
**AZUSA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING**

Tuesday, June 14, 2022, at 5:00 p.m.

The Azusa Unified School District Board of Education met at the Administrative Offices at 546 S. Citrus Ave. for the Regular Board Meeting.

To view the entire meeting click here: <https://youtu.be/gZrcfEqv36s>

1.0 Preliminary

1.1 The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order

Board President, Adrian Greer called the meeting to order at 5:00 p.m. and convened to Closed Session.

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

This is an opportunity for the public to address the Board of Education on closed session agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any closed session agenda items. When the public wishes to address the Board on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

3.0 Closed Session

3.1 Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022040524, Student #21-22:01-18

Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022040524, Student #21-22:01-18

3.2 Conference with Labor Negotiators

Recommendation: Conference with the District's Labor Negotiators on mandatory subjects of bargaining with the California School Employees Association, Azusa Educators Association, and Azusa Federation of Adult Educators (Government Code Section 54957.6). District representatives shall be Arturo Ortega, Superintendent; Jorge A. Ronquillo, Assistant Superintendent Human Resources; Norma Carvajal-Camacho, Assistant Superintendent Educational Services; and Latasha D. Jamal, Assistant Superintendent Business Services.

3.3 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.4 Public Employee: Performance Evaluation - Superintendent (Government Code Section 54957)

Recommendation: Public Employee: Performance Evaluation - Superintendent (Government Code Section 54957)

4.0 Open Session

Board President, Adrian Greer called the Regular Board Meeting to order at 7:09 p.m.

4.1 Flag Salute

Board President, Adrian Greer led the audience in the flag salute.

4.2 Roll Call

It is recommended the Board President take roll call.

THE FOLLOWING MEMBERS WERE PRESENT:

BOARD MEMBERS:

Sabrina Bow, Ed.D.

Xilonin Cruz-Gonzalez

Adrian Greer

Yolanda Rodriguez-Peña

4.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve the agenda order and content.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Xilonin Cruz-Gonzalez**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agenda order and content'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes

Xilonin Cruz-Gonzalez Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

5.0 Report/Action of Closed Session Matters

5.1 Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022040524, Student #21-22:01-18

Recommendation: Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022040524, Student #21-22:01-18

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'Student Matter: Final Settlement for Office of Administrative Hearing (OAH) Case# 2022040524, Student #21-22:01-18'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

6.0 Recognition and Awards

6.1 Recognition of Gladstone High School Art Students

To view the entire recognition click here: <https://youtu.be/gZrcfEqv36s?t=172>

Five Gladstone High School art students placed in the 2022 Congressional Art Competition. Alexa Medel - 1st Place, Kim Lopez - 2nd Place, Abigail Sanchez - Judge's Choice Award, Angelina Gonzales Honorable Mention and Ryleigh LaRue - Honorable Mention.

Recommendation: It is recommended the Board of Education recognize Gladstone High School art students.

7.0 Items from the Floor/Public Comment on Agenda or Non-Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

This is an opportunity for the public to address the Board of Education on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

Noe Falcon

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=802>

- Requested the District provide the Campus Safety Aides with proper training to ensure the safety of students and staff

Melissa Fajardo

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=997>

- Concerned the fencing at Lee Elementary School is not creating a safe environment for students

Robert Caraballo

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=1135>

- Requested the District provide the Campus Safety Aides with proper training to ensure the safety of students and staff

Alicia Rodriguez

To view, the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=1247>

- Requested the District ensure that Lee School is safe for students, parents, and staff

Cecilia Ford

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=1413>

- Requested the District provide the Campus Safety Aides with proper training to ensure the safety of students and staff

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Yolanda Rodriguez-Peña

To view, the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=1551>

- Attended:
 - Azusa – Glendora Annual Personal Growth Program
 - Sierra High School Senior Awards Ceremony
 - All in for Azusa Community Festival
 - The AUSD 8th-grade Promotions

Sabrina Bow Ed.D.

