
**AZUSA UNIFIED SCHOOL DISTRICT BOARD OF
EDUCATION REGULAR BOARD MEETING**
Tuesday, August 9, 2022, at 5:30 p.m.

The Azusa Unified School District Board of Education met at the Administrative Offices at 546 S. Citrus Ave. for the Regular Board Meeting.

To view the entire meeting, click here: https://youtu.be/D0qHZ_i1ehI

1.0 Preliminary

1.1 The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

This is an opportunity for the public to address the Board of Education on closed session agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any closed session agenda items. When the public wishes to address the Board on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

3.0 Closed Session

3.1 Conference with Labor Negotiators

Recommendation: Conference with the District's Labor Negotiators on mandatory subjects of bargaining with the California School Employees Association, Azusa Educators Association, and Azusa Federation of Adult Educators (Government Code Section 54957.6). District representatives shall be Arturo Ortega, Superintendent; Jorge A. Ronquillo, Assistant Superintendent Human Resources; Norma Carvajal-Camacho, Assistant Superintendent Educational Services; and Latasha D. Jamal, Assistant Superintendent Business Services.

3.2 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.3 Public Employee: Performance Evaluation - Superintendent (Government Code Section 54957)

Recommendation: Public Employee: Performance Evaluation - Superintendent (Government Code Section 54957)

4.0 Open Session

Board President Adrian Greer called the Regular Board Meeting to order at 7:05 p.m.

4.1 Flag Salute

Recommendation: It is recommended that all rise for the flag salute.

4.2 Roll Call

It is recommended the Board President take roll call.

THE FOLLOWING MEMBERS WERE PRESENT:

BOARD	Gabriela Arellanes
MEMBERS:	Sabrina Bow, Ed.D.
	Adrian Greer
	Yolanda Rodriguez-Peña
	Natalie De La Cruz, Student Board Member

4.3 Approval of Agenda

Recommendation: It is recommended the Board of Education approve the agenda order and content.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agenda order and content'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

5.0 Report/Action of Closed Session Matters

6.0 Recognition and Awards

6.1 Introduction of 2022-2023 Student Board Members

Azusa High School student Natalie De La Cruz, Gladstone High School student Carolina Dominguez, and Sierra High School student Dafne Pinedo are joining the Board of Education as Student Board Members for the 2022-2023 school year.

Recommendation: It is recommended the Board of Education are introduced to the 2022-2023 Student Board Members.

7.0 Items from the Floor/Public Comment on Agenda or Non-Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

This is an opportunity for the public to address the Board of Education on agenda or non-agenda items. Individual speakers may be allowed up to three (3) minutes to address the Board of Education on any agenda or non-agenda items. When the public wishes to address the Board on an agenda item, they may fill out a blue card, stand at the podium, or raise their hand while in the Zoom attendance. The Board will take blue card requests first, followed in order by speakers at the podium and then those in the Zoom attendance.

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Gabriela Arellanes

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=397

- Welcomed back students, teachers, staff, and parents
- Requested an update on the Surplus Properties from Cabinet

Sabrina Bow Ed.D.

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=520

- Welcomed everyone back to the 2022-2023 school year
- Attended the City of Azusa's "National Night Out" on August 2, 2022

Yolanda Rodriguez-Peña

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=599

- Welcomed the Superintendent, Cabinet, administration, students, staff, and parents to a new school year
- Visited Summer School sites
- Attended the Annual Leadership Seminar

Adrian Greer

To view the entire comment, click here: https://youtu.be/D0qHZ_i1ehI?t=858

- Encouraged families to enjoy the rest of summer vacation

9.0 Comments and Reports by Superintendent/Cabinet/Student Board Members

9.1 Comments and Reports by Superintendent/Cabinet/Student Board Members

Natalie De La Cruz

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=907

- Introduced herself
 - IB and AP scholar
 - Azusa High School senior

- Announced:
 - Azusa High School and Gladstone High School Leadership Seminar on July 27, 2022
- Thanked MOT for all of their work at Azusa High

Carolina Dominguez

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=982

- Introduced herself
 - Attended Murray Elementary School and Center Middle School
 - Gladstone High School senior
- Announced:
 - Registration for the 2022-2023 school year begins August 10, 2022
 - Varsity Volleyball home game Friday, August 19, 2022
 - Varsity Football game Friday, August 19, 2022

