

AZUSA UNIFIED SCHOOL DISTRICT

CONSULTANT AGREEMENT

This is an agreement between the Azusa Unified School District and

Consultant's Name: Daniel Menyon			
Consultant's Title: Independent			
New Employment of this Consultant	X	Repeat of Previous Employment of this Consultant	
Date(s) of Service/Workshop: 07/01/22 – 09/30/22			
Title of Service/Workshop: Financial Consultant			
What service will be provided?			
1. Assistance with closing the financials for 2021-2022 due to the current vacancies in the Accounts Payable division.			
2. Assistance/Support with LACOE required implementation of the BEST Financial System from PeopleSoft			
How will this service improve District/student outcomes?			
These services will ensure that all Fiscal Services Operations are operating effectively and in compliance with State, Federal, and Local regulations as it relates to the Los Angeles County Office closing process and grant reporting requirements.			
How will we know when the consultant's objective/s are met?			
1. Timely 2021-22 Unaudited Report			
2. Clean audit report for both the bond and general fund			
3. Year-end closing operations remain efficient			
FEES:			
Personnel:	\$90 Per Hour – Not to exceed \$28,000.	Materials:	N/A
Travel:	N/A	Meals:	N/A
Charged to (list the budget account):			
LCFF Base:		LCFF Supplemental/Concentration:	
Other: 01.0-00000.0-00000-72000-5810-6360000			

I understand that this is a tentative agreement subject to approval of the Azusa Unified School District Board of Education.

Daniel Menyon

Consultant's Agreement

Administrator's Approval

Social Security Number

Approved by Assistant Superintendent, HR

5/19/2022

Approval Date

Approval Date

District Use Only:

Board Date: June 14, 2022	Resolution Number:
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