

Policy 6158: Independent Study

Status: DRAFT

Original Adopted Date: 06/02/2009 | Last Revised Date: 02/15/2022 | Last Reviewed Date: 02/15/2022

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered for short- or long-term placements, on a full-time or part-time basis, and/or in conjunction with part- or full-time classroom study.

The Board shall hold a public hearing when considering the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of students or adult education students. (Education Code 51747; 5 CCR 11701)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

~~Except for students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to quarantine or school closure for exposure to or infection with COVID-19, student~~ **Student** participation in independent study shall be voluntary **and no student shall be required to participate.** (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

~~With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a quarantine or school closure for exposure to or infection with COVID-19, the~~ **(Education Code 51747.5)**

The minimum period of time for any independent study option shall be three consecutive school days. (Education Code 51747**46300**)

General Independent Study Requirements

~~For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)~~

For the 2022-23 school year and thereafter, ~~the~~ **The** Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study **participation** and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes ~~for~~ **shall be the same for all students at each school including** students participating in independent study ~~shall be the same as required for their peers at the school who are receiving in-person instruction, except as otherwise permitted by law. (Education Code 46100)~~

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of ~~program~~ **programs**. When necessary based on the

specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date ~~of specified in the~~ **student's written** agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning of required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California (**UC**) or the California State University (**CSU**) as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that **all** students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 school days or more who **are**: (Education Code 51747)

1. ~~Are not~~ **Not** generating attendance for more than three school days or 60 percent of the instructional days in a school week, or ~~10~~ **ten** percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. ~~Are found to be not participatory~~ **Not participating in synchronous instructional offerings** pursuant to ~~Section~~ **Education Code** 51747.5 for more than the greater of three schooldays or ~~60~~ **50** percent of the scheduled ~~days~~ **times** of synchronous instruction in a school month as applicable by grade span
3. ~~Are in~~ **In** violation of their written agreement

Tiered reengagement strategies procedures used in district independent study programs shall include, **local programs intended to address chronic absenteeism, as applicable, including** but are not necessarily limited to, all of the

following:(Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the ~~recording of a non-attendance~~**nonattendance** day or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall, **for students who participate in an independent study program for 15 school days or more**, develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later, than five instructional days. ~~This requirement only applies to students.~~ **(Education Code 51747)**

When any student enrolled in classroom-based instruction is participating in an independent study program due to necessary medical treatment or inpatient treatment for 15 school days or more. ~~(Education Code 51747)~~

mental health or substance abuse under the care of appropriately licensed professionals, the student shall be exempt from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements specified above. In such cases, evidence from appropriately licensed professionals, of the student's need to participate in independent study, shall be submitted to the Superintendent or designee. ~~(Education Code 51747)~~

The Superintendent or designee shall ensure that a written ~~master~~ agreement exists for each participating student as prescribed by law. ~~(Education Code 51747, 51749.5)~~

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. ~~(Education Code 51747)~~**(Education Code 51747, 51749.5)**

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in the section "Master Agreement," the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested, ~~their~~ **by the parent/guardian an** advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

However,)

For student participation for the 2021-22 ~~15~~ school year only, the district shall obtain ~~days or more~~, a signed written agreement from each ~~shall be obtained before the~~ student participating in an ~~begins~~ independent study program for any length. **For student participation** of time, no later ~~less~~ than 30 days after ~~15 school days~~, a signed written agreement shall be obtained within ten school days of the first day of instruction in the independent study program. ~~the student's enrollment.~~ **(Education Code 46300, 51747)**

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but ~~are~~^{is} not limited to, all of the following:(Education Code 51747; 5 CCR 11700, 11702)

1. The ~~manner, time,~~ frequency, ~~time,~~^{and} place ~~and manner~~ for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports:
8. A statement that independent study is an optional educational alternative in which no student may be required to participate

~~For the 2021-22 school year, this statement shall not be required for a student's participation in independent study if the student is unable to attend in-person instruction because of a quarantine or school closure mandated by a local or state health order or guidance due to the student's exposure to or infection with COVID-19.~~

