



**Regular Board of Education Meeting
Tuesday, March 11, 2025, at 5:30 p.m.**

The Azusa Unified School District Board of Education
met at Sierra High School, 1040 E. Gladstone Street,
for the Regular Board of Education Meeting.

To view the entire meeting, [click here](#)

1.0 Preliminary

1.1 Call to Order

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

1.2 Roll Call

Recommendation: It is recommended the Board President take roll call.

The following Board of Education Members were present:

Sandra Benavides
Yolanda Rodriguez-Peña
Carlos Ramos

1.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve agenda.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Carlos Ramos	Yes

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on closed session agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. No speaker may yield their time to another individual speaker; 2. Speaker must be present when their name is called in order to be heard; 3. Maximum speaking time is 3 minutes.

Board Member Adrian Greer joined the meeting at 5:35 pm.

3.0 Closed Session

3.1 Approval of Student Discipline Case: #24-25:01-04

Pursuant to Education Code Section 35146 and Government Code Section 54950: Consider the recommended action in the student discipline case: #24-25:01-04.

Recommendation: It is recommended the Board of Education approve student discipline case: #24-25:01-04.

3.2 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.3 Conference with Labor Negotiators

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

4.0 Open Session

4.1 Pledge of Allegiance

To view the entire Pledge of Allegiance, [click here](#)

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

5.0 Report/Action of Closed Session Matters

Board of Education Vice President reported the following:

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the student discipline case: #24-25:01-04'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes

6.0 Recognition and Awards

6.1 Recognition of 2024-2025 Azusa Unified School District (AUSD) Parents of the Year

To view the entire recognition, [click here](#)

AUSD initiated the Parents of the Year Program in 2017 to recognize outstanding parents from AUSD schools. Each school selects a Parent of the Year. Of the schools' Parent of the Year, one parent is selected to represent the District. This year, Donavon Martinez, from Magnolia Elementary School, is recognized as the AUSD 2024-2025 Parent of the Year.

Recommendation: It is recommended the Board of Education recognize 2024-2025 AUSD Parents of the Year.

7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on agenda items or non-agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. Speaker cards must be turned in to the Board Secretary or raise their hand while in Zoom attendance by 7:10 PM, or 10 minutes after the meeting begins; 2. No speaker may yield their time to another individual speaker; 3. Speaker must be present when their name is called in order to be heard; 4. Maximum speaking time is 3 minutes.

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Board of Education Members may choose to provide comments, reports, and/or make requests.

Yolanda Rodriguez-Peña

To view the entire comments, [click here](#)

- Attended:
 - 2025 Azusa High School Expo Event
 - Gladstone Middle School 5th Grade Parent Night
 - National School Breakfast Week at Magnolia Elementary School
- Congratulated Azusa High School Athletic Decathlon Club on their eight-medal win

Adrian Greer

To view the entire comments, [click here](#)

- Thanked Ms. Camacho and her team for tonight's celebration of parents
- Announced an update regarding his change of residence and his ability to serve as a Board of Education Member

Sandra Benavides

To view the entire comments, [click here](#)

- Congratulated all of the parents who were recognized and thanked them for their commitment to students

Carlos Ramos

To view the entire comments, [click here](#)

- Thanked Ms. Camacho and her team for tonight's celebration of parents
- Attended National School Breakfast Week at Lee Elementary School
- Visited:
 - A Dual Immersion classroom at Valleydale Elementary School
 - Adult Education Center

9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet

9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

Adrian Herrera

To view the entire comments, [click here](#)

- Congratulated all of the parents who were recognized, especially Mrs. Garcia, Sierra High School Parent of the Year
- Announced:
 - The start of volleyball season with the first game against Whitcomb
 - Bite of Reality Event led by Foothill Federal Credit Union
 - Skydome planetarium put on by Magnolia Elementary School hosted at Sierra High School

Arlette Torres

To view the entire comments, [click here](#)

- Congratulated Azusa High School Parent of the Year Ivis Verdugo and all of the parents who were recognized
- Announced:
 - Thirty Azusa Medical Academy students attending the State Leadership Conference in Sacramento
 - Stunt Cheer's first competition against Baldwin Park on March 17, 2025

