

Policy 1250: Visitors/Outsiders

Status: DRAFT

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The Governing Board believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. Therefore, the Board encourages interested parents/guardians and community members to visit the schools and participate in the educational program: **consistent with this Board policy, the accompanying administrative regulation, and any procedures established by the Superintendent or designee.**

To ensure the safety of students and staff and minimize interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours ~~should~~**shall** be arranged with the principal or designee. When a visit involves a conference with a teacher or the principal, an appointment should be scheduled during noninstructional time.

Any person who is not a student or staff member shall register immediately **as a visitor** upon entering any school building or grounds when school is in session.

The principal or designee ~~may~~**shall** provide a visible means of identification for all individuals who are not students or staff members while on school premises.

No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

The Board encourages all individuals to assist ~~Any visitor who is~~ in maintaining a safe and secure school environment by behaving ~~building or on school grounds when school is in session shall behave~~ in an orderly manner while on school grounds and by utilizing the district's complaint ~~processes~~**process** if they have concerns with any district program or employee. In accordance with Penal Code 626.7 **and Administrative Regulation 3515.2 - Disruptions**, the principal or designee ~~may~~**shall** request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds.

Presence of Sex Offender on Campus

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a district student, shall request written permission from the principal before entering the school campus or grounds-, **in accordance with Board Policy and Administrative Regulation 3515.5 - Sex Offender Notification. The principal shall report to the Superintendent or designee anytime such a request is received and notify the Superintendent or designee if permission is granted or denied.** As necessary, the principal shall consult with local law enforcement authorities before allowing the presence of any such person at school or other school activity. ~~The principal also shall report to the Superintendent or designee anytime he/she gives such written permission.~~

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

Ed. Code 32210	Willful disturbance of public school or meeting
Ed. Code 32211	Threatened disruption or interference with classes
Ed. Code 32212	Classroom interruptions
Ed. Code 35160	Authority of governing boards
Ed. Code 35292	Visits to schools (Board members)
Ed. Code 49091.10	Parental right to inspect instructional materials and observe school activities
Ed. Code 51101	Parents Rights Act of 2002
Ed. Code 51512	Prohibited use of electronic listening or recording device

State References

Evid. Code 1070

Lab. Code 230.8

Pen. Code 290

Pen. Code 626-626.11

Pen. Code 626.81

Pen. Code 627-627.10

Description

[Refusal to disclose news source](#)

[Discharge or discrimination for taking time off to participate in child's educational activities](#)

[Sex offenders](#)

[Weapons on school grounds and other school crimes](#)

[Misdemeanor for registered sex offender to come onto school grounds](#)

[Access to school premises](#)

Management Resources References

Attorney General Opinion

Court Decision

Website

Description

95 Ops.Cal.Atty.Gen. 509 (1996)

Reeves v. Rocklin Unified School District (2003) 109 Cal.App.4th 652

[CSBA District and County Office of Education Legal Services](#)

Cross References

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[Communication With The Public](#)

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[Media Relations](#)

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[Volunteer Assistance](#)

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[Volunteer Assistance](#)

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[Complaints Concerning District Employees](#)

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[Complaints Concerning Instructional Materials](#)

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[Relations Between Private Industry And The Schools](#)

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[Tobacco-Free Schools](#)

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[Drug And Alcohol Free Schools](#)

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[Campus Security](#)

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[Parent Rights And Responsibilities](#)

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[Parent Involvement](#)

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[Classroom Interruptions](#)