

**Regulation 3260: Fees And Charges**

Status: DRAFT

Original Adopted Date: 11/27/2012 | Last Revised Date: 06/12/2018 | Last Reviewed Date: 06/12/2018

~~Charge when~~ **When** approved by the Governing Board, the Superintendent or designee may impose a fee for the following: (5 CCR-350)

1. Insurance for athletic team members, with an exemption providing for the district to pay the cost of the insurance for any team member who is financially unable to pay (Education Code\_32221)
2. Insurance for medical or hospital service for students participating in field trips and excursions. (Education Code\_35331)
3. Expenses of students' participation in a field trip or excursion within the state or to another state, the District of Columbia, or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds. (Education Code\_35330)
4. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program. (Education Code\_32390)
5. School camp programs in outdoor science education, conservation education, or forestry operated pursuant to Education Code\_8760-8774, provided that the fee is not mandatory and no student is denied the opportunity to participate for nonpayment of the fee. (Education Code\_35335)
6. Reimbursement **to the district** for the direct cost of materials ~~provided~~ **used** by the district a student for the fabrication of nonperishable personal ~~students to fabricate~~ property the student ~~they~~ will take home for his/h**er** ~~their~~ own possession and use, such as wood shop, art, or sewing projects kept by the student ~~students~~. (Education Code\_17551)
7. Home-to-school transportation and transportation between regular, full-time day schools and regional occupational centers, programs, or classes, as long as the fee does not exceed the statewide average nonsubsidized cost per student and exemptions are made for indigent and disabled students (Education Code 39805), **the district provides a waiver based on financial need, and an exemption is made for any student with a disability whose individualized education program includes transportation as a related service necessary to receive a free appropriate public education (Education Code 39805)**
8. Transportation for students to and from their places of employment in connection with any summer employment program for youth. (Education Code\_39837)
9. Deposit for school band instruments, music, uniforms, and other regalia which school band members take on excursions to foreign countries. (Education Code\_38120)
10. Sale or lease of personal computers or of Internet appliances that allow a person to connect to or access the district's educational network, provided that the items are sold or leased to parents/guardians at no more than cost and the district provides network access for families who cannot afford it. (Education Code\_17453.1)
11. An adult education or secondary school community service class in civic, vocational, literacy, health, homemaking, and technical and general education, not to exceed the cost of maintaining the class. (Education Code\_51810-51815)
12. Eye safety devices worn in courses or activities involving the use of hazardous substances likely to cause injury to the eyes, when being sold to students and/or teachers or instructors to keep and at a price not to exceed the district's actual costs (Education Code\_32033)

13. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to receive the copies (Education Code 49065, 56504)
14. Actual cost of duplication for reproduction of the prospectus of school curriculum or for copies of public records (Education Code 49091.14; Government Code 6253)
15. Food sold at school, subject to free and reduced-price meal program eligibility and other restrictions specified in law (Education Code 38084)
16. ~~As allowed in~~ **In accordance with** law, replacement cost or reimbursement for lost or willfully damaged district books, supplies, or property, or for district property loaned to a student that he/she ~~the student~~ fails to return. (Education Code 19910-19911, 48904)
17. Tuition for district school attendance by an out-of-state or out-of-country resident (Education Code 48050, 48052, 52613; 8 USC 1184)
18. Adult education books, materials, transportation, and classes, except that no fee may be charged for classes in elementary subjects, classes for which high school credit is granted when taken by a person who does not hold a high school diploma, or classes in English and citizenship (Education Code 39801.5, 52612, 60410)
19. Preschool and child care and development services, in accordance with the fee schedule established by the Superintendent of Public Instruction, unless the family qualifies for subsidized services or the program is for severely disabled children and the student is eligible to enroll in it **exempted from fees by law** (Education Code 8239, 8250, 8263)
20. Participation in a before-school or after-school program that is funded as an After School Education and Safety (ASES) program, 21st Century Community Learning Center (21st CCLC), or 21st Century High School After School Safety and Enrichment for Teens program, provided that fees are waived or reduced for families with students who are eligible for free or reduced-price meals and, in regard to ASES and 21st CCLC programs, fees are not charged if the district knows the student is a homeless or foster youth (Education Code 8422, 8482.6)
21. Advanced Placement and International Baccalaureate Diploma examinations for college credits, as long as the examination is not a course requirement and the results have no impact on student grades or credits in the course

