



## Regular Board of Education Meeting Tuesday, September 10, 2024, at 5:30 p.m.

The Azusa Unified School District Board of Education met at the Azusa Unified School District Office, 546 S. Citrus Avenue, for the Regular Board of Education Meeting.

To view the entire meeting [click here](#)

### 1.0 Preliminary

#### 1.1 Call to Order

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

#### 1.2 Roll Call

**Recommendation:** It is recommended the Board President take roll call.

#### 1.3 Approval of Agenda

**Recommendation:** It is recommended the Board of Education approve agenda.

#### **ORIGINAL - Motion**

Member (**Sandra Benavides**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Sandra Benavides	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

### 2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

#### 2.1 Public Comment on Closed Session Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on closed session agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following

guidelines: 1. No speaker may yield their time to another individual speaker; 2. Speaker must be present when their name is called in order to be heard; 3. Maximum speaking time is 3 minutes.

### **3.0 Closed Session**

*Board Member Sabrina Bow Ed.D. joined the meeting at 5:31 p.m.*

*Board Vice-President Gabriela Arellanes joined the meeting at 5:59 p.m.*

**3.1 Conference with Real Property Negotiators (§ 54956.8) Property: • 1035 E MAUNA LOA AVENUE • 1134 S BARRANCA AVENUE • 5034 N CLYDEBANK AVENUE • 201 N VERNON AVENUE Agency Negotiators: Arturo Ortega and Latasha D. Jamal Negotiating Parties: Azusa Unified School District and various interested buyers Under Negotiation: Instruction to negotiator will concern price and terms of payment**

**3.2 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)**

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

**3.3 Conference with Labor Negotiators**

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

### **4.0 Open Session**

**4.1 Pledge of Allegiance**

The pledge of allegiance was led by Kaitlyn Roberts, Gladstone Middle School student.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

### **5.0 Report/Action of Closed Session Matters**

### **6.0 Recognition and Awards**

**6.1 Recognition of Azusa High School's (AHS) Health Occupations Students of America (HOSA) State Competition Award and Medalist Winners**

To view the entire recognition, [click here](#)

AHS students competed in the HOSA State Future Health Professionals Competition. Recent graduate Hector Hernandez received the Barbara James Community Award. This award recognizes students who are contributing members of their communities and perform volunteer community service hours related to health. AHS junior Jaedy Ontiveros placed 8th in the Medical Assistant category. **Recommendation:** It is recommended the Board of Education recognize the AHS HOSA state competition award and medalist winners.

### **6.2 Recognition of Gladstone Middle School (GMS) Orchestra Student Gilbert Ballesteros**

To view the entire recognition, [click here](#)

Gilbert Ballesteros was selected to participate in the prestigious 2024 Youth Orchestra Los Angeles National Festival with the Los Angeles Philharmonic. This marks the second time Gilbert has earned a spot in this highly competitive, 10-day intensive, all-expense-paid summer program. Gilbert had the opportunity to study with faculty and guest artists, serve as the Principal Viola for the Overture Orchestra, and perform under the direction of Gustavo Dudamel, the Los Angeles Philharmonic's music director.

**Recommendation:** It is recommended the Board of Education recognize GMS Orchestra Student Gilbert Ballesteros.

### **6.3 Recognition of Azusa Unified School District (AUSD) Nutrition Services Staff**

To view the entire recognition, [click here](#)

The AUSD Nutrition Services staff won the community over with their scratch cooking efforts, making school lunches delicious and nutritious. Media outlets and the Los Angeles County Department of Education recognize their work.

**Recommendation:** It is recommended the Board of Education recognize AUSD Nutrition Services staff.

## **7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items**

### **7.1 Public Comment on Agenda or Non-Agenda Items**

The Board of Education encourages public input. When the public wishes to address the Board of Education on agenda items or non-agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. Speaker cards must be turned in to the Board Secretary or raise their hand while in Zoom attendance by 7:10 PM, or 10 minutes after the meeting begins; 2. No speaker may yield their time to another individual

- speaker; 3. Speaker must be present when their name is called in order to be heard;
- 4. Maximum speaking time is 3 minutes.

**Gretchen Lee**

To view the entire comments, [click here](#)

- Urged the District to work with teachers on the first 10 days of school

**Ariah Hammett**

To view the entire comments, [click here](#)

- Expressed support of the Azusa sales tax Measure ZZ

**8.0 Comments, Reports, and Requests by the Board of Education**

**8.1 Comments, Reports, and Requests by the Board of Education**

Board of Education Members may choose to provide comments, reports, and/or make requests.

