

**AMENDMENT TO  
CONTRACT OF EMPLOYMENT  
BETWEEN THE BOARD OF EDUCATION OF THE  
AZUSA UNIFIED SCHOOL DISTRICT  
AND THE  
ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES**

This Amendment to the Contract of Employment of the Assistant Superintendent of Human Resources (“Contract”), dated November 7, 2018, and amended on July 7, 2020, July 9, 2021, March 15, 2022, June 21, 2022, November 1, 2022, and June 20, 2023, is entered into by and between the Azusa Unified School District (“District”) and Jorge A. Ronquillo (“Assistant Superintendent”) (collectively referred to hereinafter as the “Parties”), effective July 1, 2023.

The Parties agree to amend the terms of the Contract as follows:

1. Annual Salary. Effective July 1, 2023, the Assistant Superintendent’s annual base salary shall be increased by 5.3% to Two Hundred Twelve Thousand Seven Hundred Fifty-Eight Dollars (\$212,758.00), payable in twelve (12) equal monthly installments, pursuant to the District’s usual payroll procedures. Salary shall be prorated for service of less than a full year. This salary adjustment is consistent with the salary increase approved for the District’s certificated management and represented certificated employees.
2. Health and Welfare Benefits. Effective July 1, 2023, the District shall increase its annual contribution to the Assistant Superintendent’s Health Benefit (Medical) plans by One Thousand Five Hundred Dollars (\$1,500). This health benefit adjustment is consistent with the health benefit increase approved for the District’s certificated management and represented certificated employees.
3. Professional Schedule. Effective July 1, 2023, each year of the Contract, the Assistant Superintendent may be reimbursed for up to ten (10) accrued but unused vacation days at his then daily rate of pay. Vacation shall accrue as it is earned at the rate of 2.5 vacation days per month. Accrued and unused vacation days shall be carried over from year to year. However, in no event shall the Assistant Superintendent accrue more than forty (40) days of vacation. Once the Assistant Superintendent has accrued forty (40) days of vacation, he shall not accrue any further vacation until he reduces his accrued vacation below forty (40) days.
4. Other Provisions. All other terms and conditions of the Contract not modified herein shall remain in full force and effect. This Amendment shall be attached to and incorporated into the original Contract.
5. Board Approval. The effectiveness of this Amendment is contingent upon the approval of the District’s Board of Education at a lawfully convened meeting.

IN WITNESS THEREOF, the Parties hereto have duly approved and executed this Amendment on the date set forth below.

**BOARD OF EDUCATION OF THE  
AZUSA UNIFIED SCHOOL DISTRICT**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Board of Education President

**ASSISTANT SUPERINTENDENT, HUMAN RESOURCES**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Jorge A. Ronquillo

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