### Collection of Debt

**Before pursuing payment of any debt that has accumulated from unpaid permissible fees, the Superintendent or designee shall provide an itemized invoice for any amount owed by the parent/guardian on behalf of a student or former student. The invoice shall reference district policies related to debt collection and the rights established pursuant to Education Code 49014 and 49557.5. For each payment received, the district shall provide a receipt to the parent/guardian. (Education Code 49014)**

**The Superintendent or designee shall not sell debt owed by a parent/guardian of a student or former student. (Education Code 49014)** Charge when **When** approved by the Governing Board, the Superintendent or designee may impose a fee for the following: (5 CCR 350)

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

### State References

5 CCR 350

### Description

Fees not permitted

5 CCR 4600-4687	Uniform complaint procedures
CA Constitution Article 9, Section 5	Common school system - <a href="https://simbli.eboardsolutions.com/SU/5LDHgapcLGqiftuxZapsIshQg==">https://simbli.eboardsolutions.com/SU/5LDHgapcLGqiftuxZapsIshQg==</a>
Ed. Code 17453.1	District sale or lease of Internet appliances or personal computers to parents of students
Ed. Code 17551	Property fabricated by students
Ed. Code 19910-19911	Offenses against libraries
Ed. Code 32033	Eye protective devices
Ed. Code 32221	Insurance for athletic team member
Ed. Code 32390	Voluntary program for fingerprinting students
Ed. Code 35330-35332	Field trips
Ed. Code 35335	School camp programs
Ed. Code 38080-38086.1	Cafeteria establishment and use
Ed. Code 38120	Use of school band equipment on excursions to foreign countries
Ed. Code 39801.5	Transportation for adults
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 39837	Transportation to summer employment program
Ed. Code 48050	Residents of adjoining states
Ed. Code 48052	Tuition for foreign residents
Ed. Code 48904	Liability of parent or guardian; withholding of grades, diplomas, transcripts
Ed. Code 49010-49013	Student fees
Ed. Code 49014	Public School Fair Debt Collection Act
Ed. Code 49065	Reasonable charge for transcripts
Ed. Code 49066	Grades; effect of physical education class apparel
Ed. Code 49091.14	Parental review of curriculum
Ed. Code 49557.5	Child Hunger Prevention and Fair Treatment Act of 2017
Ed. Code 51810-51815	Community service classes
Ed. Code 52612	Tuition for adult classes
Ed. Code 52613	Nonimmigrant foreign nationals
Ed. Code 56504	School records; students with disabilities
Ed. Code 60410	Books for adult classes
Ed. Code 8239	Preschool and wraparound child care services
Ed. Code 8250	Child care and development services for children with disabilities
Ed. Code 8263	Eligibility and priorities for subsidized child development services
Ed. Code 8422	21st Century High School After School Safety and Enrichment for Teens programs
Ed. Code 8760-8774	Outdoor science, conservation, and forestry programs
Gov. Code 6253	Request for copy; fee

**Federal References**

8 USC 1184

**Description**

Foreign students

**Management Resources References**

**Description**

California Department of Education Publication	Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 17-01, July 28, 2017
Court Decision	CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738
Court Decision	Driving School Assn of CA v. San Mateo Union HSD (1992) 11 Cal. App. 4th 1513
Court Decision	Hartzell v. Connell (1984) 35 Cal. 3d 899
Court Decision	Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739
Court Decision	Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Website	California Department of Education - <a href="https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==">https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==</a>
Website	CSBA - <a href="https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==">https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==</a>