**Sabrina Bow Ed.D.**

No comments

**Gabriela Arellanes**

To view the entire comments, [click here](#)

- Welcomed all staff back to a great new school year

**Adrian Greer**

To view the entire comments, [click here](#)

- Announced that Encourage Community Church would like to connect with 150 AUSD families for this year's Thanksgiving dinner distribution on Saturday, November 23, 2024, at Memorial Park

**Sandra Benavides**

No comments

**Yolanda Rodriguez-Peña**

To view the entire comments, [click here](#)

- Attended:
  - Azusa High School and Gladstone Middle School welcome back parent night
  - 17th annual Kathy's Cool Cuts

- Thanked:
  - Costco for their donation of backpacks and school supplies
  - Azusa High School football players, coaches, Interact students, and AUSD staff for their assistance setting up the flags at the Field of Glory event at Azusa City Hall

## **9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet**

### **9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet**

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

#### **Arlette Torres**

To view the entire comments, [click here](#)

- Thanked Assistant Superintendent Norma Carvajal Camacho for providing air-conditioned buses for the football game in Santa Ana
- Invited Azusa High School parents to attend Back to School Night on September 18, 2024, at 5:30 pm
- Announced:
  - Club Rush on September 12 and 13, 2024
  - First rally of the school year on September 13, 2024

#### **Adrian Herrera**

To view the entire comments, [click here](#)

- Expressed excitement about the new school year and representing Sierra High School as their Student Board Member
- Invited everyone to Sierra High School's Back to School/Report Card Night
- Announced:
  - Margaret's Place Wellness Center with a full-time mental health counselor on-site
  - Sierra High School first Co-Ed Flag football game of the season Thursday, September 12, 2024, at Chaparral High School

#### **Arturo Ortega**

To view the entire comments, [click here](#)

- Gave a shout out to all of the honorees recognized this evening
- Thanked everyone who participated in the Superintendent Roundtable

**Norma Carvajal-Camacho**

To view the entire comments, [click here](#)

- Announced September as Suicide Prevention Month and thanked AUSD staff for the support they provide to student's wellbeing
- Invited families to elementary Back to School Night on Thursday, September 12, 2024

**Latasha D. Jamal**

To view the entire comments [click here](#)

- Announced a successful AUSD benefits open enrollment and thanked Melissa Vera and Donvante Harris for all their hard work
- Encouraged families needing transportation to register and reach out to the District if assistance is needed

**Jorge A. Ronquillo**

To view the entire comments, [click here](#)

- Announced:
  - A successful new teacher orientation
  - New classified employees orientation given multiple times per year, the next orientation will be on September 12, 2024
- Co-led a Certificated evaluation training with AEA President Meg Savella

**10.0 Consent Agenda**

**10.1 Approval of Consent Agenda**

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

**Recommendation:** It is recommended the Board of Education approve Consent Agenda.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes

Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

## A) Curriculum and Instruction

### 10.2 Approval of Agreement between Azusa Unified School District, Azusa Adult Education Center (AUSD) and El Proyecto del Barrio, Inc.

The Clinical Medical Assistant course requires students to participate in 160 internship/externship hours. This agreement will ensure students in the course are able to complete those hours. AUSD has been partnering with El Proyecto del Barrio, Inc. since spring of 2024.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and El Proyecto del Barrio, Inc.

#### ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and El Proyecto del Barrio, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### 10.3 Approval/Ratification of Consultant Agreement between Azusa Unified School District (AUSD) and Jade Clavesilla

Jade Clavesilla will provide instruction to AUSD's Mariachi students. The Mariachi after-school program offers music education to students in grades 4-12. Students will acquire the skills to play an instrument, participate in a cultural experience, and participate in various performances for our schools and community. AUSD has been working with Jade Clavesilla since 2023.

**Recommendation:** It is recommended the Board of Education ratify/approve Consultant Agreement between AUSD and Jade Clavesilla.

#### ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Consultant Agreement between AUSD and Jade Clavesilla'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes

Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.4 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Think Together - 21st Century Community Learning Centers (CCLC) After School Safety and Education for Teens (ASSETs) Program Services**

Think Together will provide supplemental field trips and college visits for Azusa High School students in the after-school program. They will collaborate with AUSD on governance, operations, and evaluation to ensure the program meets the standards established by the California Department of Education, AUSD, and Think Together. AUSD has partnered with Think Together since 2013.

**Recommendation:** It is recommended the Board of Education approve MOU between AUSD and Think Together - 21st CCLC ASSETs program services.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Think Together - 21st CCLC ASSETs program services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.5 Approval of Agreement between Azusa Unified School District (AUSD) and Teachstone, Inc.**

The California Department of Education (CDE) requires California State Preschool Program contractors to conduct annual program self-evaluation using multiple assessments including the Classroom Assessment Scoring System® (CLASS). CLASS measures classroom staff’s effectiveness in instructional strategies and student support through interactions and classroom environment. Participation in the CLASS 2nd Edition Pre-3rd Training will ensure staff members are fully trained in meeting the CDE’s requirement and ensure program quality in each preschool classroom. Training will be provided by Teachstone, Inc. at Longfellow School on September 17, 18, and 19, 2024, or thereafter. This is the first year AUSD is using Teachstone, Inc.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Teachstone, Inc.



