

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
AZUSA UNIFIED SCHOOL DISTRICT
AND THE
AZUSA EDUCATORS ASSOCIATION/CTA/NEA**

2024-2025 Azusa High School Block Schedule and 2026-2027 District Work Calendar

April 12, 2024

This Memorandum of Understanding (“MOU”) is entered into by and between the Azusa Unified School District (“District”) and the Azusa Educators Association/CTA/NEA (“Association”) (collectively, the “Parties”).

In furtherance of the Parties' efforts to maximize student instructional time, and provide students with opportunities to engage in enhanced course offerings and curriculum, the Parties agree:

1. For the 2024-2025 school year, the District shall adopt a “Block Schedule” at Azusa High School.
2. The 2024-2025 Block Schedule shall consist of a four (4) period day in which students complete a year's worth of traditional course requirements in a given semester of approximately eighty-five (85) minute blocks (see attached schedule).
3. The Parties agree that the 2024-2025 student calendar year shall be adjusted in order to balance the number of days in the semesters at Azusa High School to be approximately equal. In the event that the Block Schedule is continued for the 2025-2026 school year, the 2025-2026 student calendar year shall also be adjusted in order to balance the number of days in the semesters at Azusa High School to be approximately equal.
4. The Parties agree that a committee of three (3) AEA appointed and three (3) District appointed members will meet three (3) times from September 2024 through the week following the end of the first semester to discuss the progress of the Block Schedule.
5. If the Block Schedule is continued for the 2025-2026 school year, the Parties will meet on or before March 15, 2025, to commence bargaining the impacts and effects of the continuation of the Block Schedule.
6. If the Block Schedule is continued for the 2025-2026 school year, the Parties also agree that the 2026-2027 work calendar year shall include an approximately equal number of school days for the first and second semester of the school year and that the first semester courses shall end before the beginning of winter break. Further, if the Block Schedule continues, beginning January 2025, the Calendar Committee will convene to develop the 2026-2027 work calendar year.
7. Professional Development will be provided to Azusa High School classroom bargaining unit members for needed training to restructure the curriculum to fit one year of content into a semester. Azusa High School classroom bargaining unit members will have the option to receive this training during one of the following time frames: sixth triad of 2023-2024, 2024 summer recess, or the beginning of the 2024-2025 school year. Classroom bargaining unit members electing to attend more than one session listed in the aforementioned options may do so. Any time spent in training outside of the designated seven (7) hour workday related to the three (3) aforementioned options

will be compensated at the hourly rate of pay. Training will consist of a minimum of two (2), seven (7) hour workdays in duration. At least 45% of the scheduled training time will be spent on restructuring and realigning pacing guides and curriculum under the guidance of the trainers.

8. This MOU also clarifies that “flex time,” as provided in Article 9.4.5 of the CBA for Resource Specialists (“RSP”), will be assigned as half of a block schedule section (i.e., 42.5 minutes) whereby the RSP teacher will be on flex time for half of the period (i.e., 42.5 minutes) and responsible for instruction the other half of the period. If feasible, Resource Specialists will have their preparation period attached to their flex period.

Examples of instructional activities during this period may include, but are not limited to:

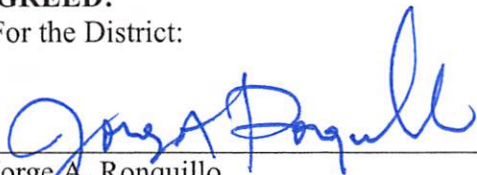
- Academic Essentials Instruction
- Push-in / Collaborative teaching
- Learning labs
- Intervention time

9. Classroom bargaining unit members will receive eight (8) hours of paid time between the approval of this MOU and the first date of service for the 2024-2025 school year. This paid time must be used to restructure and realign pacing guides and curriculum per the training provided in section number 5 of this MOU.
10. Overload pay for teachers teaching an additional fourth period per day will be paid at 1/6 of the unit member’s base salary per course, each semester.
11. The District and the Association agree that the terms of this MOU are not precedent-setting and do not establish or contribute to any past practice. This MOU constitutes the entire understanding of the Parties and is not subject to change or modification without the express, written consent of the other Party.
12. The Parties agree that this MOU satisfies any and all bargaining obligations the Parties may have under the Education Employment Relation Action (EERA) regarding the work calendar for the 2024-2025 and 2025-2026 school years. The Parties further agree that this MOU does not constitute a waiver of any rights either Party may hold under the EERA.

This MOU shall become effective upon a vote by the AEA membership and approval by the District’s Governing Board.

AGREED:

For the District:

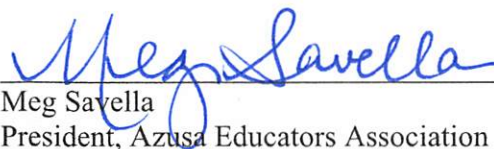


Jorge A. Ronquillo
Assistant Superintendent, Human Resources
Azusa Unified School District

Date:

4-12-2024

For the Association:



Meg Savella
President, Azusa Educators Association

Date:

4-12-24

**Azusa High School Regular Day Bell Schedule:
Four Period Day (85-minute Blocks)**

Period	Start time	End Time	Audit Instructional Minutes	Non-audit Instructional Minutes	Non-Instructional Minutes
Regular Workday	8:20 am	3:20 pm			
Zero Period	7:30 am	8:20 am		50 Minutes	
Passing	8:20 am	8:30 am			10 Minutes
1 st Period	8:30 am	10:00 am	90 Minutes		
Passing	10:00 am	10:10 am	10 Minutes		
2 nd Period	10:10 am	11:35 am	85 Minutes		
Lunch	11:35 am	12:10 pm			35 Minutes
Passing	12:10 pm	12:20 pm	10 Minutes		
3 rd Period	12:20 pm	1:45 pm	85 Minutes		
Passing	1:45 pm	1:55 pm	10 Minutes		
4 th Period	1:55 pm	3:20 pm	85 Minutes		
Passing	3:20 pm	3:30 pm			10 Minutes
5 th Period	3:30 pm	4:20 pm		50 Minutes	
*1 st Period hours include grab-n-go nutrition + announcements within this block			Instructional minutes total: 375 minutes	Non-audit Instructional minute total: 100 minutes	Non-Instructional minutes total: 55 minutes