

CONTRACTED SERVICES AGREEMENT

Contract # 141786 District: Azusa Unified School District

Program: STEAM MUSEUM

Date: FRIDAY, MARCH 7, 2025

Start Time: 9:30 AM End Time: 1:30 PM

Sessions: 6

Final payment due by date of show.

Please do not pay the performer directly.

Billing Address: Norma Camacho Murray Elementary School 505 East Renwick Road Azusa CA 91702	Program to be held at: Murray Elementary School 505 East Renwick Road Azusa CA 91702 Attention: Monique Baca
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Sign and Return this Contract Agreement and Deposit to our office by: **Tuesday, December 3, 2024**

Include Contract # **141786** on your payment for it to be properly applied.

Program Cost: \$1,795.00

Add'l Fee:



Grand Total: \$1,795.00 **3% Convenience Fee**

Deposit: \$897.50 **for CC Payments**

Payments Received		
Amount	Date Received	Notes
Balance:	\$1,795.00	

School Contact Information: Please notify us of any corrections. **School Phone*:** (626) 633-8700 *Required Field
Client*: Monique Baca **Title*:** Teacher **Client Phone*:** (323) 819-9482 **Email*:** mbaca@azusa.org
Alternate*: Anna Chung **Title*:** Teacher **Alt. Phone*:** (323) 493-6012 **Email*:** afrescas@azusa.org

Performance Requirements: Initial each of the following conditions and responsibilities:

- Performer will arrive 2 hours prior to the performance time to load-in.
- School will provide one custodian to assist with loading and unloading.
- An indoor 50' x 50' space (gym, multipurpose room) for the entire day. Performance area to be clear of clutter.
- Handicap accessibility to the building and performance space (no stairs). This program cannot be set up outside.
- Six adult volunteers to assist during the sessions all day.
- Please, no cell phone, food, drink or other distractions present during the program.
- 60 students per session with a maximum of six sessions. Sessions are 40 minutes in length with a five minute transition.
- Additional sessions will have an additional charge.
- Lunch and breaks required when 3 or more sessions are scheduled.
- Three electrical outlets.
- 90 minutes for performer and school custodian to tear-down and load-out.
- A minimum of ten exhibits will be available on the day of the show.

Special Performer Instructions:

- Mail checks payable to: Mobile Ed Productions - 26018 W. Seven Mile - Redford, MI 48240.
- Do NOT pay the performer directly
- A payment, signed contract, or purchase order must be returned by the due date or else your contract is considered forfeit.
- Cancellations prior to the reserved performance date will have a cancellation fee of 50% of the performance cost.
- Accounts not paid in full within 30 days of the performance date are subject to a 2% late fee.

Cindy Kruczynski

Cindy Kruczynski

For Mobile Ed Productions, Inc.

cindyk@mobileedproductions.com

Sign and Return **X**

Norma Camacho

Authorized Representative for: Murray Elementary School

Customer Code MEP31336

Scott/sd394/STEAM

Contract Number: **141786**

Date Issued 11/21/2024