### Cross References

### Description

0410	Nondiscrimination In District Programs And Activities - <a href="https://simbli.eboardsolutions.com/SU/FnDZ7yHITUVLmcPBwcYa4w==">https://simbli.eboardsolutions.com/SU/FnDZ7yHITUVLmcPBwcYa4w==</a>
0415	Equity - <a href="https://simbli.eboardsolutions.com/SU/RWAplusJLDjWXpplusgC05iplusLDOA==">https://simbli.eboardsolutions.com/SU/RWAplusJLDjWXpplusgC05iplusLDOA==</a>
0440	District Technology Plan - <a href="https://simbli.eboardsolutions.com/SU/ufpqEymurplusbMcY8BDBnRZQ==">https://simbli.eboardsolutions.com/SU/ufpqEymurplusbMcY8BDBnRZQ==</a>
0440	District Technology Plan - <a href="https://simbli.eboardsolutions.com/SU/hioD0waOOJiByYNFpisbsQ==">https://simbli.eboardsolutions.com/SU/hioD0waOOJiByYNFpisbsQ==</a>
1230	School-Connected Organizations - <a href="https://simbli.eboardsolutions.com/SU/RmZnkdmDq8SicNLgKoQQXg==">https://simbli.eboardsolutions.com/SU/RmZnkdmDq8SicNLgKoQQXg==</a>
1230	School-Connected Organizations - <a href="https://simbli.eboardsolutions.com/SU/6z8GSfz2y5zDplusahT2fYG6Q==">https://simbli.eboardsolutions.com/SU/6z8GSfz2y5zDplusahT2fYG6Q==</a>
1312.3	Uniform Complaint Procedures - <a href="https://simbli.eboardsolutions.com/SU/jyKa60efBU85pBteBaMvhA==">https://simbli.eboardsolutions.com/SU/jyKa60efBU85pBteBaMvhA==</a>
1312.3	Uniform Complaint Procedures - <a href="https://simbli.eboardsolutions.com/SU/he5R6o3mKhZ8plus8KsNn26EQ==">https://simbli.eboardsolutions.com/SU/he5R6o3mKhZ8plus8KsNn26EQ==</a>
1321	Solicitation Of Funds From And By Students - <a href="https://simbli.eboardsolutions.com/SU/pltslsh1AppLeuHFfyTIGZxVA==">https://simbli.eboardsolutions.com/SU/pltslsh1AppLeuHFfyTIGZxVA==</a>
1321	Solicitation Of Funds From And By Students - <a href="https://simbli.eboardsolutions.com/SU/4P4axwHdaDEhpr8Z3eZR1w==">https://simbli.eboardsolutions.com/SU/4P4axwHdaDEhpr8Z3eZR1w==</a>
3100	Budget - <a href="https://simbli.eboardsolutions.com/SU/LAXsliS005BXIXyCf1Nf6A==">https://simbli.eboardsolutions.com/SU/LAXsliS005BXIXyCf1Nf6A==</a>
3100	Budget - <a href="https://simbli.eboardsolutions.com/SU/0Em4vjDpAKIGfnem14N1VA==">https://simbli.eboardsolutions.com/SU/0Em4vjDpAKIGfnem14N1VA==</a>
3250	Transportation Fees - <a href="https://simbli.eboardsolutions.com/SU/vf84VAxplusDuYw5y4CCT3VHw==">https://simbli.eboardsolutions.com/SU/vf84VAxplusDuYw5y4CCT3VHw==</a>
3250	Transportation Fees - <a href="https://simbli.eboardsolutions.com/SU/jVD1YBochBcslshJHSVHUrcoA==">https://simbli.eboardsolutions.com/SU/jVD1YBochBcslshJHSVHUrcoA==</a>
3290	Gifts, Grants And Bequests - <a href="https://simbli.eboardsolutions.com/SU/O4kMPkL3yNpvhPmF29plusLw==">https://simbli.eboardsolutions.com/SU/O4kMPkL3yNpvhPmF29plusLw==</a>
3452	Student Activity Funds - <a href="https://simbli.eboardsolutions.com/SU/9SBtlfFyggkHplusjAgcmQciw==">https://simbli.eboardsolutions.com/SU/9SBtlfFyggkHplusjAgcmQciw==</a>
3514.1	Hazardous Substances - <a href="https://simbli.eboardsolutions.com/SU/slshF2BkEjXOTUMPv1mpMHddg==">https://simbli.eboardsolutions.com/SU/slshF2BkEjXOTUMPv1mpMHddg==</a>
3514.1	Hazardous Substances - <a href="https://simbli.eboardsolutions.com/SU/3NzLgS05rIhR3fm2YbgOmw==">https://simbli.eboardsolutions.com/SU/3NzLgS05rIhR3fm2YbgOmw==</a>