**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Teachstone, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.6 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and California Association for Bilingual Education (CABE)**

CABE Project 2 Inspire will help to build the capacity of schools and families for strong parent involvement. This program will support the development of parent leadership to represent the needs and perspectives of all families, and acquire the knowledge and skills needed to have a meaningful voice at school and in their communities. AUSD has been working with CABE since 2021.

**Recommendation:** It is recommended the Board of Education approve the MOU between AUSD and CABE.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the MOU between AUSD and CABE'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.7 Approval of Contract between Azusa Unified School District (AUSD) and CSM Consulting, Inc.**

CSM Consulting, Inc. provides all necessary E-Rate services, regardless of the application's type or value, including audit support. These services will enhance the acquisition of discounted technological infrastructure to support student use of technology. AUSD has been working with CSM Consulting, Inc. since 2015.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and CSM Consulting, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and CSM Consulting, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.8 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and Top Rank Communications, Inc.**

Top Rank Communications, Inc. will provide service to existing telephone systems as needed. AUSD has worked with Top Rank Communications, Inc. since 2020.

**Recommendation:** It is recommended the Board of Education ratify/approve agreement between AUSD and Top Rank Communications, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve agreement between AUSD and Top Rank Communications, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.9 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and SPG Therapy & Education**

SPG Therapy & Education will provide staff for vacancies in Speech and Language services outlined in students' Individual Education Plans under the authorization of Education Code Sections 56167 and 56366.6. This is the first year AUSD is using SPG Therapy & Education.

**Recommendation:** It is recommended the Board of Education ratify/approve agreement between AUSD and SPG Therapy & Education.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education

ratify/approve agreement between AUSD and SPG Therapy & Education'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

## **B) General Functions**

### **10.10 Approval of Minutes of Regular Board of Education Meeting on August 13, 2024, and Governance Workshop on August 20, 2024**

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

**Recommendation:** It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on August 13, 2024, and Governance Workshop on August 20, 2024.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on August 13, 2024, and Governance Workshop on August 20, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### **10.11 Approval of Resolution #24-25:01 National Hispanic Heritage Month**

The Azusa Unified School District (AUSD) designates September 15 through October 15, 2024, as National Hispanic Heritage Month. The Board of Education calls on the residents of Azusa and the greater San Gabriel Valley to join schools and communities across the nation in celebrating and promoting achievements and contributions made by Hispanic Americans. AUSD has approved this resolution since 2023.

**Recommendation:** It is recommended the Board of Education approve Resolution #24-25:01 National Hispanic Heritage Month.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:01 National Hispanic Heritage Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.12 Ratification/Approval of Resolution #24-25:03 Certification of Signatures of Board of Education Members and Authorized Employees of Azusa Unified School District (AUSD)**

The certification of signatures of the members of the Board of Education and personnel who are authorized to sign warrants, orders for salary payment, and notices of employment and contracts is made in accordance with the provisions of Education Code 35143, 42632, and 42633.

**Recommendation:** It is recommended the Board of Education ratify/approve Resolution #24-25:03 Certification of Signatures of Board of Education Members and Authorized Employees of AUSD.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Resolution #24-25:03 Certification of Signatures of Board of Education Members and Authorized Employees of AUSD'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**C) Business and Finance**

**10.13 Ratification/Approval of Purchase Orders and Warrants**

All purchase orders and warrants are in accordance with the budget guidelines for the 2024-2025 school year.

**Recommendation:** It is recommended the Board of Education ratify/approve attached purchase orders and warrants.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.14 Approval of Certification of Signatures for the Azusa High School (AHS) Associated Student Body (ASB) Bank Account**

The certification of signatures for the AHS ASB bank account shall supersede and replace all prior business associates and signers with: • Gabriel Fernandez, Principal • Orlando Beltran, Assistant Principal • Kara A. Duros, Assistant Principal • Robert I. Velasco, Assistant Principal • Latasha D. Jamal, Assistant Superintendent Business Services • Daniel Garcia, Director of Fiscal Services • Josue Varela, Accounting Supervisor This action must be taken and approved by the Board of Education. This was last updated on September 12, 2023.