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=1698>

- Attended:
 - Sierra High School Women's Tea
 - Azusa and Gladstone High School graduations

Xilonin Cruz-Gonzalez

No comments

Adrian Greer

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=1756>

- Congratulated all of the AUSD graduates
- Recognized Dayna Mitchell Ed.D. for her dedication and contribution to AUSD

9.0 Comments and Reports by Superintendent/Cabinet/Student Board Members

9.1 Comments and Reports by Superintendent/Cabinet/Student Board Members

Norma Carvajal-Camacho

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=1972>

- Attended AUSD graduations and promotions
- Acknowledged all of the AUSD staff for their hard work ensuring graduation is a special event for our students and families

Arturo Ortega

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=2036>

- Wished Dayna Mitchell Ed.D. a happy retirement
- Thanked
 - AUSD employees retiring this year for their hard work and dedication
 - The City of Azusa for partnering with AUSD to provide the Senior lawn signs for the Class of 2022

Jorge Ronquillo

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=2159>

- Thanked all of the AUSD employees for their help in ending the school year on a positive note
- Echoed the comments related to AUSD promotions and graduations and acknowledged the hard work that goes on behind the scenes
- Congratulated Dayna Mitchell Ed.D. on a wonderful career in education

Latasha D. Jamal

To view the entire comments, click here: <https://youtu.be/gZrcfEqv36s?t=2259>

- Echoed the comments related to AUSD promotions and graduation and recognized Norma Camacho and her team for making the events a success
- Congratulated Dayna Mitchell Ed.D. and thanked her for being a great support system

10.0 General Functions

10.1 Public Hearing of the 2022-2023 Proposed Local Control and Accountability Plan (LCAP)

The LCAP outlines the District's plans for meeting the State's eight (8) priorities for education. The draft of the 2022-2023 LCAP is available for review at the District Office. Accompanying the 2022-2023 LCAP are the 2022-2023 Budget Overview for Parents and the Supplement to the Annual Update to the 2021-2022 LCAP. In accordance with state law and directives of the Los Angeles County Superintendent of Schools, a public hearing on the 2022-2023 LCAP must take place prior to approval.

Recommendation: It is recommended the Board of Education hold a Public Hearing of the 2022-2023 proposed LCAP.

ORIGINAL - Motion

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a Public Hearing of the 2022-2023 proposed LCAP'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.2 Presentation of Azusa Unified School District (AUSD) 2022-2023 Proposed Local Control and Accountability Plan (LCAP)

To view the entire presentation, click here: <https://youtu.be/gZrcfEqv36s?t=2516>

The LCAP outlines the District's plans for meeting the State's eight (8) priorities for education. The draft of the 2022-2023 LCAP is available for review at the District Office. Accompanying the 2022-2023 LCAP are the 2022-2023 Budget Overview for Parents and the Supplement to the Annual Update to the 2021-2022 LCAP.

Recommendation: It is recommended the Board of Education receive the presentation of AUSD 2022-2023 proposed LCAP.

10.3 Public Hearing of the Proposed 2022-2023 Adopted Budget and the Reporting of District Reserves Pursuant to the Requirements of SB 858

The adopted budget outlines anticipated revenues and proposed expenditures for 2022-2023. The budget is available for review in the District Office. In accordance with state law and directives of the Los Angeles County Superintendent of Schools, a public hearing on the 2022-2023 budget is provided.

Recommendation: It is recommended the Board of Education hold a public hearing on the Proposed 2022-2023 Adopted Budget and the Reporting of District Reserves Pursuant to the Requirements of SB 858.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing on the Proposed 2022-2023 Adopted Budget and the Reporting of District Reserves Pursuant to the Requirements of SB 858'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

10.4 Presentation of 2022-2023 Azusa Unified School District (AUSD) Proposed Adopted Budget

To view the entire presentation, click here: <https://youtu.be/gZrcfEqv36s?t=3454>

The 2022-2023 proposed budget is based on information currently available from the Governor's "May Revise," the Los Angeles County Office of Education, and School Services of California, Inc.

Recommendation: It is recommended the Board of Education receive the presentation of 2022-2023 AUSD Proposed Adopted Budget.

10.5 Approval of Resolution #21-22:41, Proclaiming June 2022 as the Azusa Unified School District's Pride Month

AUSD models, advocates, actively supports, and promotes the inclusive and respectful treatment of all students, staff, family members, and community members.

Recommendation: It is recommended the Board of Education approve Resolution #21-22:41, proclaiming June 2022 as the AUSD Pride Month.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:41, proclaiming June 2022 as the AUSD Pride Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes

Xilonin Cruz-Gonzalez Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

11.0 Consent Calendar

11.1 Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board Member. If a Board Member requests discussion, that item will be removed from Consent Calendar and considered separately.

