since August 2022.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Melissa Manning DBA My School RD.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Melissa Manning DBA My School RD'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**10.11 Approval of Contract between Azusa Unified School District (AUSD) and San Mateo-Foster City School District Super Commodity-Cooperative (Super Co-Op)**

The Super Co-Op is a California cooperative consisting of public school agency members for the purpose of obtaining United States Department of Agriculture commodities for the school food services program. The Super Co-Op allows the District to take advantage of discounts, rebates, and purchasing power similar to that of large districts, to obtain the best rates on food. AUSD has been participating in the Super Co-Op since 2001.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and San Mateo-Foster Super Co-Op.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and San Mateo-Foster Super Co-Op'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**10.12 Approval of Contract between Azusa Unified School District (AUSD) and San Gabriel Valley Food Services Cooperative Purchasing Group (SGV Co-Op)**

The SGV Co-Op is a group of independent school districts from Los Angeles County/San Gabriel Valley that have an agreement to purchase perishable and staple foods, supplies, and United States Department of Agriculture (USDA) commodities in cooperative bidding for our mutual benefit via Invitation for Bid (IFB) and/or Request for Proposal (RFP). The SGV Co-Op allows the AUSD Nutrition Services to be in compliance with the general procurement regulations in 2 Code of Federal Regulations (CFR), Section 200.318-200.326. It also allows AUSD Nutrition Services to take advantage of discounts, rebates, and the advantage of large districts' purchasing power to obtain the best quality and rates on food. AUSD Nutrition Services has participated in SGV Co-Op since August 2017. Dairy - Driftwood Dairy Frozen and Refrigerated Food Distribution – Gold Star Foods Paper – P & P; R Paper Produce – Gold Star Foods and Valley Produce Staple Foods and Snacks – Gold Star Foods Bread – Gold Star Foods Commodity Distribution – Gold Star Foods Paper/Plastic Packaging Material – Platinum Packaging Group Pizza – Pizza Hut DBA Southern California Pizza Co., LLC

**Recommendation:** It is recommended that the Board of Education approve contract between AUSD and SGV Co-Op.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board of Education approve contract between AUSD and SGV Co-Op'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes

Sabrina Bow, Ed.D.      Yes  
Adrian Greer              Yes  
Yolanda Rodriguez-Peña Yes

### **10.13 Approval of Year-End Appropriation Transfers per California Education Code (EC) 41301 and 42601**

EC 41301 and 42601 allow transfers initiated by the District from sufficient unappropriated fund balances. Should expenditures exceed budget appropriations for any major object classification, this permits the payment transfer of obligations by the Los Angeles County of Education to be processed. This comes to the Board of Education on an annual basis.

**Recommendation:** It is recommended the Board of Education approve Year-End Appropriation Transfers per California EC 41301 and 42601.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Year-End Appropriation Transfers per California EC 41301 and 42601'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes      Yes  
Sandra Benavides      Yes  
Sabrina Bow, Ed.D.      Yes  
Adrian Greer              Yes  
Yolanda Rodriguez-Peña Yes

### **10.14 Approval of Resolution #22-23:31, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers**

The Annual Delegation of Administrative Authority will allow Fiscal Services to make such routine budget revisions, adjustments, and transfers as necessary for the payment of District obligations and to effect technical adjustments of the Board-adopted budget during the 2023-2024 fiscal year. The resolution is adopted for the purpose of expediting the processing of routine budget revisions, adjustments, and transfers. This Annual Delegation comes to the Board of Education on an annual basis.

**Recommendation:** It is recommended the Board of Education approve Resolution #22-23:31, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #22-23:31, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes      Yes

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

#### **10.15 Approval of Resolution #22-23:32, Cash Borrowing**

Approval of this resolution authorizes inter-fund borrowing up to \$7,000,000 as needed during the 2023-2024 fiscal year to mitigate cash flow issues that may result from revenue received by the District due to available funds we are allowed to borrow from and their respective balances are as follows: Fund 25.0 Capital Facilities Fund \$1,000,000 Fund 67.0 Self-Insurance Fund \$6,000,000 This Resolution comes to the Board of Education on an annual basis.