9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction
10. Before the commencement of independent study **projected to last for 15 school days or more, or within ten school days of the first day of enrollment for independent study for less than 15 school days**, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under **18 years of age** ~~18 years~~, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

~~However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age **for students with disabilities**, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student, no later than 30 days after the first day of instruction in the independent study program or October~~

~~15, whichever date comes later.~~ **special education programming of the student**

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The district's course-based independent study program for students in grades K-12 shall be subject to the following requirements:(Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student, pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.
3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the ~~University of California or the California State University~~ **UC or CSU** as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year, for **all** students in transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for **all** students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for **all** students in grades 9-12 to receive at least weekly synchronous instruction.
4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.
5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program; as indicated by ~~their~~ **the student's** performance on applicable student-level measures of student achievement and ~~student~~ engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in ~~an~~ **one or more** independent study ~~class~~ **courses** is not being made, the teacher **providing instruction** shall notify the student and, if the student is under ~~age~~ **18 years of age**, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be **treated as** a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled

student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.
8. A student shall not be required to enroll in courses included in the course-based independent study program.
9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.
11. Courses required for high school graduation or for admission to the University of California **UC** or California State University **CSU** shall not be offered exclusively through independent study.
12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.
13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.
14. A student with disabilities, as defined in Education Code 56026, shall not ~~may~~ participate in course-based independent study, ~~unless if~~ the student's individualized education program specifically provides for that participation.
15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.
16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days:

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this **course-based independent study** program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to ~~item~~ **Item #3** of the Course-Based Independent Study section above.

3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years.
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program.
5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work.
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. ~~In the case of a student who is suspended or expelled, or a student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the~~ statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. ~~For 2022-23 school year and thereafter, before~~**Before** the commencement of an independent study course **projected to last for 15 school days or more, or within ten school days of the first day of enrollment for an independent study course projected to last less than 15 school days**, the learning agreement shall be signed and dated by the student, and by the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility **responsible** for the general supervision of the independent study course, and all persons who have direct responsibility **as applicable** for providing assistance ~~to students with disabilities, the certificated employee designated as having responsibility for the special education programming of~~ the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.

~~For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.~~

Written

Learning agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

A signed learning agreement from a parent/guardian of a student who is less than 18 years of age shall constitute the parent/guardian's permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)

~~The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)~~

Upon the request of a student's parent/guardian, and before signing a ~~written~~**learning** agreement as described above, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, ~~or their~~ **and, if requested by the parent/guardian, an** advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or, if requested by a parent/guardian, prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes.

These records shall include, but not be limited to:(Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's **signed or initialed and dated** notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5(Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300(Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each

student for independent study assignments. (Education Code 51747.5)

The signed, dated agreement, any

Signed written and supplemental agreements, assignment records, work samples, and attendance records may be maintained ~~on an electronic file electronically.~~ **(in accordance with Education Code 51747) and 51749.6, as applicable.**

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State | Description |
|------------------------|--|
| 5 CCR 11700-11705 | Independent study |
| Ed. Code 17289 | Exemption for facilities |
| Ed. Code 41020 | Requirement for annual audit |
| Ed. Code 41422 | Emergency conditions and apportionments |
| Ed. Code 42238 | Revenue limits |
| Ed. Code 42238.05 | Local control funding formula; average daily attendance |
| Ed. Code 44865 | Qualifications for independent study teachers |
| Ed. Code 46100 | Length of school day |
| Ed. Code 46200-46208 | Incentives for longer instructional day and year |
| Ed. Code 46300-46307.1 | Methods of computing average daily attendance |
| Ed. Code 46390-46393 | Emergency average daily attendance |
| Ed. Code 46600 | Interdistrict attendance computation |
| Ed. Code 47612-47612.1 | Charter School Operation |
| Ed. Code 47612.5 | Charter schools operations; general requirements |
| Ed. Code 48204 | Residency requirements for school attendance |
| Ed. Code 48206.3 | Home or hospital instruction; students with temporary disabilities |
| Ed. Code 48220 | Classes of children exempted |
| Ed. Code 48340 | Improvement of pupil attendance |
| Ed. Code 48915 | Expulsion; particular circumstances |
| Ed. Code 48916.1 | Educational program requirements for expelled students |
| Ed. Code 48917 | Suspension of expulsion order |
| Ed. Code 49011 | Student fees |
| Ed. Code 51225.3 | High school graduation requirements |
| Ed. Code 51744-51749.6 | Independent study |
| Ed. Code 52060 | Local Control and Accountability Plan |
| Ed. Code 52523 | Adult education as supplement to high school curriculum; criteria |
| Ed. Code 56026 | Individual with exceptional needs |
| Ed. Code 58500-58512 | Alternative schools and programs of choice |
| Fam. Code 6550-6552 | Caregivers |
| Federal | Description |
| 20 USC 6301 | Highly qualified teachers |
| 20 USC 6311 | State plan |