Dafne Pineda

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=1042

- Introduced herself
 - Attended Lee Elementary School and Center Middle School
 - Sierra High School senior
 - Student WASC representative
- Thanked the District for the new paint job at Sierra High School

Arturo Ortega

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=1122

- Thankful for the opportunity to engage the Azusa community at Azusa city activities this summer

Jorge Ronquillo

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=1295

- Attended the City of Azusa’s “National Night Out” on August 2, 2022
- Announced the New Teacher Orientation on Thursday, August 11, 2022

Latasha D. Jamal

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=1365

- Announced
 - AUSD is fully Community Eligibility Provision (CEP) funded
 - Iron Chef Competition at Gladstone High School Friday, August 12, 2022

Norma Carvajal-Camacho

To view the entire comments, click here: https://youtu.be/D0qHZ_i1ehI?t=1419

- Announced that 1800 students participated in the Summer Learning Program
- Attended the Azusa Library Mini Carnival

10.0 General Functions

10.1 Approval of 2022-2023 Board Meeting Calendar

The Board Calendar is designed to allow Board Members time to address matters of the District.

Recommendation: It is recommended the Board of Education approve the Board Meeting Calendar for 2022-2023.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the Board Meeting Calendar for 2022-2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

10.2 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Dr. Jessica Wai-Fong Wong

The Board of Education gave direction to have a facilitator with some expertise to help facilitate our Azusa High School Mascot committee. As such, it is recommended that Dr. Wong (a Diversity, Equity, and Inclusion specialist) help facilitate the Azusa High School Mascot committee that will come together for the purpose of deciding the new mascot for Azusa High School. Dr. Wong is an Associate Professor at Azusa Pacific University.

Recommendation: It is recommended the Board of Education approve the consultant agreement between AUSD and Jessica Wai-Fong Wong.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the consultant agreement between AUSD and Jessica Wai-Fong Wong'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes

Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

10.3 Approval of Resolution #22-23:03 to Initiate the Establishment of a Facilities Advisory (7-11) Committee

The Azusa Unified School District (“District”) is in the initial stages of considering the most effective and appropriate use of six (6) identified parcels of real property, including the sale or lease of excess property owned by the District. Pursuant to Education Code § 17388, et seq., the District’s Board of Education (“Board”) shall appoint a facilities advisory committee (“Committee”), also known as the 7-11 Committee, to advise the Board regarding the use or disposition of such surplus property. The Committee shall consist of not less than seven (7) nor more than eleven (11) members and shall be representative of the District community. This Resolution initiates the establishment of the Committee by authorizing the Superintendent to release and review applications for membership on the Committee that are submitted by members of the community.

Recommendation: It is recommended the Board of Education approve Resolution #22-23:03 initiating the establishment of a Facilities Advisory (7-11) Committee.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #22-23:03 initiating the establishment of a Facilities Advisory (7-11) Committee'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

11.0 Consent Calendar

11.1 Approval of Consent Calendar

All matters listed under the Consent Calendar are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board Member. If a Board Member requests discussion, that item will be removed from Consent Calendar and considered separately.

Recommendation: It is recommended the Board of Education approve all Consent Calendar agenda items.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve all Consent Calendar agenda items'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

A) General Functions

11.2 Approval of Minutes of the Regular Board Meeting on June 21, 2022, and the Governance Workshop on June 26, 2022

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

Recommendation: It is recommended the Board of Education approve the minutes of the Regular Board Meeting on June 21, 2022, and the Governance Workshop on June 26, 2022.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the minutes of the Regular Board Meeting on June 21, 2022, and the Governance Workshop on June 26, 2022'. Upon a roll call vote being taken, the vote was: Aye: 4
Nay: 0. The motion **Carried. 4 – 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

11.3 Approval of Resolution #22-23:02, A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of August 09, 2022, Through September 9, 2022

All meetings of the Azusa Unified School District's Board of Education are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Board of Education conduct their business.