Recommendation: It is recommended the Board of Education approve all Consent Calendar agenda items.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve all Consent Calendar agenda items'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes

Xilonin Cruz-Gonzalez Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

A) General Functions

11.2 Approval of Minutes of the Regular Board Meeting on May 17, 2022, the Special Board Meeting on May 24, 2022, and the Governance Workshop on May 31, 2022

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

Recommendation: It is recommended the Board of Education approve the minutes of the Regular Board Meeting on May 17, 2022, the Special Board Meeting on May 24, 2022, and the Governance Workshop on May 31, 2022.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the minutes of the Regular Board Meeting on May 17, 2022, the Special Board Meeting on May 24, 2022, and the Governance Workshop on May 31, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

11.3 Approval of Resolution #21-22:42, A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of June 15, 2022, Through July 15, 2022

All meetings of the Azusa Unified School District's Board of Education are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board of Education conduct their business.

Recommendation: It is recommended the Board of Education approve Resolution #21-22:42 A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of June 15, 2022, through July 15, 2022.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:42 A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of June 15, 2022, through July 15, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

B) Business and Finance

11.4 Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2021-2022 school year.

Recommendation: It is recommended the Board of Education approve the attached purchase orders and warrants.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes

Xilonin Cruz-Gonzalez Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

11.5 Approval and Acceptance of Donations

The students and faculty will benefit greatly from these donations.

Recommendation: It is recommended the Board of Education approve and accept these donations.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve and accept these donations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes

Xilonin Cruz-Gonzalez Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

11.6 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Daniel Menyon

The Consultant will assist with closing the financials for 2021-2022 due to the two vacancies in the Accounting Payable division. They will also assist with the Los Angeles County of Education (LACOE) required implementation of the BEST Financial System from PeopleSoft. These services will ensure that all Fiscal Services Operations are operating effectively and in compliance with State, Federal, and Local regulations as it relates to the Los Angeles County Office closing process and grant reporting requirements.

Recommendation: It is recommended the Board of Education approve consultant agreement between AUSD and Daniel Menyon.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Daniel Menyon'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

11.7 Approval of Year-End Appropriation Transfers per California Education Code (EC) 41301 and 42601

EC 41301 and 42601 allow for transfers initiated by the District from sufficient unappropriated fund balances. Should expenditures exceed budget appropriations for any major object classification, this permits the payment transfer of obligations by the Los Angeles County of Education to be processed.

Recommendation: It is recommended the Board of Education approve Year-End Appropriation Transfers per California EC 41301 and 42601.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Year-End Appropriation Transfers per California EC 41301 and 42601'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

11.8 Approval of contract between Azusa Unified School District (AUSD) and Grant Thornton LLP for Government Accounting Standards Board (GASB) Actuarial Services

Grant Thornton LLP has provided actuarial services to the District since 2015, and has an extensive client list of California public employers. This actuarial study, which is required annually, will provide the necessary data for the District to comply with GASB Post-Employment Benefits other than Pensions disclosure requirements.

Recommendation: It is recommended the Board of Education approve the contract between AUSD and Grant Thornton LLP for GASB Actuarial Services.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the contract between AUSD and Grant Thornton LLP for GASB Actuarial Services'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

11.9 Approval of Resolution #21-22:45, Temporary Inter-Fund Cash Borrowing

Approval of this resolution will authorize inter-fund borrowing up to \$7,000,000.00 as needed during the 2022-23 fiscal year to mitigate cash flow issues that may result from timing between revenues received and expenditures completed. Fund 25.0 Capital Facilities Fund \$1,000,000 Fund 67.0 Self-Insurance Fund \$6,000,000

Recommendation: It is recommended the Board of Education approve Resolution #21-22:45, Temporary Inter-Fund Cash Borrowing.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:45, Temporary Inter-Fund Cash Borrowing'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

C) Curriculum and Instruction

11.10 Approval of Designated School League Representatives to California Interscholastic Federation (CIF)

The approved designated individuals from Azusa and Gladstone High Schools are eligible to serve as voting representatives on league, section, and state governing bodies and represent a direct line of voting communication for CIF action. With voting representation, the District is assured of appropriate school input and control of high school athletic programs.

Recommendation: It is recommended the Board of Education approve the designated school league representatives to CIF.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the designated school league representatives to CIF'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

11.11 Approval of Service Agreement between Azusa Unified School District (AUSD) and Curriculum Associates, LLC

Approval of this agreement will enable the district to implement Ellevation, a software platform used to monitor, track, and help guide instruction to English learners. This software will analyze data, create individual acceleration plans for students, help inform instruction, and monitor the progress of current English learners and reclassified students. AUSD has been using Ellevation since 2014.