Management Resources

California Department of Education
Publication

California Department of Education
Publication

California Department of Education
Publication

California Department of Education
Publication

California Department of Education
Publication

Court Decision

Education Audit Appeals Panel
Publication

Website

Website

Website

Website

Description

Legal Requirements for Independent Study

Conducting Individualized Determinations of Need

2021-22 AA & IT Independent Study FAQs

California Digital Learning Integration and Standards
Guidance, May 2021

Elements of Exemplary Independent Study

Modesto City Schools v. Education Audits Appeal Panel
(2004) 123 Cal.App.4th 1365

Guide for Annual Audits of K-12 Local Education Agencies
and State Compliance Reporting

CSBA District and County Office of Education Legal
Services(<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>)

California Consortium for Independent
Study(<https://simbli.eboardsolutions.com/SU/6EJ9KJRdGGplusAXslshfOR6gplusRQ==>)

California Department of Education, Independent
Study(<https://simbli.eboardsolutions.com/SU/aXxHIGl4L70pDRS6JnI2Jw==>)

Education Audit Appeals
Panel(<https://simbli.eboardsolutions.com/SU/6VovW08Qz3ek2v0oFNslshtMg==>)

Cross References

Code

0410

Description

Nondiscrimination In District Programs And
Activities(<https://simbli.eboardsolutions.com/SU/FnDZ7yHTUUVLmcPBwcYa4w==>) **Nondiscrimination In District
Programs And
Activities**(<https://simbli.eboardsolutions.com/SU/VG7cLpCeKOIJqz82i1gSYg==>)

0420.4

Charter School
Authorization(<https://simbli.eboardsolutions.com/SU/dcWdZ2dbilxcpdsA9LldFw==>) **Charter School
Authorization**(<https://simbli.eboardsolutions.com/SU/tMxHE7slsh9kkW3RCucjYMAaw==>)

0420.4

Charter School
Authorization(<https://simbli.eboardsolutions.com/SU/T5zsMmXECdVZNZynYGLCMw==>) **Charter School
Authorization**(<https://simbli.eboardsolutions.com/SU/plusHBUBJzPn4db3Nk9gFTHvQ==>)

0470

**COVID-19 Mitigation
Plan**(<https://simbli.eboardsolutions.com/SU/S2HTkGnXXwslshC5slshslshDUhFhxQ==>)

0500

Accountability(<https://simbli.eboardsolutions.com/SU/xCytvVrcYFBnFGHmu2mBFQ==>)
Accountability(<https://simbli.eboardsolutions.com/SU/NyfAXGHChSirVZsZgbUU7w==>)

3260

Fees And
Charges(<https://simbli.eboardsolutions.com/SU/y0gzCJ6sSplus9byK0L49dVplusQ==>) **Fees And
Charges**(<https://simbli.eboardsolutions.com/SU/8XeVReO541zHjQzFEEntcpA==>)

3260 Fees And
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Charges(<https://simbli.eboardsolutions.com/SU/45yTPF0Z My1plusLhjOabo3wQ==>)