Recommendation: It is recommended the Board of Education approve Resolution #21-22:02 A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of August 09, 2022, Through September 9, 2022.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #21-22:02 A Resolution of the Board of Trustees of the Azusa Unified School District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2020, and Authorizing Remote Teleconference Meetings for the Period of August 09, 2022, Through September 9, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

B) Business and Finance

11.4 Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2022-2023 school year.

Recommendation: It is recommended the Board of Education approve the attached purchase orders and warrants.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

11.5 Ratification/Approval of the Contract between Azusa Unified School District (AUSD) and CL Consulting, Inc.

In order to pursue state grant funding for qualified school facilities projects, the District would like to continue utilizing the services of CL Consulting, Inc. We have been utilizing the services of CL Consulting, Inc., since January 23, 2015. To date, CL Consulting, Inc. has procured \$12,123,058 for AUSD. These opportunities require extensive familiarity with state facility bonds, and as such, it is in the District’s best

interest to utilize a professional consultant. This contract will be in effect through June 30, 2023.

Recommendation: It is recommended the Board of Education ratify/approve contract between AUSD and CL Consulting, Inc.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve contract between AUSD and CL Consulting, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

11.6 Ratification/Approval of 2022-2023 Agreement between Azusa Unified School District (AUSD) and Current Solutions (CS)

CS is a database application provider that allows all employees to report leave requests in real-time. Through CS, employees will be able to log in from any device, including their cellphone, to either check their leave balance or submit a leave request at anytime. AUSD has been working with CS since 2021.

Recommendation: It is recommended the Board of Education ratify/approve the 2022-2023 agreement between AUSD and CS.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the 2022-2023 agreement between AUSD and CS'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

11.7 Approval of Resolution #22-23:01, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers

The Annual Delegation of Administrative Authority will allow Fiscal Services to make such routine budget revisions, adjustments, and transfers as necessary for the payment of district obligations and to effect technical adjustments of the Board-adopted budget during the 2022-2023 fiscal year. The resolution is adopted for the purpose of expediting the processing of routine budget revisions, adjustments, and transfers.

Recommendation: It is recommended the Board of Education approve Resolution #22-23:01, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #22-23:01, Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

C) Curriculum and Instruction

11.8 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and Aeries Software, Inc.

Aeries Software, Inc. provides licensing, support and maintenance of AUSD's Student Information System. AUSD has been using Aeries Software, Inc. since 2013.

Recommendation: It is recommended the Board of Education ratify/approve agreement between AUSD and Aeries Software, Inc.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve agreement between AUSD and Aeries Software, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

11.9 Ratification/Approval of Contract between Azusa Unified School District (AUSD) and CSM Consulting, Inc.

CSM Consulting, Inc. provides all of the required E-Rate related services independent of the E-Rate application or dollar value of the application including audit support. These services will enhance the acquisition of discounted technological infrastructure to support student use of technology. AUSD has been working with CSM Consulting, Inc. since 2015.

Recommendation: It is recommended the Board of Education ratify/approve contract between AUSD and CSM Consulting, Inc.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve contract between AUSD and CSM Consulting, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

11.10 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and Top Rank Communications, Inc.

Top Rank Communications, Inc. will provide service to existing telephone systems as needed. AUSD has worked with Top Rank Communications, Inc. since 2020.

Recommendation: It is recommended the Board of Education ratify/approve agreement between AUSD and Top Rank Communications, Inc.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve agreement between AUSD and Top Rank Communications, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

11.11 Ratification/Approval of the Nonpublic, Nonsectarian School/Agency Services Master Contract 2022-2023 and Individual Service Agreement for Nonpublic, Nonsectarian School/Agency Services

Approval of the District Master Contract and General Provision for Nonpublic, Nonsectarian School/Agency Services as authorized by California Education Code 56157 and 56365-56366.7 and the authorization of the Superintendent or Designee to enter into such agreements will allow the District to reach timely agreements with Nonpublic, Nonsectarian School/Agency. These approved providers that hold the required certificates and licenses will be recommended by the Pupil Services Department and documented in a student Individualized Education Plan (IEP). AUSD has approved the Nonpublic, Nonsectarian School Agency Services Master Contract since 2014.