**Recommendation:** It is recommended the Board of Education approve certification of signatures for the AHS ASB bank account.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve certification of signatures for the AHS ASB bank account'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.15 Approval of Resolution #24-25:02 2024-2025 Appropriations Limit**

The purpose of the Gann Limit (Proposition 4, 1979) was to limit the growth in government funding. This limit applies not only to the State of California, but also cities, counties, special districts, and school districts. The District is required to calculate its appropriation limit and funds subject to the limit for Fiscal Year 2023-2024, and estimate its appropriations limit for Fiscal Year 2024-2025. Each year, the District’s appropriations limit is increased for both inflation and population. Inflation for these purposes is currently the annual percentage change

in California per capita personal income. For school districts, change in average daily attendance (ADA) is used as a measurement for the change in population. The starting point for the District's 2023-2024 appropriations limit calculation is the District's 2022-2023 appropriations limit and then it is adjusted by the 2023-2024 inflation factor, and by the District's percentage change in ADA to arrive at the 2023-2024 appropriations limit. A second calculation is made to determine that current year 2024-2025 revenues, that are subject to the limit, do not exceed the limit. Staff completed the calculations and found that the District does not exceed the limit for 2023-2024 appropriations and 2024-2025 appropriations projections. This appropriations limit resolution comes to the Board of Education annually.

**Recommendation:** It is recommended the Board of Education approve Resolution #24-25:02 2024-2025 Appropriations Limit.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:02 2024-2025 Appropriations Limit'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.16 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and TYR, Inc.**

The Division of the State Architect approves school construction plans and requires the District to demonstrate that the plans are implemented as approved. TYR, Inc. provides on-site observation and record-keeping to ensure construction follows these plans. TYR, Inc. has demonstrated satisfactory service in ensuring projects are built according to state-approved Title 24 building standards. AUSD has been working with TYR, Inc. since 2015.

**Recommendation:** It is recommended the Board of Education ratify/approve agreement between AUSD and TYR, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve agreement between AUSD and TYR, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes

Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.17 Approval of Designation of Funding to be received in 2024-2025 from the Local Public Safety Protection Act of 2012 (Proposition 30)**

The passage of Proposition 30 on November 6, 2012, established the Educational Protection Account (EPA) for the collection and distribution of income and sales tax revenues generated. Proposition 30 provides that revenues received by school districts from the EPA cannot be used for administrative expenses and requires the Board of Education make the spending determination of these funds. Furthermore, districts must also annually publish on its website an accounting of the EPA funds received and how the funds were expended. The Board of Education must designate the funding received for non-administrative certificated salary and benefits in order to comply with Proposition 30. The EPA expenditure report comes to the Board of Education annually.

**Recommendation:** It is recommended the Board of Education approve Designation of Funding to be received in 2024-2025 from Proposition 30.

**ORIGINAL - Motion**

Member **(Gabriela Arellanes)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Designation of Funding to be received in 2024-2025 from Proposition 30'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.18 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Vanny Orchards**

School gardens have entered the national spotlight as an effective way to promote life-long healthy eating habits and connect students to the natural world. Gardening allows educators to enhance student education through practical, reality-based learning. The goals of school garden programs often include providing opportunities for hands-on learning, inquiry, observation, and experimentation across the curriculum, motivating kids to eat and love fruits and vegetables, promoting physical activity and quality outdoor experiences, and supplying local produce to the students. Marline Vanny will work with the Director of Nutrition Services on a garden project at Slauson Central Kitchen that will be accessible to all AUSD students and staff. Schools will have the opportunity to schedule appointments to tour the garden. The consultant will be available at that

time to educate the students and showcase the garden. This is the first time AUSD will be working with Vanny Orchards.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Vanny Orchards.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Vanny Orchards'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.19 Approval of Temporary Construction Access Agreement between Azusa Unified School District (AUSD) and Azusa JV Borrower, LLC**

The District owns that certain real property, located at 201 N. Vernon Avenue, Azusa, California, 91702, identified by APN No. 8615-018-901, and commonly referred to as the Mountain View Elementary School property (“District Property”). Azusa JV Borrower, LLC (“Developer”) owns that certain real property adjacent to the District Property, located at 137 N. Barbara Avenue, Azusa California, 91702, and identified by APN No. 8615-019-037 (“Developer Property”). There is an existing concrete masonry unit (“CMU”) wall separating the District Property from the Developer Property. The Developer now desires access to a portion of the District Property for temporary construction activities to improve the existing CMU wall (“CMU Wall Improvements Project”). The CMU Wall Improvements Project will generally consist of temporary removal and replacement of the CMU wall, grading, excavation for wall foundations, pouring of concrete, placement of block, placement of rebar, and grouting. The District, in consultation with its legal counsel, has negotiated a Temporary Construction Access Agreement for Developer to perform the CMU Wall Improvements Project at no cost to the District. At all times, the District will remain owner of the District Property. District staff now requests the Board of Education’s (“Board”) approval of the Temporary Construction Access Agreement and requests the Board’s authorization to take any action necessary to effectuate the intent of the Temporary Construction Access Agreement. This is first time AUSD has entered into an agreement with Azusa JV Borrower, LLC.