Arturo Ortega

To view the entire comments, [click here](#)

- Congratulated all of the parents who were recognized tonight
- Thanked the Hodge Elementary School staff for hosting Assemblymember Al Muratsuchi's visit

Norma Camacho-Carvajal

To view the entire comments, [click here](#)

- Congratulated all of the parents who were recognized and thanked them for their time and commitment
- Thanked Ms. Smith, Ms. Isly, and Ms. Morales from Murray Elementary School for inviting her to their classrooms to read during Read Across America Week
- Expressed gratitude to Mrs. Flores, Hodge Elementary School Principal, and staff for their willingness to open their doors for Assemblymember Muratsuchi

Latasha D. Jamal

To view the entire comments, [click here](#)

- Congratulated all of the Parent of the Year nominees
- Thanked all the parents who participated in National Breakfast Week
- Announced the completion of the first wing of the modernization project at Paramount Elementary School

Jorge A. Ronquillo

To view the entire comments, [click here](#)

- Congratulated all of the parents who were recognized
- Announced the teacher recognition celebration at the April 22, 2025, Board of Education Meeting
- Attended the Azusa High School Expo Event

10.0 Consent Agenda

10.1 Approval of Consent Agenda

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

Recommendation: It is recommended the Board of Education approve Consent Agenda.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

A) Curriculum and Instruction

10.2 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Citrus Community College District

Citrus Community College District will provide AUSD with summer school classes and related services including staffing, curriculum implementation, operations/procedures, attendance reporting, and grading procedures. AUSD students will be able to earn credits to meet high school graduation requirements. AUSD has been working with Citrus Community College District since 2013.

Recommendation: It is recommended the Board of Education approve MOU between AUSD and Citrus Community College District.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Citrus Community College District'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.3 Approval of Azusa High School's (AHS) Participation in Junior Reserve Officer Training Corps (JROTC) High School Encampment

The JROTC High School Encampment is located in Irvine, California, and will take place May 30 - June 01, 2025. This is an excellent opportunity for the 25 students attending the AHS JROTC program to practice "hands-on" leadership while interacting with other California JROTC students in an atmosphere that takes advantage of facilities available only at a military installation. Emphasis will be on further developing teamwork, self-discipline and citizenship in a safe, caring, fun, and supportive environment. Hands-on training will include confidence building through the use of mountaineering techniques (rappelling and mountain climbing), map reading/orienteering and leadership development with a leadership confidence course, water safety training, and inter school competitive events. The students will be supervised by instructors and chaperones from AHS. The District's JROTC members have attended the High School Encampment since 2017. Board of Education approval is necessary since the trip requires overnight travel.

Recommendation: It is recommended the Board of Education approve AHS participation in JROTC High School Encampment.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AHS participation in JROTC High School Encampment'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.4 Approval of Agreement between Azusa Unified School District (AUSD) and Mobile Ed Productions, Inc. - Magnolia Elementary and Sierra High

Mobile Ed Productions, Inc. will bring a portable, inflatable planetarium to Sierra High School (SHS) for two consecutive days of astronomy presentations. All Magnolia first through fifth grade students (including Life Skills students), as well as SHS students taking Earth Science classes, will learn about the planets in our solar system, the major constellations that we can see from the Northern Hemisphere, and the Greek mythological characters represented in the stars. This interactive assembly will increase academic learning in science and technology, support English language development and vocabulary, and create an inclusive environment where every student feels valued, strengthening our school community. AUSD has been working with Mobile Ed Productions, Inc. since 2015.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Mobile Ed Productions, Inc. - Magnolia Elementary and Sierra High.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Mobile Ed Productions, Inc. - Magnolia Elementary and Sierra High'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.5 Approval of Contracts between Azusa Unified School District (AUSD) and The Imagination Machine

These writing assemblies are valuable initiatives that can enhance literacy, foster creativity, build confidence, and develop essential communication skills in young learners. It provides a dynamic and interactive way to engage students in the writing process, helping to build a solid foundation for their future academic and personal growth. Performers will perform short skits based on student stories and recognize our student authors at the end. The assemblies are scheduled for April 15, 2025, at Magnolia Elementary and May 27, 2025, at Valleydale Elementary, each school having two performances lasting forty-five minutes each. AUSD has been working with The Imagination Machine since 2014.