Recommendation: It is recommended the Board of Education ratify/approve the Nonpublic, Nonsectarian School/Agency Services Master Contract 2022-2023 and Individual Service Agreement for Nonpublic, Nonsectarian School/Agency Services.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the Nonpublic, Nonsectarian School/Agency Services Master Contract 2022-2023 and Individual Service Agreement for Nonpublic, Nonsectarian School/Agency Services'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

11.12 Ratification/Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and National Council on Alcoholism and Drug Dependence of East San Gabriel and Pomona Valleys, INC. (NCADD)

This drug and alcohol program is necessary for students who are experiencing issues with substance abuse. AUSD has been working with NCADD since 2007.

Recommendation: It is recommended the Board of Education ratify/approve MOU between AUSD and NCADD.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve MOU between AUSD and NCADD'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

11.13 Ratification/Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Pacific Clinics

In an effort to increase emotional well-being and academic success, counseling services will be made available to qualifying students. AUSD has been working with Pacific Clinics since 2014.

Recommendation: It is recommended the Board of Education ratify/approve MOU between AUSD and Pacific Clinics.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve MOU between AUSD and Pacific Clinics'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

11.14 Approval of 2022-2023 Adult Education Courses

Section 51056 of the State Education Code requires submission of courses for approval each school year.

Recommendation: It is recommended the Board of Education approve 2022-2023 Adult Education courses.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2022-2023 Adult Education courses'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

11.15 Ratification/Approval of Contract between Azusa Unified School District (AUSD) and Azusa Pacific University (APU)

APU interns will provide school-based counseling services to AUSD students and provide therapeutic counseling service through the APU Counseling Center for AUSD referred students in need of intensive services. AUSD has been working with APU since 2011.

Recommendation: It is recommended the Board of Education ratify/approve contract between AUSD and APU.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve contract between AUSD and APU'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes Yes

Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

11.16 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Academic Solutions Group, LLC

Sierra High School (SHS) is eligible for Comprehensive Support and Improvement (CSI) through the California State School Accountability System. Academic Solutions Group will provide targeted assistance in implementing sustained improvements outlined in the SHS School Plan. AUSD has been working with Academic Solutions Group, LLC since spring 2022.

Recommendation: It is recommended the Board of Education approve Consultant Agreement between AUSD and Academic Solutions Group, LLC.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consultant Agreement between AUSD and Academic Solutions Group, LLC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

D) Human Resources

11.17 Ratification/Approval of the Certificated and Classified Personnel Board Report and Extra Duty Board Report

It is essential that all positions have the highest quality staff.

Recommendation: It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the Certificated and Classified Personnel Board Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes

Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

11.18 Ratification/Approval of Memorandum of Understanding (MOU) Between Azusa Unified School District (AUSD) and University of Redlands

The purpose of this MOU is to facilitate collaboration between AUSD and University of Redlands to provide educational field experiences as required by the University. AUSD has worked with University of Redlands since 2015.

Recommendation: It is recommended the Board of Education ratify/approve MOU between AUSD and University of Redlands.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve MOU between AUSD and University of Redlands'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

11.19 Ratification/Approval of Affiliation Agreement Between Azusa Unified School District (AUSD) and Claremont Graduate University

The purpose of this MOU is to facilitate collaboration between AUSD and Claremont Graduate University to provide educational field experiences as required by the University. AUSD has worked with Claremont Graduate University since 1999.

Recommendation: It is recommended the Board of Education ratify/approve Affiliation Agreement with AUSD and Claremont Graduate University.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Affiliation Agreement with AUSD and Claremont Graduate University'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

11.20 Ratification/Approval of Contract for Services Between Azusa Unified School District (AUSD) and The School Employers Association of California (SEAC)

SEAC will train the District and Azusa Educators Association (AEA) negotiation teams on Interest Based Bargaining (IBB). In addition to the training, a SEAC facilitator will support the teams in the negotiation process for the 2022-2023 school year. SEAC has worked with the District since 2016.

Recommendation: It is recommended the Board of Education ratify/approve the contract for service between AUSD and SEAC.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the contract for service between AUSD and SEAC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

12.0 Items pulled from Consent Calendar

13.0 Business and Finance

13.1 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Melissa Manning DBA My School RD

Consultant to provide services for training, wellness policy triennial assessment, nutrient analysis and recipe standardization. The District was a recipient of Kitchen Infrastructure and Training funds (KIT). A portion of these funds has to be used to provide training to Nutrition Services employees for the 2022-2023 school year. My School RD will provide this much needed training to cover current meal pattern requirements, and recipe standardization as the District embarks on implementing more scratch cooking.

