

Regulation 4113: Assignment

Status: DRAFT

Original Adopted Date: Pending

Assignment to Departmentalized Classes Outside Credential Authorization

Any holder of a credential other than an emergency permit may be assigned, with his/her consent, to teach departmentalized classes in grades K-12 regardless of the designations on ~~the~~his/her teaching credential, provided that ~~the teacher's~~their subject matter knowledge is verified prior to the assignment. (Education Code 44258.3)

Procedures for verifying a teacher's subject matter knowledge shall be developed and implemented by the Superintendent or designee with the involvement of appropriate subject matter specialists, including curriculum specialists, resource teachers, classroom teachers certified to teach the subject, staff assigned to regional subject matter projects or curriculum institutes, or college faculty. **(Education Code 44258.3)**

Procedures to be used for this purpose shall specify: (Education Code 44258.3)

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1. One or more of the following ways in which subject matter competence shall be assessed:
 - a. Observation by subject matter specialists
 - b. Oral interviews
 - c. Demonstration lessons
 - d. Presentation of curricular portfolios
 - e. Written examinations
2. Specific criteria and standards for verifying subject matter knowledge by any of the above methods. These criteria shall include, but need not be limited to, evidence of the individual's knowledge of the subject matter to be taught, including demonstrated knowledge of the curriculum framework for the subject and the specific content of the district's course of study for the subject at the grade level to be taught.

(cf. 4115—Evaluation/Supervision)

Whenever a teacher is assigned to teach departmentalized classes pursuant to Education Code 44258.3, the Superintendent or designee shall notify the exclusive representative of the district's certificated employees.

(Education Code 44258.3)

(cf. 4140/4240—Bargaining Units)

Assignment to Elective Courses Outside Credential Authorization

A full-time teacher with special skills and preparation outside ~~the~~his/her credential authorization may, with ~~the teacher's~~his/her consent and the prior approval of a district committee on assignments, be assigned to teach an elective course in the area of the special skills or preparation, excluding a course in English, mathematics, science, or social studies. (Education Code 44258.7)

The Superintendent or designee shall establish a committee on assignments, consisting of an equal number of teachers selected by teachers and school administrators selected by school administrators, to approve such

assignments. (Education Code 44258.7)

Committee members shall serve a two-year term but may be reappointed using the same procedure as the initial appointment.

When determining whether a teacher is qualified for an assignment pursuant to Education Code 44258.7, the committee may consider the teacher's education, prior experience, observation by subject matter specialists, oral interviews, demonstration lessons, presentation of curricular portfolios, and/or written examinations.

Assignments approved by the committee shall be for a maximum of one school year, but may be extended by action of the committee upon application by the principal and teacher. (Education Code 44258.7)

Assignment to Special Schedules

The Superintendent or designee shall make every reasonable effort to accommodate the preferences of certificated staff when assigning them to schools with year-round or regular schedules. (Education Code 37616)

Full-time probationary or permanent classroom teachers employed by the district prior to implementation of weekend classes shall not, without their written consent, be required to teach for more than 180 full days during a school year or for more than the number of full days during the preceding school year, whichever is greater. No teacher shall be assigned to work on a Saturday or Sunday if the teacher objects in writing that such assignment would conflict with religious beliefs or practices. (Education Code 44824)(Education Code 44258.7)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 80003-80005	Credential authorizations
5 CCR 80020-80020.5	Additional assignment authorizations
5 CCR 80335	Performance of unauthorized professional services
5 CCR 80339-80339.6	Unauthorized certificated employee assignment
Ed. Code 33126	School accountability report card
Ed. Code 35035	Powers and duties of the superintendent; transfer authority
Ed. Code 35186	Complaints regarding teacher vacancy or misassignment
Ed. Code 37616	Notice of public hearing on year-round schedule
Ed. Code 44225.6	Commission report to the legislature re: teachers
Ed. Code 44250-44277	Credentials and assignment of teachers
Ed. Code 44314	Subject matter programs, approved subjects
Ed. Code 44824	Assignment of teachers to weekend classes
Ed. Code 44955	Reduction in number of permanent employees
Gov. Code 3543.2	Scope of representation

Federal References

	Description
20 USC 6311	State plan

20 USC 6312	Local educational agency plan
20 USC 6601-6651	Teacher and Principal Training and Recruiting Fund

Management Resources References

Description

California Department of Education Publication	Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016
California Department of Education Publication	California State Plan to Ensure Equitable Access to Excellent Educators
Commission on Teacher Credentialing Publication	Administrator's Assignment Manual - Updates and Revisions, May 2014
Commission on Teacher Credentialing Publication	The Administrator's Assignment Manual. rev. September 2007
U.S. Department of Education Guidance	Improving Teacher Quality State Grants: ESEA Title II, Part A , rev. October 5, 2006
Website	Commission on Teacher Credentialing - https://simbli.eboardsolutions.com/SU/cxWNIqRUuIsaq7efc7aH4Q==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==
Website	U.S. Department of Education - https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA==
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==