**Recommendation:** It is recommended the Board of Education approve Resolution #22-23:32, Cash Borrowing.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #22-23:32, Cash Borrowing'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

#### **10.16 Approval of Contract between Azusa Unified School District (AUSD) and Harshwal & Company LLP**

On April 10, 2022, the Board of Education approved the agreement for auditing services in accordance with general accounting office standards for financial and compliance audits. The remaining two years will include services in accordance with Education Code Section 41020(f) (2), those related to GASB 34, GASB 87, and significant changes to State compliance. Audit services will include all school District funds and will be paid from the General Fund. Separately, auditors will audit the Bond Fund, and these fees will be paid from Measure K funds. The District has worked with Harshwal since 2022.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and Harshwal & Company LLP.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Harshwal & Company LLP'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
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Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

#### **D) Human Resources**

##### **10.17 Ratification/Approval of Certificated and Classified Personnel Board Report and Extra Duty Board Report**

It is essential that all positions have the highest quality staff.

**Recommendation:** It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report.

##### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

##### **10.18 Approval of Agreements between Azusa Unified School District (AUSD) and Point Loma Nazarene University School of Education**

Point Loma Nazarene University School of Education has specific programs for the purpose of allowing students to be placed for fieldwork and supervised teaching experiences. It is necessary to have agreements in place in order for student teachers to complete their program and continue to provide required services to our students. These agreements between AUSD and Point Loma Nazarene University are effective from July 1, 2023 through August 31, 2026.

**Recommendation:** It is recommended the Board of Education approve agreements between AUSD and Point Loma Nazarene University School of Education.

##### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreements between AUSD and Point Loma Nazarene University School of Education'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes



Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

#### **10.19 Approval of Declaration of Need for Fully Qualified Educators**

The California Commission on Teacher Credentialing requires the Board of Education to pass a declaration of need in order to employ candidates who are not fully credentialed. This declaration approves employment of up to 37 candidates on limited assignment, emergency and intern permits. This declaration comes to the Board of Education on an annual basis.

**Recommendation:** It is recommended the Board of Education approve Declaration of Need for Fully Qualified Educators

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Declaration of Need for Fully Qualified Educators'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

### **E) Policies and Bylaws**

#### **10.20 Approval of Amended Administrative Regulation (AR) and Board Policy (BP) Regarding Philosophy, Goals, Objectives and Comprehensive Plans**

Approval of amended AR and BP 0420.4 Charter School Authorization ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulation and Board Policy regarding Philosophy, Goals, Objectives and Comprehensive Plans.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulation and Board Policy regarding Philosophy, Goals, Objectives and Comprehensive Plans'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes



Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

#### **10.21 Approval of Amended Administrative Regulation (AR) and Board Policies (BP) and New Exhibit Regarding Business and Noninstructional Operations**

Approval of amended AR and BP 3516 Emergencies And Disaster Preparedness Plan; amended BP and New E 3555 Nutrition Program Compliance ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulation and amended Board Policies and new Exhibit regarding Business and Noninstructional Operations.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulation and amended Board Policies and new Exhibit regarding Business and Noninstructional Operations'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

#### **10.22 Approval of Amended Board Policies (BP) Regarding Personnel**

Approval of amended BP 4030 Nondiscrimination in Employment and amended BP 4218 Dismissal Suspension Disciplinary Action ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Policies regarding Personnel.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Policies regarding Personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

#### **10.23 Approval of Amended Administrative Regulations (AR) Regarding Students**

Approval of amended AR 5113 Absences and Excuses; amended AR 5131.41 Use of Seclusion and Restraint; amended AR 5131.7 Weapons and Dangerous Instruments; amended AR 5144 Discipline; amended AR 5144.1 Suspension and Expulsion/Due Process and amended AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities) ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulations regarding Students.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations regarding Students'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**10.24 Approval of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Instruction**