3516.5 Emergency
Schedules(<https://simbli.eboardsolutions.com/SU/plusFpbr KLFOWD9KslshU3yRTj7Q==>) Emergency
Schedules(<https://simbli.eboardsolutions.com/SU/YWq3H Q0UbXJq1hiAOYqEYQ==>)

3580 District
Records(<https://simbli.eboardsolutions.com/SU/slshum9iqF SjwslshMnliyP5FuWQ==>) District
Records(<https://simbli.eboardsolutions.com/SU/WfamKK5 mU170iqTDr1LKA==>)

3580 District
Records(<https://simbli.eboardsolutions.com/SU/1plushRec IPcuDslshkbS2ecpsYQ==>)

4112.2 Certification(<https://simbli.eboardsolutions.com/SU/pBrbut mrAaG9iACDiyMPYQ==>)
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4131 Staff
Development(<https://simbli.eboardsolutions.com/SU/qM93 MntQ08IXE19SqyYgzA==>) Staff
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Development(<https://simbli.eboardsolutions.com/SU/xnIU Hui4wamrtLwplus2OFxcA==>)

5111.1 District
Residency(<https://simbli.eboardsolutions.com/SU/nQNuoik w13OipajmEDo1MA==>) District
Residency(<https://simbli.eboardsolutions.com/SU/kFBplus rslshNXL5g3l1XsHgNFRA==>)

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Residency(<https://simbli.eboardsolutions.com/SU/oSHR2y 6q5S1PedlzfP0SDg==>)

5112.3 Student Leave Of
Absence(<https://simbli.eboardsolutions.com/SU/KnrQ0MR slshrZoplusME1nHSmQiQ==>)

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Absence(<https://simbli.eboardsolutions.com/SU/4DsTs0FY MilAGTPBBYbEBQ==>)

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Excuses(<https://simbli.eboardsolutions.com/SU/5WjNpF3Q WadlewTbgJwn2Q==>) Absences And
Excuses(<https://simbli.eboardsolutions.com/SU/BU6NAJO NtG7I90r3tyu3RQ==>)

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Excuses(<https://simbli.eboardsolutions.com/SU/Nr0hpgWF RbmYmhrMwSDvfA==>) Absences And
Excuses(<https://simbli.eboardsolutions.com/SU/XdBZ1dK>)