Cross References

Description

0415	Equity - https://simbli.eboardsolutions.com/SU/RWAplusJLDjWXpplusgC05iplusLDOA==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/Oa8UxEDuhq6BH2zsd274XA==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/8eaD94eHfiVAA8KylGL0hw==
1312.4	Williams Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/1FJbiVCsn7KEkqFkMwIR6w==
3580	District Records - https://simbli.eboardsolutions.com/SU/slshum9iqFSJwslshMnllyP5FuWQ==
4111	Recruitment And Selection - https://simbli.eboardsolutions.com/SU/4REAQQlwxXgwcOAHpkwPjA==
4112.1	Contracts - https://simbli.eboardsolutions.com/SU/ynXPcHawFBjplusRi7SZux5TQ==
4112.2	Certification - https://simbli.eboardsolutions.com/SU/q8l4slshXu4CrrLkoslshYlmslshFyQ==
4112.2	Certification - https://simbli.eboardsolutions.com/SU/paMav8h5DccUYGHCC4Z2sA==
4112.21	Interns - https://simbli.eboardsolutions.com/SU/QZvPcHT2nD9e0D5ylULphQ==
4112.21	Interns - https://simbli.eboardsolutions.com/SU/hCsg7ffrJXEQu5xkv8JI9Q==
4112.22	Staff Teaching English Learners - https://simbli.eboardsolutions.com/SU/rsQBplusmHDFI4ghIEp5JSpJw==
4112.23	Special Education Staff - https://simbli.eboardsolutions.com/SU/7yzt4zmN9aJHwnMsEcPKcg==
4115	Evaluation/Supervision - https://simbli.eboardsolutions.com/SU/IBUu6PplusjcPtV6fM6zWY0Ng==
4115	Evaluation/Supervision - https://simbli.eboardsolutions.com/SU/Je8VtIXpJIF0adUGq6nTKw==

4117.3 Personnel Reduction -
<https://simbli.eboardsolutions.com/SU/CslshuQUVxpYidpdSI75cNAplusw==>

4121 Temporary/Substitute Personnel -
<https://simbli.eboardsolutions.com/SU/DcCmKPh09vg5JzXomtjUHA==>

4121 Temporary/Substitute Personnel -
<https://simbli.eboardsolutions.com/SU/YykFd9RvVplus6GgB2BddENyw==>

4131 Staff Development -
<https://simbli.eboardsolutions.com/SU/y4QplusedaFgrVD8fr8wpCMqQ==>

4131 Staff Development -
<https://simbli.eboardsolutions.com/SU/xnIUHul4wamrtLwplus2OFxcA==>

4131.1 Teacher Support And Guidance -
<https://simbli.eboardsolutions.com/SU/rR0nJYVvnpIO2ffl9Unp2A==>

4140 Bargaining Units -
<https://simbli.eboardsolutions.com/SU/Me9RciM9hArmlwaa2ObDsQ==>

4211 Recruitment And Selection -
<https://simbli.eboardsolutions.com/SU/1QyhISbz3gqFplusbhfppq4IEQ==>

4240 Bargaining Units -
<https://simbli.eboardsolutions.com/SU/Q7v5ZHk0L1RKpslbbtMO3w==>

4311 Recruitment And Selection -
<https://simbli.eboardsolutions.com/SU/S1DtM6q4nxCUkFJdgUiurg==>

4331 Staff Development -
<https://simbli.eboardsolutions.com/SU/mi31ZJfJZ6P6XlztQhGr3Q==>

4331 Staff Development -
<https://simbli.eboardsolutions.com/SU/hqxZREbEWMHD9ZdRfApig==>

4340 Bargaining Units -
<https://simbli.eboardsolutions.com/SU/tg00qOmHqwH523KetmcluA==>

6000 Concepts And Roles -
<https://simbli.eboardsolutions.com/SU/VcnDCn9pslshzoAvdQnkvWBslshw==>

6141.4 International Baccalaureate Program -
<https://simbli.eboardsolutions.com/SU/dwum0Szi5Ny3Bslshx3NY04A==>

6141.5 Advanced Placement -
<https://simbli.eboardsolutions.com/SU/XNiEpVglqI7TWsayP8HXGQ==>

6142.7 Physical Education And Activity -
<https://simbli.eboardsolutions.com/SU/wLhC38lfitHbiftplusu8Slqg==>

6142.7 Physical Education And Activity -
<https://simbli.eboardsolutions.com/SU/st47PplusnstvXplus2ge0izZVwA==>

6162.51 State Academic Achievement Tests -
<https://simbli.eboardsolutions.com/SU/NUVRB6a69j7omFVQPA0iVw==>

6162.51 State Academic Achievement Tests -
<https://simbli.eboardsolutions.com/SU/DvplusGs1o9QPJTzyqtV9Jopw==>

6163.1 Library Media Centers -
<https://simbli.eboardsolutions.com/SU/lwXB8c8GOCzKnQd9nEugsg==>

6171 Title I Programs -
<https://simbli.eboardsolutions.com/SU/liaX8LnXncN1nKr3DhUU6g==>

6171 Title I Programs -
<https://simbli.eboardsolutions.com/SU/d7SrtlxVZ7PCzy6JiGpYrw==>

6176 Weekend/Saturday Classes -
<https://simbli.eboardsolutions.com/SU/e9rJeJXTZw5XHpopPeKbZg==>

6183 Home And Hospital Instruction -
<https://simbli.eboardsolutions.com/SU/77JjDDVDm2TJszIEHslshslshlbg==>