**Recommendation:** It is recommended the Board of Education approve Temporary Construction Access Agreement between AUSD and Azusa JV Borrower, LLC.



**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Temporary Construction Access Agreement between AUSD and Azusa JV Borrower, LLC'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**D) Human Resources**

**10.20 Ratification/Approval of Certificated and Classified Board of Education Personnel Report and Extra Duty Report**

The Personnel and Extra Duty Reports serve as a comprehensive summary of personnel activities. This encompasses personnel hiring, changes, resignations, and any additional earnings through extra duties. Each of these actions necessitates approval from the Board of Education, ensuring alignment with the District’s operational needs and standards. By approving the Personnel and Extra Duty Reports, the Board formally acknowledges and finalizes these staffing decisions. This structured approval process guarantees that District schools, offices, and facilities maintain sufficient staffing levels with qualified personnel. Such oversight supports the seamless operation and effectiveness of the entire organization.

**Recommendation:** It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

## E) Policies and Bylaws

### 10.21 Approval of Amended Board Policy (BP) and Exhibit (E) Regarding Philosophy, Goals, Objectives, and Comprehensive Plans

Approval of amended BP 0420.41 and E 0420.41-E(1) Charter School Oversight ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Policy and Exhibit regarding Philosophy, Goals, Objectives and Comprehensive Plans.

#### ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Policy and Exhibit regarding Philosophy, Goals, Objectives and Comprehensive Plans'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### 10.22 Approval of Amended Administrative Regulation (AR), Board Policies (BP), and Exhibit (E) Regarding Community Relations

Approval of amended AR and BP 1113 and E 1113-E(1) District And School Websites and amended BP 1260 Educational Foundation ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulation, Board Policies, and Exhibit regarding Community Relations.

#### ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulation, Board Policies, and Exhibit regarding Community Relations'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

Adrian Herrera

Yes (Student Preferential Vote)

**10.23 Approval of Amended Board Policy (BP) Regarding Administration**

Approval of amended BP 2121 Superintendent's Contract ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Policy regarding Administration.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Policy regarding Administration'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.24 Approval of Amended Board Policy (BP) Regarding Business and Noninstructional Operations**

Approval of amended BP 3260 Fees and Charges ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Policy regarding Business and Noninstructional Operations.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Policy regarding Business and Noninstructional Operations'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.25 Approval of Amended Board Policies (BP), Exhibits (E), and Administrative Regulations (AR) Regarding Personnel**

Approval of amended BP 4112.9, 4212.9, 4312.9 and amended E 4112.9-E(1), 4212.9-E(1), 4312.9-E(1) Employee Notifications; amended AR and BP 4121

Temporary/Substitute Personnel; amended AR and BP 4127, 4227, 4327 Temporary Athletic Team Coaches; amended AR and BP 4161, 4261, 4361 Leaves; amended AR 4161.1, 4261.1, 4361.1 Personal Illness/Injury Leave; amended AR 4161.2, 4261.2, 4361.2 Personal Leaves; and amended BP 4354 Health and Welfare Benefits ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Policies, Exhibits, and Administrative Regulations regarding Personnel.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Policies, Exhibits, and Administrative Regulations regarding Personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.26 Approval of Amended Administrative Regulation (AR), Board Policies (BP), and Exhibit (E) Regarding Students**

Approval of amended AR and BP 5113 Absences and Excuses and amended BP and E 5145.6-E(1) Parent/Guardian Notifications ensures the District complies with legislation and recommendation of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Administrative Regulation, Board Policies, and Exhibit regarding Students.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Administrative Regulation, Board Policies, and Exhibit regarding Students'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.27 Approval of Amended Board Policies (BP) Regarding Instruction**

Approval of amended BP 6000 Concepts and Roles; Amended BP 6164.2 Guidance/Counseling Services; and amended BP 6177 Summer Learning Programs ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Policies regarding Instruction.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Policies regarding Instruction'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.28 Approval of New Administrative Regulation (AR) and Board Policy (BP) Regarding Facilities**

Approval of new AR and BP 7214 General Obligation Bonds ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve new Administrative Regulation and Board Policy regarding Facilities.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve new Administrative Regulation and Board Policy regarding Facilities'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### **10.29 Approval of Amended Board Bylaws (BB) and New Exhibit (E) Regarding Board Bylaws**

Approval of amended BB 9220 and new E 9220-E(1) Governing Board Elections and amended BB 9223 Filling Vacancies ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education approve amended Board Bylaws and new Exhibit regarding Board Bylaws.