Recommendation: It is recommended the Board of Education approve service agreement between AUSD and Curriculum Associates, LLC.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve service agreement between AUSD and Curriculum Associates, LLC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

D) Human Resources

11.12 Ratification/Approval of Certificated and Classified Personnel Board Report and Extra Duty Board Report

It is essential that all positions have the highest quality staff.

Recommendation: It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

11.13 Approval of the 2022-2023 Azusa Adult School Attendance Calendar

The calendar is the result of an agreement between the District and Azusa Federation of Adult Educators.

Recommendation: It is recommended the Board of Education approve the 2022-2023 Azusa Adult School Attendance Calendar.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the 2022-2023 Azusa Adult School Attendance Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

12.0 Items pulled from Consent Calendar

13.0 Business and Finance

13.1 Approval of Resolution #21-22:43, of the Board of Education of the Azusa Unified School District Authorizing the Execution and Delivery of a Ground Lease, A Lease Agreement, an Escrow Agreement, and A Placement Agent Agreement with Respect to the Assignment of such Ground Lease and Lease Agreement, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions

The District previously executed and delivered the Azusa Unified School District Certificates of Participation, Series 2015 (the “Prior Certificates”). The Prior Certificates evidence direct, fractional undivided interests of the owners thereof in the base rental payments to be made by the Azusa Unified School District (the “District”) under the Lease Agreement, dated as of May 1, 2015 (the “Prior Lease”), by and between the District and the Azusa Unified School District Facilities Corporation (the “Corporation”). The District desires to cause the base rental payments of the Prior Lease to be prepaid, thereby prepaying the Prior Certificates, and the Corporation desires to assist the District in such prepayment. In order to accomplish such prepayment, the District and the Corporation propose to enter into (i) a Ground Lease, pursuant to which the District expects to lease to the Corporation certain real property owned by the District and the improvements thereto, consisting of the Henry Dalton Elementary School, and (ii) a Lease Agreement, pursuant to which the Corporation will sublease the property back to the District for continued use by the District. The Corporation proposes to assign its right, title and interest in and to the Ground Lease and the Lease Agreement to an Assignee (as defined in the Resolution) through a private placement. The District has engaged Isom Advisors, a Division of Urban Futures, Inc., as municipal advisor. The District will be represented by Orrick, Herrington & Sutcliffe LLP, as special counsel. The District has engaged RBC Capital Markets, LLC as the exclusive placement agent. The District’s general counsel, Fagen Friedman & Fulfroft LLP will also be involved. The Resolution approves the draft forms of legal documents necessary for this transaction, including: 1. Ground Lease 2. Lease Agreement 3. Assignment Agreement 4. Escrow Agreement 5. Placement Agent Agreement

Recommendation: It is recommended the Board of Education approve Resolution #21-22:43, of the Board of Education of the Azusa Unified School District Authorizing the Execution and Delivery of a Ground Lease, A Lease Agreement, an Escrow Agreement, and A Placement Agent Agreement with Respect to the Assignment of such Ground Lease and Lease Agreement, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:43, of the Board of Education of the Azusa Unified School District Authorizing the Execution and Delivery of a Ground Lease, A Lease Agreement, an Escrow Agreement, and A Placement Agent Agreement with Respect to the Assignment of such Ground Lease and Lease Agreement, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

13.2 Approval of the Amended Allowable Piggyback Contracts for the 2022-2023 School Year

The District purchases office, classroom material and supplies, equipment, and other related products to support student achievement throughout the course of the school year. The purchasing staff works diligently to ensure there is an adequate number of vendor resources that can meet the needs of school sites and administrative offices when seeking procurement options. Several factors are evaluated in the selection of vendor resources, which include, but are not limited to, cost, quality, availability, participatory fees, billing/payment terms, discounts, and rebates. District staff will ensure that the use of the piggyback contract method is the most viable option when procuring office, classroom material and supplies, equipment, and other related products. Attached is a list that provides various piggyback contracts available to Azusa Unified School District to utilize for such purchases. The Board of Education approved this original piggyback contract list on May 17, 2022. Two additional contracts have been added, Culver-Newlin for furniture and Verkada for surveillance.