Recommendation: It is recommended the Board of Education approve contracts between AUSD and The Imagination Machine.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contracts between AUSD and The Imagination Machine'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.6 Approval of Agreement between Azusa Unified School District (AUSD) and California Pulmonary Associates

The Clinical Medical Assistant course taught at the Azusa Adult Education Center requires students to participate in 160 internship/externship hours. This agreement will ensure students in the course are able to complete those hours. This is the first time AUSD will be working with California Pulmonary Associates.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and California Pulmonary Associates.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and California Pulmonary Associates'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.7 Approval of Agreement between Azusa Unified School District (AUSD) and Bassam Mouazzen, M.D.

The Clinical Medical Assistant course requires students to participate in 160 internship/externship hours. This agreement will ensure students in the course are able to complete those hours. This is the first time AUSD will be working with Bassam Mouazzen, M.D.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Bassam Mouazzen, M.D.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Bassam Mouazzen, M.D'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.8 Approval of Agreement between Azusa Unified School District (AUSD) and 4C LAB

4C LAB will work with TK-12 schools in AUSD in a variety of capacities, which may include art residencies, leading student multi-disciplinary art workshops, parent workshops, staff development, family events, and half-day, and one-day youth summits. The agreement with 4C LAB extends for three years concluding at the end of the 2026-2027 school year. AUSD has worked with 4C LAB since 2023.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and 4C LAB.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and 4C LAB'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.9 Approval of Contract between Azusa Unified School District (AUSD) and Robert Castillo's BMX Freestyle Team

All Hodge TK - 5th grade students will benefit from the positive message the BMX team will address. The performers will focus on Positive Behavior Expectations and promote a safe and positive school environment. AUSD has been working with Robert Castillo's BMX Freestyle Team since 2022.

Recommendation: It is recommended the Board of Education approve contract between AUSD and Robert Castillo's BMX Freestyle Team.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Robert Castillo's BMX Freestyle Team'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.10 Approval of Agreement between Azusa Unified School District (AUSD) and Traveling Tidepools

Traveling Tidepools will offer small group assemblies that increase student literacy around science, including marine biology and ecosystems, while promoting critical thinking and deepening understanding of human impact on marine environments. Students will engage in a lesson taught by sea-life experts that include displays on tidepools, scuba diving, and ocean life zones and will then have an opportunity to have hands-on experiences with live animals in the touch pool. This on-site field trip opportunity will be utilized as a way to incentivize outstanding student attendance and reduce chronic absenteeism. Students will be invited to this event based on existing outstanding attendance and/or ongoing outstanding growth in attendance leading up to the date of the event. Up to 210 Murray Elementary School students, across all grade levels, will participate in these assemblies on May 05, 2025. This is the first time AUSD will be working with Traveling Tidepools.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Traveling Tidepools.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Traveling Tidepools'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.11 Approval of Agreement between Azusa Unified School District (AUSD) and Flutterby Ranch

Flutterby Ranch will bring a mobile butterfly exhibit to Dalton Elementary School giving all Dalton students a hands-on opportunity to learn in-depth about the

butterfly life cycle, various ecosystems, habitats, and different butterfly types. By incorporating interactive learning, this exhibit will enhance student engagement, support cross-curricular connections, and reinforce a school culture that values experiential and inclusive learning opportunities for all. AUSD has been working with Flutterby Ranch since 2024.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Flutterby Ranch.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Flutterby Ranch'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.12 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and The Regents of The University of California

Approval of this agreement will provide medical authorization necessary for the Speech and Language Therapists to bill Medi-Cal for District reimbursement. AUSD has been working with The Regents of the University of California since 2018.