#### **ORIGINAL - Motion**

Member **(Gabriela Arellanes)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve amended Board Bylaws and new Exhibit regarding Board Bylaws'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### **11.0 Items pulled from Consent Agenda**

#### **12.0 Curriculum and Instruction**

##### **12.1 Presentation of Azusa Unified School District (AUSD) Strategic Arts Plan**

To view the entire presentation, [click here](#)

A committee from both the District and community met to create a comprehensive arts education plan for AUSD. The multi-phase plan aligns with the District's Vision, Mission, and Core Values and its implementation phases.

**Recommendation:** It is recommended the Board of Education receive presentation of AUSD Strategic Arts Plan.

#### **13.0 General Functions**

##### **13.1 Presentation of Updated Surplus Property Timeline**

To view the entire presentation, [click here](#)

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and the related action items.

**Recommendation:** It is recommended the Board of Education receive presentation of Updated Surplus Property Timeline.

### **13.2 Consideration of Real Property Offer and Authorization of Negotiation of a Letter of Intent and Purchase and Sale Agreement with RC Homes for the Ellington Elementary School Property**

The Azusa Unified School District (“District”) has undertaken the statutorily required process for the sale of the Ellington Elementary School Site Property located at 5034 N. Clydebank Ave., Covina, California, 91722, identified by assessor’s parcel number 8410-028-900 (“Property”). On August 8, 2023, the District’s Board of Education (“Board”) adopted a recommendation by the District’s Facility Advisory (7-11) Committee to declare the Property surplus. Thereafter, the District offered the Property for sale to all required public entities pursuant to the statutory process set forth in Education Code section 17464. Upon receiving no offers from these public entities, the District requested a waiver from the State Board of Education, pursuant to Education Code sections 33050 et seq., waiving certain portions of the statutory sale of surplus property process (“Waiver”). This Waiver was approved on July 10, 2024, authorizing the District to proceed with a Request for Proposals process and allowing the District to select a buyer for the property in the best interests of the District. District staff, in conjunction with its real property Broker, DCG Strategies (“DCG”), has requested and reviewed a number of proposals to purchase the Property and now requests the Board to review sale of the Property to RC Homes. In accordance with the Waiver, the Board is required to consider the proposal and, after consideration, select the most desirable offer found to be in the best interest of the District, supported by reasons for that determination. Staff’s rationale for selection of the RC Homes Offer: • RC Homes showed strong capacity to entitle a feasible project; • RC Homes had a strong financial backing and a positive reputation; and • The underlying terms of the offer such as price, close of escrow timing, and deposit amount were in the District’s best interest. The Board is then asked to authorize District staff, DCG, and legal counsel to move forward with negotiating and finalizing specific terms of the sale through an initial letter of intent. District staff also requests authorization to negotiate and finalize a purchase and sale agreement, which will be brought back for final Board approval at a future meeting.

**Recommendation:** It is recommended the Board of Education consider the real property offer and authorize the negotiation of a Letter of Intent and Purchase and Sale Agreement with RC Homes for the Ellington Elementary School Property.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education consider the real property offer and authorize the negotiation of a Letter of Intent and Purchase and Sale Agreement with RC Homes for the Ellington Elementary School Property'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes

Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### **13.3 Consideration of Real Property Offer and Authorization of Negotiation of a Letter of Intent and Purchase and Sale Agreement with Trumark Homes for the Mountain View Elementary School Property**

The Azusa Unified School District (“District”) has undertaken the statutorily required process for the sale of the Mountain View Elementary Property located at 201 N. Vernon Avenue, Azusa, California, 91702, identified by assessor’s parcel number 8615-018-901 (“Property”). On August 8, 2023, the District’s Board of Education (“Board”) adopted a recommendation by the District’s Facility Advisory (7-11) Committee to declare the Property surplus. Thereafter, the District offered the Property for sale to all required public entities pursuant to the statutory process set forth in Education Code section 17464. Upon receiving no offers from these public entities, the District requested a waiver from the State Board of Education, pursuant to Education Code sections 33050 et seq., waiving certain portions of the statutory sale of surplus property process (“Waiver”). This Waiver was approved on July 10, 2024, authorizing the District to proceed with a Request for Proposals process and allowing the District to select a buyer for the property in the best interests of the District. District staff, in conjunction with its real property Broker, DCG Strategies (“DCG”), has requested and reviewed a number of proposals to purchase the Property and now requests the Board to review sale of the Property to Trumark Homes. In accordance with the Waiver, the Board is required to consider the proposal and, after consideration, select the most desirable offer found to be in the best interest of the District, supported by reasons for that determination. Staff’s rationale for selection of the Trumark Homes offer: • Trumark has a capable team with experience and clear project planning; • The proposed project considered potential challenges and anticipated workarounds; and • The underlying terms of the offer like price, close of escrow timing and deposit amount were in the District’s best interest. The Board is then asked to authorize District staff, DCG, and legal counsel to move forward with negotiating and finalizing specific terms of the sale through an initial letter of intent. District staff also requests authorization to negotiate and finalize a purchase and sale agreement, which will be brought back for final Board approval at a future meeting.

