



2nd Call
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Azusa High School

Contract

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CONTRACT

This Contract is made between Azusa High School and 2nd Call (“Contractor”), who hereby enter into this Contract under the following terms and conditions. Such services and the relationship between Azusa and the Contractor shall be governed according to the following terms and conditions:

A. GENERAL TERMS

Statement of Work. Contractor agrees to perform the services detailed in “Scope of Work” on Azusa’s behalf. Upon request, the Contractor agrees to submit to Azusa documentation that services or deliverables detailed in “Scope of Work” were performed or completed.

B. DURATION

1. Term of Contract.

This Contract will become effective when signed by all parties and will terminate on August 29, 2025. The effective date of this Contract may be extended only if an amendment to that effect is duly executed by the parties and approved by the necessary authorities prior to said termination date.

2. Terminating the Contract.

During the term of this Contract, either party may terminate the Contract without cause by providing thirty (30) days prior written notice to the other party.

3. Automatic Termination. This Contract terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; (c) the death or permanent disability of the Contractor, if applicable or (d) material breach of any condition of this Contract

C. STANDARD TERMS AND CONDITIONS

1. Application. These Standard Terms and Conditions are applicable to any Contract signed by the required approvers of Azusa regardless of whether the Contract is originated by the Contractor or Azusa. To the extent these Standard Terms and Conditions contradict or conflict with any terms or conditions of an agreement negotiated between the parties prior to or contemporaneously with this Contract, the Standard Terms and Conditions shall take precedence and supersede those terms and conditions, unless otherwise required by law.

2. Required Approvals. Neither party is bound by this Contract until it is signed by the contracting parties.

3. Representations and Warranties.

The Contractor maintains the full right, power, and authority to enter this Contract, understands its obligations under the law in carrying out this Contract, and will carry out this Contract in compliance with the law. The Contractor agrees to furnish all materials, equipment, and supplies used to provide the services contemplated and required by this Contract, unless otherwise agreed upon between Contractor and Azusa. Contractor represents that it is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed pursuant to this Contract and as described in "Scope of Work".

4. Conflicts of Interest.

The Contractor warrants that no part of the total Contract Amount shall be paid directly or indirectly to an employee or official of Azusa as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with any work contemplated or performed relative to this Contract.

5. Insurance

The Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor and its agents, representatives, or employees.

6. Progress Reports.

The Contractor shall submit brief, periodic, progress reports to Azusa as requested.

7. Independent Contractor.

The Contractor is an independent contractor, not an employee of Azusa. The Contractor's employees and/or subcontractors are not Azusa's employees. The Contractor and Azusa agree to the following rights consistent with an independent contractor relationship:

- a. The Contractor has the right to perform services for others during the term of this Contract.
- b. The Contractor is free from the control and direction of Azusa, and has the sole right to control and direct the means, manner and method by which the services required by this Contract will be performed to the extent the provision of the Contractor's services are consistent with the responsibilities outlined in "Scope of Work".

8. Payment Terms

- a. 2nd Call will invoice Azusa High School monthly.
- b. Azusa shall make any payments to the Contractor, net 30 days of invoice date.

SCOPE OF WORK

ASSEMBLY

- Student/Teacher Assembly with 2nd Call Staff and Trauma Informed Care Specialist Facilitators.

STAFF TRAINING

- Staff training with 2nd Call Staff and Trauma Informed Care Specialist Facilitators.

TRAUMA INFORMED HEALING CIRCLES

- Weekly “healing circle” workshops for students per week

PUSH-IN SUPPORT

- Presence of school ambassadors in the classroom, who help ensure a safe and productive learning environment.

SAFE PASSAGE

- Presence of school ambassadors on campus in the morning, at lunchtime, and after school, who help create a safe space for students and parents. These workers will have knowledge, history, and lived experience within the area.
- Provide a drop in safe space for students on campus
- Safe passage community intervention specialists ready to intervene on campus an hour before school ends to help with any rumors of fighting or shootings planned for after school.
- The safe passage CIS will patrol the perimeter of the campuses to mitigate violence.

PARTNERSHIP WITH THE SCHOOL

- Serve as a buffer when necessary for students/parents
- Provide the school with a personal assessment of students and parents participating in 2nd Call classes
- Parent follow-ups and referral to any necessary resources

TRACKING

- Parent follow-ups and referral to any necessary resources
- Establish a tracking tool for all participants (Students/Parents)
- Create a revised assessment form to track disciplinary actions and attendance of participants.
- Provide a quarterly report to the school

THE COSTS

PROJECT STAFF SALARIES AND ALLOWANCES

The following positions are budgeted for effective and efficient implementation and management of the project.