Recommendation: It is recommended the Board of Education approve consultant agreement between AUSD and Melissa Manning DBA My School RD.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Melissa Manning DBA My School RD'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

13.2 Approval of Filing of Notice of Completion for Gym Floor and Trellises at Azusa High School (AHS)

KYA Services LLC has completed phase (1) of the gym floor and trellises at AHS.

Recommendation: It is recommended the Board of Education approve the filing of Notice of Completion for Gym Floor and Trellises at AHS.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the filing of Notice of Completion for Gym Floor and Trellises at AHS'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

13.3 Approval of Filing of Notice of Completion for Resurfacing Asphalt at Azusa Unified School District (AUSD) District Office

Premier Paving has completed the resurfing of asphalt at the District Office.

Recommendation: It is recommended the Board of Education approve the filing of Notice of Completion for asphalt at AUSD District Office.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the filing of Notice of Completion for asphalt at AUSD District Office'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

13.4 Approval of Filing of Notice of Completion for Painting of Valleydale Elementary School

KYA Services LLC has completed the hydro wash, prep, prime and painting exterior surfaces of Valleydale Elementary School.

Recommendation: It is recommended the Board of Education approve filing of Notice of Completion for painting of Valleydale Elementary School.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve filing

of Notice of Completion for painting of Valleydale Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

13.5 Approval of Opening a Clearing Account for Fund 11.0 – Adult Education

Opening a Clearing Account for Fund 11.0 - Adult Education will easily identify funds belonging to this fund, similar to other Clearing Accounts that the District currently maintains. This will allow for efficient reconciliation of Adult Education funds. The authorized signers for the Clearing Account for Adult Education will be: Adult Education Director: Paul Hernandez Director of Fiscal Services: Shannon Norris Assistant Superintendent of Business Services: Latasha D. Jamal

Recommendation: It is recommended the Board of Education approve the opening of a Clearing Account for Fund 11.0 – Adult Education.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the opening of a Clearing Account for Fund 11.0 – Adult Education'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

13.6 Approval of the Agreement between Azusa Unified School District (AUSD) and Fortress Armored Services Company

Restoring armored services to the Associated Student Body (ASB) at secondary sites, as well as the District Office will ensure that all funds received are deposited to the bank in a safe and timely manner without risk to the staff.

Recommendation: It is recommended the Board of Education approve the agreement between AUSD and Fortress Armored Services Company.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agreement between AUSD and Fortress Armored Services Company'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

13.7 Approval of Bid for Award for Asphalt Project

After the public formal bid, three contractors participated in the bidding process. The lowest bidder is Universal Asphalt.

Recommendation: It is recommended the Board of Education approve the bid award for asphalt project.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the bid award for asphalt project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

13.8 Approval of Bid for Award for Fencing Project

The District solicited bids from all approved contractors to repair and replace asphalt at (11) total sites. Replacement and repair will improve the safety of students and staff's foot traffic and athletic activities, in addition to creating an efficient surface for water runoff and weed control.

Recommendation: It is recommended the Board of Education approve the bid award for fencing project.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the bid award for fencing project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes
Sabrina Bow, Ed.D. Yes
Adrian Greer Yes
Yolanda Rodriguez-Peña Yes
Natalie De La Cruz Yes (Preferential Vote)

14.0 Curriculum and Instruction

14.1 Review of Fourth Quarter Williams Uniform Complaint Report 2021-2022

Pursuant to Education Code §35186 (Williams Uniform Complaint Procedure) and the Azusa Unified School District Uniform Complaint Procedures AR 1312.4, the Superintendent or designee is responsible for submitting a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues.

Recommendation: It is recommended the Board of Education review information on the Fourth Quarter Williams Uniform Complaint Report 2021-2022.