3515.4 Recovery For Property Loss Or Damage - <https://simbli.eboardsolutions.com/SU/UC2manslshyq18ZgqgFuNMKBQ==>

3515.4 Recovery For Property Loss Or Damage - <https://simbli.eboardsolutions.com/SU/1IPyTgflGkkgRjC0ihf1LA==>

3550 Food Service/Child Nutrition Program - <https://simbli.eboardsolutions.com/SU/8PD4MufjPOdleCs1QuQQ3Q==>

3550 Food Service/Child Nutrition Program - <https://simbli.eboardsolutions.com/SU/KVOgHhXokXVv3QqM5NwYslshQ==>

3551 Food Service Operations/Cafeteria Fund - <https://simbli.eboardsolutions.com/SU/feOBwF29EWP3R67R3tA3wg==>

3551 Food Service Operations/Cafeteria Fund - <https://simbli.eboardsolutions.com/SU/1c07dPkdG8pslshipcj0cwWpg==>

3553 Free And Reduced Price Meals - <https://simbli.eboardsolutions.com/SU/6fL4eJpwsOAbyslshgOV21iw==>

3553 Free And Reduced Price Meals - <https://simbli.eboardsolutions.com/SU/ilamSBIbMech7f43UXJ1dg==>

3554 Other Food Sales - <https://simbli.eboardsolutions.com/SU/p8lLr1YDKXtrPTTrUqSB46A==>

3554 Other Food Sales - <https://simbli.eboardsolutions.com/SU/w3DRSfBdOgy2i04kID9jjA==>

4131 Staff Development - <https://simbli.eboardsolutions.com/SU/y4QplusedaFgrVD8fr8wpCMqQ==>

4131 Staff Development - <https://simbli.eboardsolutions.com/SU/xnIUHul4wamrtLwplus2OFxcA==>

4212.9 Employee Notifications - <https://simbli.eboardsolutions.com/SU/0ZJclXM1TTrf1O5E1AArg==>

4312.9 Employee Notifications - <https://simbli.eboardsolutions.com/SU/a1UsQLi9B3PWiEPE2MjvAQ==>

4331 Staff Development - <https://simbli.eboardsolutions.com/SU/mi31ZJfJZ6P6XlztQhGr3Q==>

4331 Staff Development - <https://simbli.eboardsolutions.com/SU/hqxZRiEbEWMHD9ZdRfApig==>

5020 Parent Rights And Responsibilities - <https://simbli.eboardsolutions.com/SU/RGnoJ2Av2PLCgBS02j7hzA==>

5020 Parent Rights And Responsibilities - <https://simbli.eboardsolutions.com/SU/gN9wboeUAPdpDQ0hwDQqlg==>

5111.1 District Residency - <https://simbli.eboardsolutions.com/SU/nQNuoiKw13OiPajmEDo1MA==>

5111.1 District Residency - <https://simbli.eboardsolutions.com/SU/9lml6ypXFrp4IW0LxsZfuQ==>

5125 Student Records - <https://simbli.eboardsolutions.com/SU/tWHWUiPwslshr1YYPUplusvwMslshMQ==>

5125 Student Records - <https://simbli.eboardsolutions.com/SU/BVqShG6XWi846acAF21eCA==>

5142 Safety - <https://simbli.eboardsolutions.com/SU/vslshigYplusv4NHL39jRnsIBHXQ==>

5142 Safety - <https://simbli.eboardsolutions.com/SU/slshsco1xZIT7EdARuvpslshR7rg==>

5142.1 Identification And Reporting Of Missing Children - <https://simbli.eboardsolutions.com/SU/59pdplus3geslshUaVnDTIQsUnw==>

5143 Insurance -  
<https://simbli.eboardsolutions.com/SU/rtKLUslshJO7Oe0mX6mfMluVw==>

5143 Insurance -  
<https://simbli.eboardsolutions.com/SU/0TfaQzKDMxfslshFer0llr6sQ==>

5145.6 Parental Notifications -  
<https://simbli.eboardsolutions.com/SU/aumLfEWWhRQTqmF8OKcrwjQ==>

5145.6-E(1) Parental Notifications -  
<https://simbli.eboardsolutions.com/SU/5KtCGKwRqTKUDplusFgDOn0OQ==>

