



CONTRACT #: RT_007081
Advancement Grant Program Agreement



This Agreement ("Agreement") is entered into and effective as of this October 10, 2023 ("Effective Date"), by and between the County of Los Angeles ("County"), a body corporate and politic of the State of California, by and through its Los Angeles County Department of Arts and Culture ("Arts and Culture"), and:

Organization ("Grantee"): **Azusa Unified School District**
Address: **546 S Citrus Ave.**
City, State, Zip: **Azusa, CA 91702**
Primary Contact: **Brodie O'Brien**
Email Address: **bobrien@azusa.org**
Los Angeles County Vendor #: **19493701**

LOS ANGELES COUNTY ARTS EDUCATION COLLECTIVE ADVANCEMENT GRANT

The County, through Arts and Culture, provides grants to Los Angeles County School Districts to support quality arts education programming for public school students.

Grantee is a Los Angeles County School District that is part of the Arts Ed Collective network and is currently implementing a board-approved strategic plan for arts education.

Section 1. AGREEMENT DOCUMENTS

This Agreement is comprised of this three-page document, the Standard Terms and Conditions attached hereto as Exhibit A, and the General Terms and Instructions attached hereto as Exhibit B. Grantee affirms it has reviewed the entire Agreement, including the attached exhibits, and understands and will comply with the terms and conditions contained therein.

Section 2. PURPOSE AND SCOPE OF GRANT

The County desires to provide a grant to support Grantee in addressing and achieving key action items that move them toward their long term vision for arts education within their school district, as described in the application materials submitted to the County in connection with this grant. Specifically, this grant award will be used for the following purposes only ("Project"): ***to support three full-time teachers for the expansion of district-wide elementary visual arts instruction.***

Section 3. AGREEMENT TERM

The term of this Agreement shall commence when executed by all parties hereto, no earlier than July 1, 2023, and shall expire on **June 30, 2024**. At the sole discretion of the County, the Term may be extended in the event of delays to the implementation of the contracted project. Such an extension shall be memorialized in writing.

Section 4. MAXIMUM GRANT AMOUNT

The maximum grant amount payable by the County to the Grantee under this Agreement may not exceed: **\$25,000.**

Section 5. ADDITIONAL TERMS AND CONDITIONS

- A. **Matching Funds.** As a condition of this grant award, Grantee must provide, at a minimum, matching funds equal to or exceeding the amount set forth in Section 4, above, for the purposes of funding the Project. If for any reason Grantee fails to contribute any or all of the required matching funds, the grant award will be reduced in an amount equal to the amount of matching funds Grantee fails to contribute. Grantee must reimburse the County any grant amount forfeited pursuant to this paragraph within 10 business days of a demand by the County for reimbursement, or within 30 days of expiration of the term of this Agreement, whichever is earlier. Grantee will follow those procedures and requirements established in the General Terms and Instructions (Exhibit B) for the acquisition and reporting of matching funds.
- B. The County will pay the grant allocations set forth in Section 4, above, to Grantee in up to three (3) installments. The County will not pay any interest or other charges on any grant allocation. Grantee must submit invoices as follows:
- (i) Grantee may submit one (1) invoice for a maximum of 25% of the grant award following successful completion of all project planning and attendance at a County-scheduled grantee convening or a countywide network event. This invoice is optional.
 - (ii) Grantee may submit one (1) invoice for a maximum of 50% of the grant award following successful completion of a mid-project check-in and site visit with County staff. This invoice is optional.
 - (iii) Grantee must submit one (1) invoice for all unpaid grant funds on or before May 15, 2024. This invoice is mandatory and must be accompanied by a completed Final Report, as described in the General Terms and Instructions (Exhibit B). Payment pursuant to this invoice is contingent upon submission of the Final Report.

Grantee's failure or election not to submit an optional invoice pursuant to (i) or (ii), above, will not limit, reduce, or otherwise affect the Grantee's obligations under this Agreement.

- C. Any funds allocated by the County to Grantee pursuant to this Agreement which are not used by Grantee in support of the Project must be returned to the County within 30 days of the expiration of the term of this Agreement. Grantee will forfeit any grant funds which remain unused upon the expiration of this Agreement.
- D. Grantee agrees to comply with the terms of this Agreement, including the terms set forth in the attached Exhibits A and B, all applicable local, state and federal laws, and all applicable current and future guidelines issued by Arts and Culture.
- E. **Signatures.** Grantee represents and warrants that the person or persons executing this Agreement for Grantee is/are authorized agent(s) who have actual authority to bind Grantee to each and every provision of this Agreement, and that all requirements of Grantee have been fulfilled to provide such actual authority.

- F. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which so executed will be deemed to be an original and will together constitute one and the same Agreement. Manual signatures may be provided by facsimile, or digitally scanned and provided by electronic mail. Grantee will maintain on file and, upon the County's request, agrees to provide the County with an original of a signature provided by facsimile or electronic mail. Alternatively, grantee may provide electronic signatures of authorized signors via Adobe Sign.

IN WITNESS WHEREOF, the County has executed these presents by causing them to be subscribed by the Director of its Department of Arts and Culture, and Grantee has caused these presents to be executed by its duly authorized representatives, the date first above written.

COUNTY OF LOS ANGELES

By: _____
Kristin Sakoda, Director
Department of Arts and Culture

Date: _____

GRANTEE

By: _____
Sabrina Bow, Ed.D., Board President
Azusa Unified School District

Date: _____

By: _____
Mr. Arturo Ortega, Superintendent
Azusa Unified School District

Date: _____

APPROVED AS TO FORM:
Dawyn R. Harrison
Acting County Counsel

By: _____
Senior Deputy County Counsel