- [oSTRKeYOc0VaUVQ==](#))
- 5113.1 Chronic Absence And
Truancy(<https://simbli.eboardsolutions.com/SU/38q0tOodNHrkplust0cjSo0rw==>) **Chronic Absence And Truancy**(<https://simbli.eboardsolutions.com/SU/mohYARXgTWtim82rOeO8Kg==>)
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- 5121 Grades/Evaluation Of Student
Achievement(<https://simbli.eboardsolutions.com/SU/l8ZApRxuuSLaabWYN4ZDPQ==>) **Grades/Evaluation Of Student Achievement**(<https://simbli.eboardsolutions.com/SU/gtDM8A3WljO2BpE96BSrcA==>)
- 5121 Grades/Evaluation Of Student
Achievement(<https://simbli.eboardsolutions.com/SU/ySiYslshsln92XnBZDao5eimQ==>) **Grades/Evaluation Of Student Achievement**(<https://simbli.eboardsolutions.com/SU/g5rlo35slshShAPfiOxaNplusvLQ==>)
- 5125 Student
Records(<https://simbli.eboardsolutions.com/SU/tWHWUipwslshr1YYPUpusvwMslshmq==>) **Student Records**(<https://simbli.eboardsolutions.com/SU/2CS8SNDyNakSNlhmcslshrdeQ==>)
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Records(<https://simbli.eboardsolutions.com/SU/Arf4IGHplu sjQnGslsh3Sd1slshP0Hw==>) **Student Records**(<https://simbli.eboardsolutions.com/SU/dxFgTagD1AzplusdtBj7z8CoQ==>)
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Diseases(<https://simbli.eboardsolutions.com/SU/fofkG2y9KkyVyTef5VpjPQ==>) **Infectious Diseases**(<https://simbli.eboardsolutions.com/SU/Bh5J2rDIGzINMHdoXhZ6lw==>)
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Diseases(<https://simbli.eboardsolutions.com/SU/SSzp7t1kSj fizyfJoaeq7A==>) **Infectious Diseases**(<https://simbli.eboardsolutions.com/SU/jQUCKfZ TkXnunHOMnuOTmw==>)
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Process(<https://simbli.eboardsolutions.com/SU/xE7PcXOHc8RapuEp98lxWw==>)
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Process(<https://simbli.eboardsolutions.com/SU/LKo21o7vhQJJDAROLC0XtA==>)
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Students(<https://simbli.eboardsolutions.com/SU/EDKXNIPU0tdiy8R83QvW7g==>)-Married/Pregnant/Parenting
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- 5147 Dropout
Prevention(<https://simbli.eboardsolutions.com/SU/izehOEVa2aD9WbplusDzBxt7g==>)-Dropout
Prevention(<https://simbli.eboardsolutions.com/SU/Qy5slshilArBCZkyb69Cnwbnw==>)
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Roles(<https://simbli.eboardsolutions.com/SU/VcnDCn9pslshzoAvdQnkvWBslshw==>)-Concepts And
Roles(<https://simbli.eboardsolutions.com/SU/2EraonZbpqCZP4bBfik4IA==>)
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Standards(<https://simbli.eboardsolutions.com/SU/JGwlj5Q44sslshSu4aJhZ5XAQ==>)-Academic
Standards(<https://simbli.eboardsolutions.com/SU/DwCdbCtLqLHZWO7so3SVmw==>)
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Calendar(<https://simbli.eboardsolutions.com/SU/zE2rFwkQKAvvhGSm9WioAQ==>)-School
Calendar(<https://simbli.eboardsolutions.com/SU/QFf5900WF2RzNc7LYqslshbJg==>)
- 6112 School
Day(<https://simbli.eboardsolutions.com/SU/1SJ47W3rNXfh5O37kPdLYg==>)-School
Day(<https://simbli.eboardsolutions.com/SU/SEhQ8XIN4oVRziEgEOplusS8Q==>)
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Day(<https://simbli.eboardsolutions.com/SU/19QXviSEZ0n2S0LtslshWf6nA==>)
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Classes(<https://simbli.eboardsolutions.com/SU/g2vQkw4IAFwZ8KKrUXZjXQ==>)-Service Learning/Community Service
Classes(<https://simbli.eboardsolutions.com/SU/HwcLHRUKxZB1nUFx0vHFlw==>)
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Study(<https://simbli.eboardsolutions.com/SU/2rm43307PLCL6tPtEi0B1g==>)-Courses Of
Study(<https://simbli.eboardsolutions.com/SU/gZyRNfXEbcqsYHcURLO2kg==>)
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Study(<https://simbli.eboardsolutions.com/SU/QSMplusSNCxGfu1or4plus3KUX6A==>)-Courses Of
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- 6146.1 High School Graduation Requirements(<https://simbli.eboardsolutions.com/SU/fG91NrUN0SRom05BZPJoHA==>)
- 6146.11 Alternative Credits Toward Graduation(<https://simbli.eboardsolutions.com/SU/vNLJqjWKuczmg02QhME2bA==>) **Alternative Credits Toward Graduation(<https://simbli.eboardsolutions.com/SU/8uoKqcHeRbf51uSslshU9ncNQ==>)**
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- 6152 Class Assignment(<https://simbli.eboardsolutions.com/SU/CekMjSvJvXyDPX1wu5FtQQ==>) **Class Assignment(<https://simbli.eboardsolutions.com/SU/d2q32sofaWJDQldshIUZ9A==>)**
- 6159 Individualized Education Program(<https://simbli.eboardsolutions.com/SU/3vVDizDulqY8l7eXsslshJApA==>) **Individualized Education Program(<https://simbli.eboardsolutions.com/SU/5pOplusq8JKnHzsBr9Aspluszh7Q==>)**
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- 6162.5 Student Assessment(<https://simbli.eboardsolutions.com/SU/O1pOeHMRQnwXK2yNAfbMyg==>) **Student Assessment(<https://simbli.eboardsolutions.com/SU/hKOO87W47hwts06uDJQcWQ==>)**
- 6162.51 State Academic Achievement Tests(<https://simbli.eboardsolutions.com/SU/NUVRB6a69jZomFVQPA0iVw==>) **State Academic Achievement Tests(<https://simbli.eboardsolutions.com/SU/BN1Shx6legcMbRFhKivVLQ==>)**
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- 6164.5 Student Success Teams(<https://simbli.eboardsolutions.com/SU/Cp6yplusXBTyCXmfqsCDbQ4ew==>) **Student Success Teams(<https://simbli.eboardsolutions.com/SU/e45UE5UAC31duiVplusTAjtqA==>)**
- 6164.5 Student Success Teams(<https://simbli.eboardsolutions.com/SU/Pa4WJnDy0tqNmdlvaNQqag==>) **Student Success Teams(<https://simbli.eboardsolutions.com/SU/R82zIZKoXKplusVqJjPpeplusYg==>)**