Approval of amended AR 6115 Ceremonies and Observances; amended BP 6146.1 High School Graduation Requirements; amended AR 6173.1 Education for Foster Youth; amended BP 6177 Summer Learning Programs ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Instruction.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Instruction'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**10.25 Approval of Amended Board Bylaws (BB) Regarding Board Bylaws**

Approval of amended BB 9270 Conflict Of Interest and amended BB 9320 Meetings And Notices ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Bylaws regarding Board Bylaws.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Bylaws regarding Board Bylaws'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**11.0 Items pulled from Consent Agenda**

**11.1 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Brookdale Monrovia**

Work-based learning and internship opportunities are a necessary component of high-quality Career Technical Education. Brookdale Monrovia will provide activities and learning opportunities for AUSD students to prepare them for high wage and high demand careers.

**Recommendation:** It is recommended the Board of Education approve MOU between AUSD and Brookdale Monrovia.

**ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Brookdale Monrovia'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

**11.2 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and National Council on Alcoholism and Drug Dependence (NCADD) of East San Gabriel and Pomona Valleys, INC.**

This drug and alcohol program is necessary for students who are experiencing issues with substance abuse. AUSD has been working with NCADD since 2007.

**Recommendation:** It is recommended the Board of Education approve MOU between AUSD and NCADD of East San Gabriel and Pomona Valleys, INC.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between

AUSD and NCADD of East San Gabriel and Pomona Valleys, INC'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### **11.3 Approval of Agreement between Azusa Unified School District (AUSD) and Foothill Family**

In an effort to increase emotional well-being and academic success, Foothill Family counseling services will be made available to qualifying students and their families. Counselors will be under the supervision and liability of Foothill Family. The District has been working with Foothill Family since 2015.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Foothill Family.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Foothill Family'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### **11.4 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Five Acres**

Five Acres is a social service agency that provides school-based and community-based mental health services for students and families. In an effort to increase emotional well-being, Five Acres counseling services will be made available to qualifying students. Five Acres counselors will be under the supervision and liability of the counseling agency. AUSD has been working with Five Acres since 2016.

**Recommendation:** It is recommended the Board of Education approve MOU between AUSD and Five Acres.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Five Acres'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
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Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

### **11.5 Approval of Agreement between Azusa Unified School District (AUSD) and Interquest Detection Canines**

Interquest Detection Canines will provide contraband inspection services utilizing non-aggressive contraband detection canines at AUSD secondary schools. Interquest Detection Canines is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and regional regulatory agencies as required. AUSD has been working with Interquest Detection Canines since 2014.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Interquest Detection Canines.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Interquest Detection Canines'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes  
Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes

## **12.0 Curriculum and Instruction**

### **12.1 Public Hearing of Azusa Unified School District (AUSD) 2023-2024 Proposed Local Control and Accountability Plan (LCAP)**

The LCAP outlines the District's plans for meeting the state's eight priorities for education. The AUSD 2023-2024 proposed LCAP is available for review at the District Office.

Accompanying the 2023-2024 LCAP is the 2023-2024 Budget Overview for Parents. In accordance with state law and directives of the Los Angeles County Superintendent of Schools, a public hearing on the 2023-2024 LCAP must take place prior to approval.

**Recommendation:** It is recommended the Board of Education hold a public hearing of AUSD 2023-2024 proposed LCAP.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AUSD 2023-2024 proposed LCAP'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes Yes

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

## **12.2 Presentation of Azusa Unified School District (AUSD) 2023-2024 Proposed Local Control and Accountability Plan (LCAP)**

To view the entire presentation click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=7233](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=7233)

The LCAP outlines the District's plans for meeting the state's eight priorities for education. The AUSD 2023-2024 proposed LCAP is available for review at the District Office.

Accompanying the 2023-2024 LCAP is the 2023-2024 Budget Overview for Parents.

**Recommendation:** It is recommended the Board of Education receive the presentation of AUSD 2023-2024 proposed LCAP.

## **13.0 General Functions**

### **13.1 Update of Surplus Property**

To view the entire update click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=8420](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=8420)

As the Surplus Property Committee continues its process, it is important the Board of Education receive the latest update regarding our surplus properties.