5148 Child Care And Development -  
<https://simbli.eboardsolutions.com/SU/M7im2lx660fDMP1PxlOXeg==>

5148 Child Care And Development -  
<https://simbli.eboardsolutions.com/SU/TfrOIC7GJKHpQixgwbYeJA==>

5148.3 Preschool/Early Childhood Education -  
<https://simbli.eboardsolutions.com/SU/RbouLusXkTov4xyQA6MYvw==>

5148.3 Preschool/Early Childhood Education -  
<https://simbli.eboardsolutions.com/SU/O7KHYICoIBYMqFazslshUtSaA==>

6141.4 International Baccalaureate Program -  
<https://simbli.eboardsolutions.com/SU/dwum0Szzi5Ny3Bslshx3NY04A==>

6141.5 Advanced Placement -  
<https://simbli.eboardsolutions.com/SU/XNiEpVglq17TwsayP8HXGQ==>

6142.4 Service Learning/Community Service Classes -  
<https://simbli.eboardsolutions.com/SU/g2vQkw4IAFwZ8KKrUXZjXQ==>

6145 Extracurricular And Cocurricular Activities -  
<https://simbli.eboardsolutions.com/SU/kcnplusEMDbUq3oAi14H67CXg==>

6145 Extracurricular And Cocurricular Activities -  
<https://simbli.eboardsolutions.com/SU/HodC5SBhYgTQ4CslshjPbo8xQ==>

6145.2 Athletic Competition -  
<https://simbli.eboardsolutions.com/SU/mjzVr4hwth0plusJplusU0vFgStw==>

6145.2 Athletic Competition -  
<https://simbli.eboardsolutions.com/SU/li7fyXj9QEE0CqwFCiOzbQ==>

6153 School-Sponsored Trips -  
<https://simbli.eboardsolutions.com/SU/slshS7ov5CQAYeHkdawLt926g==>

6153 School-Sponsored Trips -  
<https://simbli.eboardsolutions.com/SU/28erFYy07ToHyAAat1lfEOA==>

6158 Independent Study -  
<https://simbli.eboardsolutions.com/SU/z1MOLDIBWePXbDAKmENENA==>

6158 Independent Study -  
<https://simbli.eboardsolutions.com/SU/095ETjq8eh0f2slshLcD6ljcQ==>

6161.2 Damaged Or Lost Instructional Materials -  
<https://simbli.eboardsolutions.com/SU/Dhq11DVtVpluswCAsBzXgW6ow==>

6163.1 Library Media Centers -  
<https://simbli.eboardsolutions.com/SU/lwXB8c8GOCzKnQd9nEugsg==>

6163.4 Student Use Of Technology -  
<https://simbli.eboardsolutions.com/SU/xwmncaskhLU0j71v8uU3g==>

6163.4-E(1) Student Use Of Technology -  
<https://simbli.eboardsolutions.com/SU/6rv0ZAJzh6iRtwPPy2v3Bw==>

6173 Education For Homeless Children -  
<https://simbli.eboardsolutions.com/SU/txeOyoBAokde03EL8jzLslshQ==>

6173 Education For Homeless Children -  
<https://simbli.eboardsolutions.com/SU/RuKkaP9U0ZIZTrvBvW6Wjw==>

- 6173.1 Education For Foster Youth -  
<https://simbli.eboardsolutions.com/SU/j10m5VbLmj8pqMRzOd6dkQ==>
- 6173.1 Education For Foster Youth -  
<https://simbli.eboardsolutions.com/SU/suCMRgbiqOO4rvJsmX2tqw==>
- 6177 Summer Learning Programs -  
<https://simbli.eboardsolutions.com/SU/eLExCuC038gdDjDQNpyTw==>
- 6178.2 Regional Occupational Center/Program -  
<https://simbli.eboardsolutions.com/SU/Jc1u7vpV6ST8UnysQFNtrQ==>
- 6200 Adult Education -  
<https://simbli.eboardsolutions.com/SU/C5HQcSV420mq8fF5fPWllw==>
- 6200 Adult Education -  
<https://simbli.eboardsolutions.com/SU/H9Tg3dUdMslshoK5bnnSOZplusLg==>
- 9323.2-E(1) Actions By The Board -  
<https://simbli.eboardsolutions.com/SU/OBmCx0euH7NprbtSkVpEqQ==>
- 9323.2 Actions By The Board -  
<https://simbli.eboardsolutions.com/SU/Olplus42Ric0ikCvuN5KkoAFQ==>