Recommendation: It is recommended the Board of Education ratify/approve agreement between AUSD and The Regents of the University of California.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve agreement between AUSD and The Regents of the University of California'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.13 Approval of Agreement between Azusa Unified School District (AUSD) and Mobile Ed Productions, Inc. - Paramount Elementary

Mobile Ed Productions, Inc. will present an interactive STEAM Museum that emphasizes Science, Technology, Engineering, Art, and Math education. Paramount students will engage in hands-on exploration of cutting-edge fields, sharpening their critical thinking skills. Through this experience, students will gain a deeper understanding of the significance of STEAM and its real-world applications. They will witness firsthand how the disciplines of STEAM interconnect, exploring innovative technologies and discovering their impact on the world around them. AUSD has been working with Mobile Ed Productions, Inc. since 2015.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Mobile Ed Productions, Inc. - Paramount Elementary.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Mobile Ed Productions, Inc. - Paramount Elementary'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

B) General Functions

10.14 Approval of Minutes of Regular Board of Education Meeting on February 11, 2025, and Regular Board of Education Meeting/Study Session on February 25, 2025

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

Recommendation: It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on February 11, 2025, and Regular Board of Education Meeting/Study Session on February 25, 2025.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on February 11, 2025, and Regular

Board of Education Meeting/Study Session on February 25, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.15 Approval of Resolution #24-25:24 Declaring March National Women's History Month

The Board of Education joins with other districts throughout California to honor American women for their continued leadership and contributions to critical economic, cultural, and social roles in every sphere of life in our Nation.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:24 Declaring March National Women's History Month.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:24 Declaring March National Women's History Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

C) Business and Finance

10.16 Ratification/Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2024-2025 school year.

Recommendation: It is recommended the Board of Education ratify/approve purchase orders and warrants.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
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Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.17 Approval and Acceptance of Donations

Per Board Policy 3290, the Board of Education is required to take action to accept donations. The District regularly receives donations of goods and/or money to supplement student programs. Students and staff benefit greatly from donations.

Recommendation: It is recommended the Board of Education approve and accept these donations.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve and accept these donations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.18 Approval of Contract between Azusa Unified School District (AUSD) and Creative Culinary Solutions for School Food Service

On May 14, 2025, Chef Kent Getzin and Chef Laura Ballen, with Creative Culinary Solutions for School Food Service, will conduct a three-day recipe development training with the high school team to develop and taste-test recipes for the 2025-2026 school year. Training will also create a standardized food presentation process at the middle and high schools. The District receives Kitchen Infrastructure and Training (KIT) funds. Part of these KIT funds will be used to train Nutrition Services employees. AUSD has been working with Creative Culinary Solutions for School Food Service since August 2022.

Recommendation: It is recommended the Board of Education approve contract between AUSD and Creative Culinary Solutions for School Food Service.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Creative Culinary Solutions for School Food Service'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.19 Approval of Contract between Azusa Unified School District (AUSD) and Lodi Unified School District (LUSD), the Lead District for the Super Commodity Cooperative (Super Co-Op)

The Super Co-Op is a California cooperative consisting of public-school agency members for the purpose of obtaining United States Department of Agriculture commodities for the school food services program. The Super Co-Op allows the District to take advantage of discounts, rebates, and the advantage of large districts purchasing power, to obtain the best rates on food. AUSD has been participating in the Super Co-Op since 2001.

Recommendation: It is recommended the Board of Education approve contract between AUSD and LUSD, the lead district for the Super Co-Op.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and LUSD, the lead district for the Super Co-Op'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

D) Human Resources

10.20 Ratification/Approval of Certificated and Classified Board of Education Personnel Report and Extra Duty Report

The Personnel and Extra Duty Reports serve as a comprehensive summary of personnel activities. This encompasses personnel hiring, changes, resignations, and any additional earnings through extra duties. Each of these actions necessitates approval from the Board of Education, ensuring alignment with the District's operational needs and standards. By approving the Personnel and Extra Duty Reports, the Board of Education formally acknowledges and finalizes these staffing decisions. This structured approval process guarantees that District schools, offices, and facilities maintain sufficient staffing levels with qualified personnel. Such

oversight supports the seamless operation and effectiveness of the entire organization.