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| 6172 | Gifted And Talented Student Program(https://simbli.eboardsolutions.com/SU/sl3tGA6g9N9TbPU4IIXVdw==) Gifted And Talented Student Program (https://simbli.eboardsolutions.com/SU/1SDqZQRk0XMliWWZvpCkYQ==) |
| 6172 | Gifted And Talented Student Program(https://simbli.eboardsolutions.com/SU/zslshGuStMthY6celBUxN9DoQ==) Gifted And Talented Student Program (https://simbli.eboardsolutions.com/SU/2UB5Kvb9pTc44w2tEplusoz4Q==) |
| 6181 | Alternative Schools/Programs Of Choice (https://simbli.eboardsolutions.com/SU/NwC5jOob9mhlplusRxYHHWBJw==) |
| 6181 | Alternative Schools/Programs Of Choice (https://simbli.eboardsolutions.com/SU/KPPH1snCqT5jifTszAeGQQ==) |
| 6183 | Home And Hospital Instruction(https://simbli.eboardsolutions.com/SU/77JjDDVDm2TJszlEHslshslshlbg==) Home And Hospital Instruction (https://simbli.eboardsolutions.com/SU/uZJMqTGhkEslshf1AhEmjnF9w==) |
| 6184 | Continuation Education(https://simbli.eboardsolutions.com/SU/yvxnNaJRq3tN2QNASpVDsg==) Continuation Education (https://simbli.eboardsolutions.com/SU/1VPNz M1myU3CmW2VoDjgnw==) |
| 6184 | Continuation Education(https://simbli.eboardsolutions.com/SU/n2vXlrDQabjvPYtxuaplusQHg==) Continuation Education (https://simbli.eboardsolutions.com/SU/0tVxPfdCUkeBN0CubmTcWg==) |
| 6185 | Community Day School (https://simbli.eboardsolutions.com/SU/6OzuEk5INOVznLE3L6K5uw==) |
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| 6200 | Adult Education(https://simbli.eboardsolutions.com/SU/C5HQcS V420mq8fF5fPWllw==) Adult Education (https://simbli.eboardsolutions.com/SU/I8PLLqQr3Qy6Yd5bwwSJqw==) |
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Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 11700-11705
 Ed. Code 17289
 Ed. Code 41020