1. Trauma Informed Care Specialist Facilitator - \$50/hour

The trauma-informed care specialist facilitator shall be responsible for facilitating training and assemblies. The Trauma Informed Care Specialist will have additional duties of reporting the day-to-day management of the class participants to the 2nd Call Program Director. Additional duties include but are not limited to collecting information, tracking intake assessment documentation, data formatting for monthly reports, creating quarterly summary pages, and being responsible for maintaining and achieving proposed goals.

2. School Ambassadors - \$35/hour

The School Ambassadors provide an additional layer of safety and security within the schools. School Ambassadors will create an emotionally safe environment for students to address daily topics and curriculum. School Ambassadors will use a holistic and proactive approach to increase safety measures within the school campuses.

3. Safe Passage Community Intervention Specialist - \$30/hour

The Safe Passage Community Intervention Specialist provides the schools with an additional layer of safety and security. They will be an initial deterrent against the potential nefarious activity and will follow the established protocols to mitigate violence. Safe Passage CIS will use a holistic and proactive approach to increase safety measures outside the school campuses.

ADDITIONAL COSTS

Costs that were not included, but may apply include printing fee, booklets, or any other costs related to travel (50 miles or more), events or tracking tools.

TERMS AND CONDITIONS

2nd Call will submit an invoice with a breakdown of hours on the 1st of every month. Any additional work required by Azusa High School outside of the scope of the contract will be billed separately.

This proposal constitutes the entire understanding between the parties hereto pertaining to the subject matter hereof. There are no warranties, representations, promises, covenants, or other agreements between the parties other than those expressly set forth in the foregoing documents.

Signature by parties involved stipulate an agreement to the contract as outlined above.



Skipp Townsend CEO

April 17, 2024

Date

Norma Carbajal Camacho, Assist. Superintendent, Ed. Services

Date

Contact Information

Attn: Jasmine I. Thompson
2nd Call, CFO & COO
jasmine@2ndcall.org
Tel 323-763-2888
www.2ndcall.org

Addendum

This Contract addendum is made between Gladstone Middle School and 2nd Call (“Contractor”), who hereby enter into this Contract under the following terms and conditions. Such services and the relationship between Gladstone and the Contractor shall be governed according to the following terms and conditions:

A. GENERAL TERMS

Statement of Work. Contractor agrees to perform the services detailed in “Scope of Work” on Gladstone's behalf. Upon request, the Contractor agrees to submit to Gladstone documentation that services or deliverables detailed in “Scope of Work” were performed or completed.

B. DURATION

1. Term of Contract.

This Contract will become effective when signed by all parties and will terminate on August 29, 2025. The effective date of this Contract may be extended only if an amendment to that effect is duly executed by the parties and approved by the necessary authorities prior to said termination date.

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C. STANDARD TERMS AND CONDITIONS

1. Application. These Standard Terms and Conditions are applicable to any Contract signed by the required approvers of Gladstone regardless of whether the Contract is originated by the Contractor or Gladstone. To the extent these Standard Terms and Conditions contradict or conflict with any terms or conditions of an agreement negotiated between the parties prior to or contemporaneously with this Contract, the Standard Terms and Conditions shall take precedence and supersede those terms and conditions, unless otherwise required by law.

2. Required Approvals. Neither party is bound by this Contract until it is signed by the contracting parties.

3. Representations and Warranties.

The Contractor maintains the full right, power, and authority to enter this Contract, understands its obligations under the law in carrying out this Contract, and will carry out this Contract in compliance with the law. The Contractor agrees to furnish all materials, equipment, and supplies used to provide the services contemplated and required by this Contract, unless otherwise agreed upon between Contractor and Gladstone. Contractor represents that it is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed pursuant to this Contract and as described in "Scope of Work".

4. Conflicts of Interest.

The Contractor warrants that no part of the total Contract Amount shall be paid directly or indirectly to an employee or official of Gladstone as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with any work contemplated or performed relative to this Contract.

5. Insurance

The Contractor shall procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor and its agents, representatives, or employees.

6. Progress Reports.

The Contractor shall submit brief, periodic, progress reports to Gladstone as requested.

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8. Payment Terms

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- b. Gladstone shall make any payments to the Contractor, net 30 days of invoice date.

SCOPE OF WORK

TRAUMA INFORMED HEALING CIRCLES

- Weekly “healing circle” workshops for students per week

PUSH-IN SUPPORT

- Presence of school ambassadors in the classroom, who help ensure a safe and productive learning environment.

SAFE PASSAGE

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