**Recommendation:** It is recommended the Board of Education receive an update of surplus property.

## **14.0 Business and Finance**

### **14.1 Public Hearing of Azusa Unified School District (AUSD) 2023-2024 Proposed Adopted Budget and the Reporting of District Reserves Pursuant to the Requirements of SB 858**

The adopted budget outlines anticipated revenues and proposed expenditures for 2023-2024. The AUSD 2023-2024 proposed adopted budget is available for review at the District Office. In accordance with state law and directives of the Los Angeles County Superintendent of Schools, a public hearing on the 2023-2024 budget is provided.

**Recommendation:** It is recommended the Board of Education hold a public hearing on AUSD 2023-2024 proposed adopted budget and the reporting of District reserves pursuant to the requirements of SB 858.

#### **ORIGINAL - Motion**

Member (Yolanda Rodriguez-Peña) Moved, Member (Adrian Greer) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing on AUSD 2023-2024 proposed adopted budget and the reporting of District reserves pursuant to the requirements of SB 858'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

#### **14.2 Presentation of Azusa Unified School District (AUSD) 2023-2024 Proposed Adopted Budget**

To view the entire presentation click here:

[https://www.youtube.com/live/9QlkK1\\_rJxs?feature=share&t=8657](https://www.youtube.com/live/9QlkK1_rJxs?feature=share&t=8657)

The AUSD 2023-2024 proposed adopted budget is based on information currently available from the Governor's "May Revise," the Los Angeles County Office of Education, and School Services of California, Inc.

**Recommendation:** It is recommended the Board of Education receive presentation of AUSD 2023-2024 proposed adopted budget.

#### **14.3 Approval of Bid Award for Roof Coating**

The Board of Education originally approved bid #22-23-07-01 roof coating on March 14, 2023, with a total of seven contractors bidding. However, due to the lowest bidding contractor not being able to supply sufficient past financial information, the District decided this contractor was not responsive, even though they were the lowest bidder. As a result of the re-bidding process, on April 11, 2023, the District solicited bids from all approved contractors to repair and coat roofs at three sites (Murray, Sierra/Adult Education Center, and Foothill). The lowest responsible bidder is Letner Roofing Company. The coating and repair will improve the building envelope, preventing water intrusion and being "cool roof" compliant according to Title 24 building standards.

**Recommendation:** It is recommended the Board of Education approve bid award for roof coating.

#### **ORIGINAL - Motion**

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve bid award for roof coating'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

#### **14.4 Approval of Agreement between Azusa Unified School District (AUSD) and Danny Letner, Inc.**

The Board of Education originally approved bid #22-23-07-01 roof coating on March 14, 2023, with a total of seven contractors bidding. However, due to the lowest bidding



contractor not being able to supply sufficient past financial information, the District decided this contractor was not responsive, even though they were the lowest bidder. As a result of the re-bidding process, on April 11, 2023, the District solicited bids from all approved contractors to repair and coat roofs at three sites (Murray, Sierra/Adult Education Center, and Foothill). The lowest responsible bidder is Letner Roofing Company. The coating and repair will improve the building envelope, preventing water intrusion and being “cool roof” compliant according to Title 24 building standards.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Danny Letner, Inc.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Danny Letner, Inc'. Upon a roll call vote being taken, the vote was:

Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### **15.0 Human Resources**

#### **15.1 Approval of 2023-2024 Azusa Adult Education Center Attendance Calendar**

The calendar is the result of an agreement between the District and Azusa Federation of Adult Educators.

**Recommendation:** It is recommended the Board of Education approve 2023-2024 Azusa Adult Education Center Attendance Calendar.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2023-2024 Azusa Adult Education Center Attendance Calendar'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### **16.0 Adjournment**

#### **16.1 Adjournment**




**Recommendation:** It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

The Regular Board meeting adjourned at 9:35 p.m.

  
Clerk