Recommendation: It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.21 Approval of Athletic Coaches Certification

This action is in compliance with Title V, California Code of Regulations, Sections 5593 and 5594. The certification ensures that the provisions listed below have been met: 1. Care and prevention of athletic injuries, basic first aid and emergency procedures 2. Coaching theory and techniques 3. Knowledge of rules and regulations in athletic activity being coached 4. Child or adolescent psychology 5. Substance abuse training 6. Code of ethical conduct

Recommendation: It is recommended the Board of Education approve athletic coaches certification.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve athletic coaches certification'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

E) Policies and Bylaws

10.22 Approval of Amended Administrative Regulation (AR) and Board Policy (BP) Regarding Philosophy, Goals, Objectives, and Comprehensive Plans

Approval of amended AR and BP 0460 Local Control and Accountability Plan ensures the District complies with legislation and recommendations of the California School Board Association.

Recommendation: It is recommended the Board of Education approve Administrative Regulation and Board Policy regarding Philosophy, Goals, Objectives, and Comprehensive Plans.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Administrative Regulation and Board Policy regarding Philosophy, Goals, Objectives, and Comprehensive Plans'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.23 Approval of Amended Administrative Regulation (AR) and Board Policy (BP) Regarding Community Relations

Approval of amended AR and BP 1250 Visitors/Outsiders ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulation and Board Policy regarding Community Relations.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulation and Board Policy regarding Community Relations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes

Arlette Torres

Yes (Student Preferential Vote)

10.24 Approval of Amended Administrative Regulations (AR) and Board Policies (BP), and Deleted Administrative Regulation (AR) Regarding Business and Noninstructional Operations

Approval of amended AR and BP 3100 Budget; amended AR and BP 3280 Sale Or Lease Of District-Owned Real Property; deleted AR and amended BP 3320 Claims And Actions Against The District; amended AR and BP 3515.5 Sex Offender Notification; and amended BP 3540 Transportation ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulations and Board Policies, and deleted Administrative Regulation regarding Business and Noninstructional Operations.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations and Board Policies, and deleted Administrative Regulation regarding Business and Noninstructional Operations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides

Yes

Yolanda Rodriguez-Peña

Yes

Adrian Greer

Yes

Carlos Ramos

Yes

Arlette Torres

Yes (Student Preferential Vote)

10.25 Approval of Amended Administrative Regulations (AR) and Board Policies (BP), and New Administrative Regulations (AR) Regarding Personnel

Approval of amended AR and BP 4157, 4257, 4357 Employee Safety; new AR 4157.1, 4257.1, 4357.1 Work-Related Injuries; new AR 4211.2, 4311.2 Legal Status Requirement; and new AR 4212.3 and 4312.3 Oath Or Affirmation ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulations and Board Policies, and new Administrative Regulations regarding Personnel.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations and Board Policies, and new Administrative

Regulations regarding Personnel'. Upon a roll call vote being taken, the vote was:
Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.26 Approval of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Students

Approval of amended AR and BP 5113.1 Chronic Absence And Truancy; amended AR and BP 5148 Child Care And Development; amended AR and BP 5148.2 Before/After School Programs; and amended AR and BP 5148.3 Preschool/Early Childhood Education ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Students.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Students'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.27 Approval of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Instruction

Approval of amended AR and BP 6158 Independent Study; amended BP 6170.1 Transitional Kindergarten; and amended AR and BP 6174 Education For English Learners ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Instruction.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulations and Board Policies regarding Instruction'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.28 Approval of Amended Board Bylaws (BB) and Exhibit (E) Regarding Board Bylaws

Approval of amended BB 9240 Board Training and BB 9270 and E 9270-E(1) Conflict Of Interest ensures the District complies with legislation and recommendations of California School Boards Association.

Recommendation: It is recommended the Board of Education approve amended Board Bylaws and Exhibit regarding Board Bylaws.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Bylaws and Exhibit regarding Board Bylaws'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

11.0 Items pulled from Consent Agenda

12.0 General Functions

12.1 Presentation of Updated Surplus Property Timeline

To view the entire presentation, [click here](#)

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and related action items.

Recommendation: It is recommended the Board of Education receive presentation of Updated Surplus Property Timeline.