14.2 Public Hearing of the College and Career Access Pathways (CCAP) Partnership Agreement between Azusa Unified School District (AUSD) and Citrus College

The CCAP Partnership Agreement, which is consistent with AB288, will continue to expand dual enrollment opportunities for AUSD students. Per AB288, the focus will be on students who may not already be college bound or who are underrepresented in higher education. The goal will be developing seamless pathways from high school to community college in career technical education or in preparation of students transferring to four year universities. AUSD has been a part of the CCAP partnership since 2016.

Recommendation: It is recommended the Board of Education hold a public hearing of the CCAP Partnership Agreement between AUSD and Citrus College.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of the CCAP Partnership Agreement between AUSD and Citrus College'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

14.3 Approval of College and Career Access Pathways (CCAP) Partnership Agreement between Azusa Unified School District (AUSD) and Citrus College

The CCAP Partnership Agreement, which is consistent with AB288, will continue to expand dual enrollment opportunities for AUSD students. Per AB288, the focus will be on students who may not already be college bound or who are underrepresented in higher education. The goal will be developing seamless pathways from high school to community college in career technical education or in preparation of students transferring to four year universities. AUSD has been a part of the CCAP partnership since 2016.

Recommendation: It is recommended the Board of Education approve CCAP Partnership Agreement between AUSD and Citrus College.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve CCAP Partnership Agreement between AUSD and Citrus College'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

15.0 Human Resources

15.1 Approval of 2022-2023 Amended Compensation Rates for Substitute Teachers

The District is recommending the following rate of pay for TK-12 grade substitute teachers for the 2022-2023 school year. The substitute teacher rate of pay will be \$170.00 per day/\$85.00 per half-day. Life Skills and Adult Transition Substitute teachers rate of pay will be \$180.00 per day/\$90.00 per half-day. The long term rate for substitutes will be \$270.00 per day upon the 21st day of consecutive service.

Recommendation: It is recommended the Board of Education approve 2022-2023 amended compensation rates for substitute teachers.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Gabriela Arellanes**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2022-2023 amended compensation rates for substitute teachers'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

16.0 Policies and Bylaws

16.1 First Reading of Amended Board Policy (BP) and Exhibit (E) Regarding Philosophy, Goals, Objectives, and Comprehensive Plans

First reading of amended BP and E 0420.41 Charter School Oversight ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Board Policy and Exhibit regarding Philosophy, Goals, Objectives, and Comprehensive Plans.

16.2 First Reading of Amended and New Exhibits (E) and Amended Administrative Regulation (AR) Regarding Community Relations

First reading of amended E 1113 District and School Web Sites, new E and amended AR 1312.4 Williams Complaint Procedures ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended and new Exhibits and amended Administrative Regulation Regarding Community Relations.

16.3 First Reading of Amended and New Board Policies (BP) and Amended and New Administrative Regulations (AR) and New Exhibits (E) Regarding Business and Noninstructional Operations

First reading of amended BP 3110 Transfer Of Funds; amended AR and new E 3517 Facilities Inspection; new AR and BP 3523 Electronic Signatures; amended BP 3550 Food Service/Child Nutrition Program; amended AR and BP 3551 Food Service Operations/Cafeteria Fund; and amended AR and BP 3553 Free and Reduce Price Meals ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended and new Board Policies and amended and new Administrative Regulations and new Exhibits regarding Business and Noninstructional Operations.

16.4 First Reading of Amended Administrative Regulations (AR) Regarding Personnel

First reading of amended AR 4112.2 Certification; amended AR 4161.8 Family Care and Medical Leave; amended AR 4261.8 Family Care and Medical Leave; amended AR 4361.8 Family Care and Medical Leave ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading amended Administrative Regulations regarding Personnel.

16.5 First Reading of Amended Administrative Regulation (AR) Regarding Instruction

First reading of Amended AR 6173.1 Education For Foster Youth ensures the District complies with legislation and recommendations of the California School Boards Association.

Recommendation: It is recommended the Board of Education receive for first reading the amended Administrative Regulation regarding Instruction.

17.0 Adjournment

17.1 Adjournment

Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board Meeting.

ORIGINAL - Motion

Member (**Gabriela Arellanes**) Moved, Member (**Yolanda Rodriguez-Peña**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Natalie De La Cruz	Yes (Preferential Vote)

The Regular Board meeting adjourned at 8:08 p.m.

Clerk