Description

Independent study
 Exemption for facilities
 Requirement for annual audit

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| Ed. Code 41422 | Emergency conditions and apportionments |
| Ed. Code 42238 | Revenue limits |
| Ed. Code 42238.05 | Local control funding formula; average daily attendance |
| Ed. Code 44865 | Qualifications for independent study teachers |
| Ed. Code 46100 | Length of school day |
| Ed. Code 46200-46208 | Incentives for longer instructional day and year |
| Ed. Code 46300-46307.1 | Methods of computing average daily attendance |
| Ed. Code 46390-46393 | Emergency average daily attendance |
| Ed. Code 46600 | Interdistrict attendance computation |
| Ed. Code 47612-47612.1 | Charter School Operation |
| Ed. Code 47612.5 | Charter schools operations; general requirements |
| Ed. Code 48204 | Residency requirements for school attendance |
| Ed. Code 48206.3 | Home or hospital instruction; students with temporary disabilities |
| Ed. Code 48220 | Classes of children exempted |
| Ed. Code 48340 | Improvement of pupil attendance |
| Ed. Code 48915 | Expulsion; particular circumstances |
| Ed. Code 48916.1 | Educational program requirements for expelled students |
| Ed. Code 48917 | Suspension of expulsion order |
| Ed. Code 49011 | Student fees |
| Ed. Code 51225.3 | High school graduation requirements |
| Ed. Code 51744-51749.6 | Independent study |
| Ed. Code 52060 | Local Control and Accountability Plan |
| Ed. Code 52523 | Adult education as supplement to high school curriculum; criteria |
| Ed. Code 56026 | Individual with exceptional needs |
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| Fam. Code 6550-6552 | Caregivers |

Federal References

20 USC 6301
20 USC 6311

Description

Highly qualified teachers
State plan

Management Resources References

California Department of Education
Publication

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Description

Legal Requirements for Independent Study

Conducting Individualized Determinations of Need

2021-22 AA & IT Independent Study FAQs

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Modesto City Schools v. Education Audits Appeal Panel (2004) 123 Cal.App.4th
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| Education Audit Appeals Panel Publication | Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting |
| Website | CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ== |
| Website | California Consortium for Independent Study - https://simbli.eboardsolutions.com/SU/6EJ9KJRdGGplusAXslshfOR6gplusRQ== |
| Website | California Department of Education, Independent Study - https://simbli.eboardsolutions.com/SU/aXxHIGI4L7OpDRS6JnI2Jw== |
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Description

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| 0420.4 | Charter School Authorization - https://simbli.eboardsolutions.com/SU/dcWdZ2dbilxcpdsA9LldFw== |
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| 0500 | Accountability - https://simbli.eboardsolutions.com/SU/xCytvVrcYFBnFGHmu2mBFQ== |
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| 5146 | Married/Pregnant/Parenting Students - https://simbli.eboardsolutions.com/SU/EDKXNIPU0tdiy8R83QvW7g== |
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| 6111 | School Calendar - https://simbli.eboardsolutions.com/SU/zE2rFwkQKAxvhGSm9WioAQ== |
| 6112 | School Day - https://simbli.eboardsolutions.com/SU/1SJ47W3rNXfh5O37kPdLYg== |
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| 6142.4 | Service Learning/Community Service Classes - https://simbli.eboardsolutions.com/SU/g2vQkw4IAFwZ8KKrUXZjXQ== |
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| 6152 | Class Assignment - https://simbli.eboardsolutions.com/SU/CekMjSvJvXyDPX1wu5FtQQ== |

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| 6159 | Individualized Education Program - https://simbli.eboardsolutions.com/SU/3vVDizDulqY8I7eXsslshJApA== |
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| 6164.5 | Student Success Teams - https://simbli.eboardsolutions.com/SU/Pa4WJnDy0tqNmdlvaNQqag== |
| 6172 | Gifted And Talented Student Program - https://simbli.eboardsolutions.com/SU/sl3tGA6g9N9TbPU4IIXVdw== |
| 6172 | Gifted And Talented Student Program - https://simbli.eboardsolutions.com/SU/zslshGuStMthY6celBUxN9DoQ== |
| 6183 | Home And Hospital Instruction - https://simbli.eboardsolutions.com/SU/77JjDDVDm2TJszlEHslshslshlbg== |
| 6184 | Continuation Education - https://simbli.eboardsolutions.com/SU/yvxnNaJRq3tN2QNASpVDsg== |
| 6184 | Continuation Education - https://simbli.eboardsolutions.com/SU/n2vXlrDOabjvPYtxuaplusQHg== |
| 6200 | Adult Education - https://simbli.eboardsolutions.com/SU/C5HQcSV420mq8fE5fPWllw== |
| 6200 | Adult Education - https://simbli.eboardsolutions.com/SU/H9Tg3dUdMslshoK5bnnSOZplusLg== |