12.2 Approval of Second Amendment to the Purchase and Sale Agreement with Melia Homes, Inc.

In November of 2024 the Azusa Unified School District's ("District") Board of Education ("Board") approved the execution of a purchase and sale agreement ("Agreement") for the sale of the District's surplus real property located at 1134 Barranca Ave. in the City of Glendora known as the former Sierra Elementary School site ("Property"), to Melia Homes, Inc. (known as "Melia"). During its Feasibility Review Period, Melia encountered a number of delays in receiving feedback on its predevelopment application, due to backlogs with staff at the City, and the Board agreed to extend the Feasibility Review Period via the First Amendment approved in January of 2025. Since the execution of the First Amendment, the District has been made aware of a potential additional development fee to be levied by the City, which would impact the feasibility of the transaction. The District, with the assistance of its broker and legal counsel, has negotiated the Second Amendment to the Agreement to further extend the Feasibility Review Period in order to seek clarification regarding the nature and impact of this potential fee. The Second Amendment to the Purchase and Sale Agreement will amend the following terms of the Agreement: 1. The termination date of the Feasibility Review Period, as set forth in Section 2.2 of the Agreement, will be extended from February 27, 2025 to April 11, 2025. 2. The Agreement will be reinstated by both parties after having terminated by its own terms before a regular Board meeting could be convened.

Recommendation: It is recommended the Board of Education approve Second Amendment to the Purchase and Sale Agreement with Melia Homes, Inc.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Second Amendment to the Purchase and Sale Agreement with Melia Homes, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

12.3 Approval of Second Amendment to the Purchase and Sale Agreement with Taylor Morrison of California, LLC

In November of 2024 the Azusa Unified School District's ("District") Board of Education ("Board") approved the execution of a purchase and sale agreement ("Agreement") for the sale of the District's surplus real property located at 1035 East Mauna Loa Avenue, City of Azusa, known as the former Powell Elementary School

site ("Property"), to Taylor Morrison of California, LLC (known as "Taylor Morrison"). During its Feasibility Review Period, Taylor Morrison encountered a number of delays in receiving feedback on its predevelopment application. The Board agreed to amend the Agreement extending the Feasibility Review Period, to account for these unexpected delays. Now, Taylor Morrison is requesting the ability to demolish the obsolete school buildings located on the Property prior to closing escrow on the site. The Second Amendment to the Purchase and Sale Agreement will amend the following terms of the Agreement: 1. The Buyer will be allowed to enter the Property and demolish the existing school buildings at its own cost.

Recommendation: It is recommended the Board of Education approve Second Amendment to the Purchase and Sale Agreement with Taylor Morrison of California, LLC.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Second Amendment to the Purchase and Sale Agreement with Taylor Morrison of California, LLC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

12.4 Vote of California School Boards Association (CSBA) Delegate Assembly Representatives

The Board of Education may vote for up to the number of vacancies in Sub-Region 23-C, of which there are two (2). Ballots must be postmarked on or before March 17, 2025. The election results will be published by May 11, 2025. The Delegates will serve two-year terms beginning April 1, 2025 - March 31, 2027. The Board of Education may vote for no more than two (2) candidates from the list of nominees for CSBA Delegate Assembly. Each candidate can only receive one vote. The list is as follows: Eileen Miranda Jimenez (West Covina Unified School District)

Recommendation: It is recommended the Board of Education vote for CSBA Delegate Assembly Representatives.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education vote for CSBA Delegate Assembly Representatives'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

13.0 Business and Finance

13.1 Approval of the 2024-2025 Azusa Unified School District (AUSD) Second Interim Report

To view the entire presentation, [click here](#)

It is a requirement under Education Code Sections 35035(g), 42130, and 42131, as amended by Assembly Bill (AB) 1200 (Chapter 1213/1991), that school districts prepare and submit interim reports twice annually to their governing boards. AUSD is submitting the 2024-2025 Second Interim Report with a positive certification and projects that reserves will meet the minimum 3% for economic uncertainties for the current 2024-2025, and two subsequent years, as required by the Los Angeles County Office of Education and the State of California.

Recommendation: It is recommended the Board of Education approve the 2024-2025 AUSD Second Interim report.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the 2024-2025 AUSD Second Interim report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

14.0 Adjournment

14.1 Adjournment

Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve

adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Arlette Torres	Yes (Student Preferential Vote)

The Regular Board of Education Meeting adjourned at 8:56 pm.

Clerk