Recommendation: It is recommended the Board of Education approve the amended allowable piggyback contracts for the 2022-2023 school year.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the amended allowable piggyback contracts for the 2022-2023 school year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes
Xilonin Cruz-Gonzalez Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes

13.3 Approval of Agreements between Azusa Unified School District (AUSD) and Enterprise

It is recommended the Board of Education approve an open-ended equity lease with Enterprise. An open ended lease allows for flexibility and will help the District to move toward hybrid and electric vehicles. Using the open-ended equity lease model, the District can leverage the same

annual capital to replace five vehicles that cash purchases could have only replaced with one. Enterprise has been awarded the Sourcewell contract, which Azusa USD is currently a member of as well. Using the Sourcewell contract gives Enterprise the opportunity to compare all makes and manufactures to best fit the District's needs. Enterprise will order vehicles needed on the District's behalf, negotiate all incentives, upfit the vehicles, and deliver the vehicles to Azusa USD.

Recommendation: It is recommended the Board of Education approve the agreements between AUSD and Enterprise.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agreements between AUSD and Enterprise'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

13.4 Approval of Proposal between Azusa Unified School District (AUSD) and Junior's Construction Inc.

The District seeks to convert the Lewis Theater into two classroom spaces at Azusa High School. The amount for the project did not require a formal bid process. Staff received three quotes to ensure that we were completing our due diligence. The contractor with the lowest quote was Junior's Construction. Though quotes are generally not brought to the Board of Education for approval, this project will be funded with bond funds. As agreed upon during the March 10, 2022, meeting, all items on the approved facilities plans will be brought to the Board of Education for approval.

Recommendation: It is recommended the Board of Education approve the proposal between AUSD and Junior's Construction Inc.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the proposal between AUSD and Junior's Construction Inc'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

14.0 Curriculum and Instruction

14.1 Approval of Azusa Unified School District (AUSD) Universal Prekindergarten Implementation Plan

As a condition of receiving the California Universal Prekindergarten Planning and Implementation Grant fund, state law requires each Local Education Agency (LEA) to create a plan articulating how children in the attendance area of the LEA will have access to full-day learning programs the year before kindergarten that meet the needs of parents. The plan must be developed for consideration by the LEA's governing board or body at a public meeting.

Recommendation: It is recommended the Board of Education approve AUSD Universal Prekindergarten Implementation Plan.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AUSD Universal Prekindergarten Implementation Plan'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

14.2 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Rose Munn

The office of Rose Munn will provide assessments to meet the requirements of Independent Educational Evaluations (IEE). IEE's can be requested by parents as outlined in the East San Gabriel Valley Special Education Plan Area Parent's Rights and Procedural Safeguards.

Recommendation: It is recommended the Board of Education approve the consultant agreement between AUSD and Rose Munn.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the consultant agreement between AUSD and Rose Munn'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

14.3 Approval of the Memoranda of Understanding (MOUs) between Azusa Unified School District (AUSD) and Affiliates Providing Internships

Work-based learning and internship opportunities are a necessary component of high-quality career technical education (CTE). The affiliates will provide activities and learning opportunities for students to prepare them for high wage and high demand careers. The affiliates included are: Dionysus Creative, Ryan Law Firm, and Con Carino Elder Care.

Recommendation: It is recommended the Board of Education approve the MOUs between AUSD and affiliates providing internships.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the MOUs between AUSD and affiliates providing internships'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

14.4 Approval of the Consultant Agreement between Azusa Unified School District (AUSD) and Gallardo Speech Pathology, Inc.

The office of Elizabeth Gallardo will provide assessments to meet the requirements of Independent Educational Evaluations (IEEs). IEEs can be requested by parents as outlined in the East San Gabriel Valley Special Education Plan Area Parent's Rights and Procedural Safeguards.

Recommendation: It is recommended the Board of Education approve the consultant agreement between AUSD and Gallardo Speech Pathology, Inc.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the consultant agreement between AUSD and Gallardo Speech Pathology, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

14.5 Information of College and Career Access Pathways (CCAP) Partnership Agreement between Azusa Unified School District (AUSD) and Citrus College

The CCAP Partnership Agreement, which is consistent with AB288, will continue to expand dual enrollment opportunities for AUSD students. Per AB288, the focus will be on students who may not already be college bound or who are underrepresented in higher education. The goal will be developing seamless pathways from high school to community college in career technical education or in preparation of students transferring to four year universities.

Recommendation: It is recommended the Board of Education receive information of the CCAP Partnership Agreement between AUSD and Citrus College.

15.0 Human Resources

15.1 Approval of Declaration of Need for Fully Qualified Educators

The California Commission on Teacher Credentialing requires the Board of Education to pass a declaration of need in order to employ candidates who are not fully credentialed. This declaration would approve employment of up to 32 candidates on limited assignment, emergency and intern permits.