**Recommendation:** It is recommended the Board of Education consider the real property offer and authorize the negotiation of a Letter of Intent and Purchase and Sale Agreement with Trumark Homes for the Mountain View Elementary School Property.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education consider the real property offer and authorize the negotiation of a Letter of Intent and



Purchase and Sale Agreement with Trumark Homes for the Mountain View Elementary School Property'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### **13.4 Consideration of Real Property Offer and Authorization of Negotiation of a Letter of Intent and Purchase and Sale Agreement with Taylor Morrison for the Powell Elementary School Property**

The Azusa Unified School District (“District”) has undertaken the statutorily required process for the sale of the Powell Elementary School Property located at 1035 E. Mauna Loa Ave., Azusa, California, 91702, identified by assessor parcel number 8628-004-900 (“Property”). On August 8, 2023, the District’s Board of Education (“Board”) adopted a recommendation by the District’s Facility Advisory (7-11) Committee to declare the Property surplus. Thereafter, the District offered the Property for sale to all required public entities pursuant to the statutory process set forth in Education Code section 17464. Upon receiving no offers from these public entities, the District requested a waiver from the State Board of Education, pursuant to Education Code sections 33050 et seq., waiving certain portions of the statutory sale of surplus property process (“Waiver”). This Waiver was approved on July 10, 2024, authorizing the District to proceed with a Request for Proposals process and allowing the District to select a buyer for the property in the best interests of the District. District staff, in conjunction with its real property Broker, DCG Strategies (“DCG”), has requested and reviewed a number of proposals to purchase the Property and now requests the Board to review sale of the Property to Taylor Morrison. In accordance with the Waiver, the Board is required to consider the proposal and, after consideration, select the most desirable offer found to be in the best interest of the District, supported by reasons for that determination. Staff’s rationale for selection of the Taylor Morrison Offer: • Taylor Morrison has a strong financial backing and a positive reputation; • Taylor Morrison has capacity to work with interested parties and local jurisdiction; and • The underlying terms of the offer like price, close of escrow timing and deposit amount were in the District’s best interest. The Board is then asked to authorize District staff, DCG, and legal counsel to move forward with negotiating and finalizing specific terms of the sale through an initial letter of intent. District staff also requests authorization to negotiate and finalize a purchase and sale agreement, which will be brought back for final Board approval at a future meeting.

**Recommendation:** It is recommended the Board of Education consider the real property offer and authorize the negotiation of a Letter of Intent and Purchase and Sale Agreement with Taylor Morrison for the Powell Elementary School Property.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education consider the real property offer and authorize the negotiation of a Letter of Intent and Purchase and Sale Agreement with Taylor Morrison for the Powell Elementary School Property'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**13.5 Consideration of Real Property Offer and Authorization of Negotiation of a Letter of Intent and Purchase and Sale Agreement with Melia Homes for the Former Sierra High School Property**

The Azusa Unified School District (“District”) has undertaken the statutorily required process for the sale of the Former Sierra High School Property located at 1134 S. Barranca Ave., Glendora, California, 91740, identified by assessor’s parcel number 8632-001-900 (“Property”). On August 8, 2023, the District’s Board of Education (“Board”) adopted a recommendation by the District’s Facility Advisory (7-11) Committee to declare the Property surplus. Thereafter, the District offered the Property for sale to all required public entities pursuant to the statutory process set forth in Education Code section 17464. Upon receiving no offers from these public entities, the District requested a waiver from the State Board of Education, pursuant to Education Code sections 33050 et seq., waiving certain portions of the statutory sale of surplus property process (“Waiver”). This Waiver was approved on July 10, 2024, authorizing the District to proceed with a Request for Proposals process and allowing the District to select a buyer for the property in the best interests of the District. District staff, in conjunction with its real property Broker, DCG Strategies (“DCG”), has requested and reviewed a number of proposals to purchase the Property and now requests the Board to review sale of the Property to Melia Homes. In accordance with the Waiver, the Board is required to consider the proposal and, after consideration, select the most desirable offer found to be in the best interest of the District, supported by reasons for that determination. Staff’s rationale for selection of the Melia Homes Offer: • Melia Homes has a strong team with clear experience; • The proposed density maximizes the value for the land; and • The underlying terms of the offer like price, close of escrow timing and deposit amount were in the District’s best interest. The Board is then asked to authorize District staff, DCG, and legal counsel to move forward with negotiating and finalizing specific terms of the sale through an initial letter of intent. District staff also requests authorization to negotiate and finalize a purchase and sale agreement, which will be brought back for final Board approval at a future meeting.

