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**AZUSA UNIFIED SCHOOL DISTRICT  
SURPLUS PROPERTY 7/11  
COMMITTEE MEETING  
Wednesday, June 21, 2023, at 5:00 p.m.**

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The Facilities Advisory Surplus Property 7/11 Committee meeting will be held at the Administrative Office, 546 S. Citrus Avenue.

**1.0 Call To Order**

**1.1 The Surplus Property Committee Meeting will be Called to Order**

Vanessa Jones, the Chairperson, called the Surplus Property 7/11 Committee Meeting to order at 5:01 p.m.

**2.0 Roll Call**

**2.1 Roll Call**

The following 7/11 Committee members were present:

Richard Brown  
Steven Castro  
Corazon Cenon  
Edward Hlava  
Vanessa Jones  
Sam Perdomo  
Karen Rouggly  
Laurie Wray

The following Committee members were absent:

Jonny Liu  
Hector Miranda  
Terry Monjaraz

The following individuals were present on behalf of the District:

Superintendent Arturo Ortega  
Assistant Superintendent Latasha Jamal  
Sarah Polito, Legal Counsel

**3.0 Public Comment**

**3.1 Public Comment on Agenda and Non-Agenda Items**

This is an opportunity for the public to address the 7/11 Committee Members on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes to address the 7/11 Committee Members on any agenda or non-agenda items. When the public wishes to address the 7/11 Committee on an agenda or non-agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The 7/11 Committee Members are not permitted to respond to public comments. The 7/11 Committee Members will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

### **Miki Carpenter**

Stated her position with the City of Azusa. Expressed gratitude for the relationship with the Azusa Unified School District. Is excited about the direction of AUSD's future programs that will align with projects the City of Azusa is creating for their students and families.

## **4.0 Approval of Minutes**

### **4.1 Approval of Minutes of the Surplus Property Committee Meeting held on May 17, 2023**

Traditionally, minutes are routine in nature. A District staff member provided to the Surplus Property Committee shall keep minutes and record all official Committee actions. Copies of the minutes of each regular or special meeting shall be distributed to all committee members with the agenda for the next regular meeting.

**Recommendation:** It is recommended the Surplus Property Committee approve minutes of the meeting held on May 17, 2023.

### **ORIGINAL - Motion**

Member (**Karen Rouggy**) Moved, Member (**Steven Castro**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Surplus Property Committee approve minutes of the meeting held on May 17, 2023'. Upon a roll call vote being taken, the vote was: Aye: (8) Nay: (0). The motion Carried. (8) - (0).

Richard Brown	Yes
Steven Castro	Yes
Corazon Cenon	Yes
Edward Hlava	Yes
Vanessa Jones	Yes
Jonny Liu	Absent
Hector Miranda	Absent
Terry Monjaraz	Absent
Sam Perdomo	Yes
Karen Rouggy	Yes
Laurie Wray	Yes

## **5.0 Discussion/Review**

## **5.1 Review Revised Draft of Committee Report and Discussion of Structure, Content and Drafting**

Ms. Polito provided a revised draft of the Surplus Property Committee's report for review and discussion by the members, and facilitated review of the structure and potential content of the report as well as discussion of the subject properties and continued drafting and revision of the Committee report, and related findings and recommendations.

**Recommendation:** It is recommended the Surplus Property Committee receive and review the revised draft report and discuss the content, findings, and recommendations.

Committee members requested clarification on where information is best organized between the "Findings" and "Recommendations" sections of the report.

Ms. Cenon requested clarification of the data reviewed by the Committee with regard to existing and future projected enrollment.

Ms. Jamal clarified that even with current facilities open for next fiscal year none of the campus will be at 100% capacity.

Ms. Polito provided clarified language for the Committee that acknowledges that the Committee reviewed the projections from a demographer in determining the surplus nature of the site. Ms. Rouggy requested a related change.

Additional discussion was noted regarding the desirability of keeping some sites for future uses, in particular the use of a site for an alternative high school site.

Ms. Jones requested clarification in the report regarding the use of surplus property proceeds and how that revenue can be spent. She clarified the Committee's understanding that the proceeds from the sale of a property is restricted to certain uses.

The Committee requested clarification about how the report will be made available to the public for feedback. A suggestion was made that clarification and specificity in the report would be helpful for the public.

Additional questions were asked about use of the sites for affordable housing.

Mr. Perdomo asked about which types of nonprofits would have priority offers to the property, and Ms. Polito provided a response to clarify. The Committee then discussed how current zoning designations could impact the operations of certain nonprofit organizations.

Ms. Polito and Committee members continued to work through edits and modifications to the specific language within the Findings and Recommendations within the draft report.

The Committee was comfortable with designating all sites as surplus.

Ms. Polito explained the process of submitting a waiver to CDE for more flexibility in selecting a potential buyer for a site the Board may decide to sell, and the Committee decided they were in support of the submission of such a waiver if the Board so chooses.

The Committee discussed that a mailer will be sent to the community in advance of the public hearing at the next meeting to provide advance notice.

## **6.0 Next Scheduled Meeting**

### **6.1 Approval of Next Scheduled Meeting on July 26, 2023**

The next Surplus Property Committee meeting is scheduled for July 26, 2023.

**Recommendation:** It is recommended the Surplus Property Committee approve the date of the next scheduled meeting for July 26, 2023.

#### **ORIGINAL - Motion**

Member (**Sam Perdomo**) Moved, Member (**Edward Hlava**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Surplus Property Committee approve the next scheduled meeting on July 26, 2023'. Upon a roll call vote being taken, the vote was: Aye: (7) Nay: (1). The motion **Carried. (7) - (1)**

Richard Brown	Yes
Steven Castro	Yes
Corazon Cenon	Yes
Edward Hlava	Yes
Vanessa Jones	Yes
Jonny Liu	Absent
Hector Miranda	Absent
Terry Monjaraz	Absent
Sam Perdomo	Yes
Karen Rouggly	Yes
Laurie Wray	Nay

## **7.0 Adjournment**

### **7.1 Adjournment**

**Recommendation:** It is recommended the Surplus Property Committee adjourn the Surplus Property Committee meeting.

#### **ORIGINAL - Motion**

Member (**Lauri Wray**) Moved, Member (**Karen Rouggly**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Surplus Property Committee adjourn the Surplus Property Committee meeting'. Upon a roll call vote being taken, the vote was: Aye: (8) Nay: (0). The motion **Carried. (8) - (0)**

Richard Brown	Yes
Steven Castro	Yes

Corazon Cenon	Yes
Edward Hlava	Yes
Vanessa Jones	Yes
Jonny Liu	Absent
Hector Miranda	Absent
Terry Monjaraz	Absent
Sam Perdomo	Yes
Karen Rougely	Yes
Laurie Wray	Yes

The Surplus Property 7/11 Committee meeting adjourned at 6:35 p.m.

  
Chair

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