Recommendation: It is recommended the Board of Education approve Declaration of Need for Fully Qualified Educators.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Declaration of Need for Fully Qualified Educators'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D.	Yes
Xilonin Cruz-Gonzalez	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

15.2 Acceptance of California School Employees Association (CSEA) Sunshine Proposal for the 2022-2023 Fiscal Year Negotiations with the Azusa Unified School District (AUSD)

CSEA, in preparing for negotiations with AUSD, is sunshining a proposal for the 2022-2023 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the June 21, 2022, Board of Education meeting. The proposal will be available for review virtually beginning June 10, 2022.

Recommendation: It is recommended the Board of Education accept the CSEA sunshine proposal for the 2022-2023 fiscal year negotiations with AUSD.

15.3 Acceptance of Azusa Unified School District (AUSD) Sunshine Proposal for the 2022-2023 Fiscal Year Negotiations with the California School Employees Association (CSEA)

The District, in preparing for negotiations with CSEA, is sunshining a proposal for the 2022-2023 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the June 21, 2022, Board of Education meeting. The proposal will be available for review virtually beginning June 10, 2022.

Recommendation: It is recommended the Board of Education accept the AUSD sunshine proposal for the 2022-2023 fiscal year negotiations with the CSEA.

15.4 Acceptance of Azusa Educators Association (AEA) Sunshine Proposal for the 2022-2023 Fiscal Year Negotiations with the Azusa Unified School District (AUSD)

AEA, in preparing for negotiations with AUSD, is sunshining a proposal for the 2022-2023 fiscal year. As required by Educational Employment Relations Act, contained in Government Code

3547, a public hearing is to be held and scheduled for the June 21, 2022, Board of Education meeting. The proposal will be available for review virtually beginning June 10, 2022.

Recommendation: It is recommended the Board of Education accept the AEA sunshine proposal for the 2022-2023 fiscal year negotiations with AUDS.

15.5 Acceptance of Azusa Unified School District (AUDS) Sunshine Proposal for the 2022-2023 Fiscal Year Negotiations with the Azusa Educators Association (AEA)

AUDS, in preparing for negotiations with AEA, is sunshining a proposal for the 2022-2023 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the June 21, 2022, Board of Education meeting. The proposal will be available for review virtually beginning June 10, 2022.

Recommendation: It is recommended the Board of Education accept the AUDS sunshine proposal for the 2022-2023 fiscal year negotiations with AEA.

16.0 Policies and Bylaws

16.1 First Reading of Amended (BP) Board Policy Regarding Community Relations

First reading of amended BP 1431 Waivers ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for a first reading amended BP regarding Community Relations.

16.2 First Reading of New and Amended Board Policies (BP) and New and Amended Administrative Regulation (AR) Regarding Business and Noninstructional Operations

First reading of new BP 3471 Parcel Taxes; new BP 3510 Green School Operations; amended BP and new AR 3511 Energy and Water Management; amended BP and AR 3514 Environmental Safety ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading new and amended Board Policies (BP) and new and amended Administrative Regulation (AR) regarding Business and Noninstructional Operations.

16.3 First Reading of Amended Exhibits (E) and New and Amended Board Policies (BP) Regarding Personnel

First reading of amended E 4112.9 Employee Notifications; new BP 4117.2 Resignation; amended BP 4117.3 Personnel Reduction; amended E 4212.9 Employee Notifications; new BP 4217.2 Resignation; amended E 4312.9 Employee Notifications; new BP 4317.2 Resignation ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Exhibits and new and amended Board Policies regarding Personnel.

16.4 First Reading of Amended Administrative Regulation (AR) and Exhibit (E) Regarding Students

First reading of amended AR 5142 Safety; and amended E 5145.6 Parental Notifications ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading the amended Administrative Regulation and Exhibit regarding Students.

16.5 First Reading of New Exhibits (E) regarding Board Bylaws (BB)

First reading of new E 9321(1) Closed Session and new E 9321(2) Closed Session ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for a first reading new Exhibits Board Bylaws regarding Board Bylaws.

17.0 Adjournment

17.1 Adjournment

Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board Meeting.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sabrina Bow, Ed.D. Yes

Xilonin Cruz-Gonzalez Yes

Adrian Greer Yes

Yolanda Rodriguez-Peña Yes

The Regular Board meeting adjourned at 9:18 p.m.

Clerk