**Recommendation:** It is recommended the Board of Education consider the real property offer and authorize the negotiation of a Letter of Intent and Purchase and Sale Agreement with Melia Homes for the Former Sierra High School Property.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education consider the real property offer and authorize the negotiation of a Letter of Intent and Purchase and Sale Agreement with Melia Homes for the Former Sierra High School Property'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**13.6 Discussion and Approval of 2024-2025 Board Meeting Calendar**

The California Teachers Association is hosting a School Board Dinner on December 10, 2024, at 5:00pm at Mountain Meadows Golf Course in Pomona. All Board of Education Members are invited to attend. The Board of Education will discuss if they would like a new time or date for the December 10, 2024, Study Session.

**Recommendation:** It is recommended the Board of Education discuss and approve 2024-2025 Board Meeting Calendar.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education discuss and approve 2024-2025 Board Meeting Calendar'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**14.0 Business and Finance**

**14.1 Approval of 2023-2024 Azusa Unified School District (AUSD) Unaudited Actuals**

To view the entire presentation, [click here](#)

Attached for the Board of Education's review and approval is the 2023-2024 AUSD Unaudited Actuals. The District is required to provide this information through the Los Angeles County Office of Education to the California Department of Education in the state's format prior to September 15, 2024. In addition to the 2023-2024 Unaudited Actuals, the report displays the District's 2024-2025 Adopted Budget. In lieu of estimated beginning fund balances, the budget now utilizes the 2023-2024 ending fund balances as the 2024-2025 beginning fund balances. Since the 2024-2025 beginning fund balances have changed, the ending fund balance designations for the budget have been adjusted accordingly to reflect items in the new beginning fund balances.

**Recommendation:** It is recommended the Board of Education approve 2024-2025 AUSD Unaudited Actuals.

**ORIGINAL - Motion**

Member **(Sabrina Bow, Ed.D.)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2024-2025 AUSD Unaudited Actuals'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**15.0 Human Resources**

**15.1 Presentation of Azusa Federation of Adult Educators (AFAE) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Unified School District (AUSD)**

AFAE, in preparing for negotiations with AUSD, is sunshining a proposal for the 2024-2025 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the September 10, 2024, Board of Education meeting. The proposal will be available for review virtually beginning September 5, 2024.

**Recommendation:** It is recommended the Board of Education receive presentation of AFAE sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD.

**15.2 Public Hearing of Azusa Federation of Adult Educators (AFAE) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Unified School District (AUSD)**

In accordance with Government Code 3547, a public hearing is required prior to the commencement of the collective bargaining process. This is the public's opportunity to comment on the articles that will be negotiated for the 2024-2025 school year.

**Recommendation:** It is recommended the Board of Education hold a public hearing of AFAE sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD.

**ORIGINAL - Motion**

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AFAE sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**15.3 Presentation of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Federation of Adult Educators (AFAE)**

AUSD, in preparing for negotiations with AFAE, is sunshining a proposal for the 2024-2025 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the September 10, 2024, Board of Education meeting. The proposal will be available for review virtually beginning September 5, 2024.

**Recommendation:** It is recommended the Board of Education receive presentation of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AFAE.

**15.4 Public Hearing of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Federation of Adult Educators (AFAE)**

In accordance with Government Code 3547, a public hearing is required prior to the commencement of the collective bargaining process. This is the public's opportunity to comment on the articles that will be negotiated for the 2024-2025 school year.

**Recommendation:** It is recommended the Board of Education hold a public hearing of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AFAE.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AFAE'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**15.5 Approval of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Federation of Adult Educators (AFAE)**

In accordance with Government Code 3547, the Board of Education is officially required to approve the AUSD sunshine proposal to commence negotiations.

**Recommendation:** It is recommended the Board of Education approve AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AFAE.

**ORIGINAL - Motion**

Member **(Adrian Greer)** Moved, Member **(Sabrina Bow, Ed.D.)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with AFAE'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**16.0 Adjournment**

**16.1 Adjournment**

**Recommendation:** It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

**ORIGINAL - Motion**

Member **(Adrian Greer)** Moved, Member **(Sabrina Bow, Ed.D.)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Gabriela Arellanes	Yes
Sandra Benavides	Yes
Sabrina Bow Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

Adrian Herrera

Yes (Student Preferential Vote)

The Regular Board of Education Meeting adjourned at 8:55 p.m.

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Clerk