

Policy 3260: Fees And Charges

Status: DRAFT

Original Adopted Date: 11/27/2012 | Last Revised Date: 06/12/2018 | Last Reviewed Date: 06/12/2018

Charge when approved by the Governing Board, the Superintendent or designee may impose a fee for the following: (5-CCR-350)

1. Insurance for athletic team members, with an exemption providing for the district to pay the cost of the insurance for any team member who is financially unable to pay (Education Code 32221)
-
1. Insurance for medical or hospital service for students participating in field trips and excursions (Education Code 35331)
-
1. Expenses of students' participation in a field trip or excursion within the state or to another state, the District of Columbia, or a foreign country, as long as no student is prohibited from making the field trip due to lack of funds (Education Code 35330)
-
1. Student fingerprinting program, as long as the fee does not exceed the actual costs associated with the program (Education Code 32390)
-
1. School camp programs in outdoor science education, conservation education, or forestry operated pursuant to Education Code 8760-8774, provided that the fee is not mandatory and no student is denied the opportunity to participate for nonpayment of the fee (Education Code 35335)
-
1. Reimbursement for the direct cost of materials provided by the district a student for the fabrication of nonperishable personal property the student will take home for his/her own possession and use, such as wood shop, art, or sewing projects kept by the student (Education Code 17551)
-
1. Home-to-school transportation and transportation between regular, full-time day schools and regional occupational centers, programs, or classes, as long as the fee does not exceed the statewide average unsubsidized cost per student and exemptions are made for indigent and disabled students (Education Code 39807.5)
-
1. Transportation for students to and from their places of employment in connection with any summer employment program for youth (Education Code 39837)
-
1. Deposit for school band instruments, music, uniforms, and other regalia which school band members take on excursions to foreign countries (Education Code 38120)
-
1. Sale or lease of personal computers or of Internet appliances that allow a person to connect to or access the district's educational network, provided that the items are sold or leased to parents/guardians at no more than cost and the district provides network access for families who cannot afford it (Education Code 17453.1)
-
1. An adult education or secondary school community service class in civic, vocational, literacy, health, homemaking, and technical and general education, not to exceed the cost of maintaining the class (Education Code 51810-51815)
-
1. Eye safety devices worn in courses or activities involving the use of hazardous substances likely to cause injury to the eyes, when being sold to students and/or teachers or instructors to keep and at a price not to exceed the district's actual costs (Education Code 32033)
-
1. Actual cost of furnishing copies of any student's records, except that no charge shall be made for furnishing up to two transcripts or two verifications of a former student's records or for reproducing records of a student with a disability when the cost would effectively prevent the parent/guardian from exercising the right to

receive the copies (Education Code 49065, 56504)

-
- 1. Actual cost of duplication for reproduction of the prospectus of school curriculum or for copies of public records (Education Code 49091.14; Government Code 6253)
-
- 1. Food sold at school, subject to free and reduced-price meal program eligibility and other restrictions specified in law (Education Code 38084)
-
- 1. As allowed in law, replacement cost or reimbursement for lost or willfully damaged district books, supplies, or property, or for district property loaned to a student that he/she fails to return (Education Code 19910-19911, 48904)
-
- 1. Tuition for district school attendance by an out-of-state or out-of-country resident (Education Code 48050, 48052, 52613; 8 USC 1184)
-
- 1. Adult education books, materials, transportation, and classes, except that no fee may be charged for classes in elementary subjects, classes for which high school credit is granted when taken by a person who does not hold a high school diploma, or classes in English and citizenship (Education Code 39801.5, 52612, 60410)
-
- 1. Preschool and child care and development services, in accordance with the fee schedule established by the Superintendent of Public Instruction, unless the family qualifies for subsidized services or the program is for severely disabled children and the student is eligible to enroll in it (Education Code 8239, 8250, 8263)
-
- 1. Participation in a before-school or after-school program that is funded as an After School Education and Safety (ASES) program, 21st Century Community Learning Center (21st CCLC), or 21st Century High School After School Safety and Enrichment for Teens program, provided that fees are waived or reduced for families with students who are eligible for free or reduced-price meals and, in regard to ASES and 21st CCLC programs, fees are not charged if the district knows the student is a homeless or foster youth (Education Code 8422, 8482.6)
-
- 1. Advanced Placement and International Baccalaureate Diploma examinations for college credits, as long as the examination is not a course requirement and the results have no impact on student grades or credits in the course

The Governing Board recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for student participation in the district's educational program are made available to students at no cost.

No student shall be required to pay a fee, deposit, or other charge for participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Education Code 49010, 49011; 5 CCR 350)

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socioeconomic conditions of students' families and their ability to pay.

The prohibition against student fees shall not prevent the district from soliciting for donations, conducting fundraising activities, or providing prizes or other recognition for participants in such activities and events. The Superintendent or designee shall emphasize that participation of students, parents/guardians, district employees, volunteers, or educational or civic organizations in such activities and events is voluntary. The district shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student. The district also shall not remove or threaten to remove from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

The Superintendent or designee may provide information or professional development opportunities to

administrators, teachers, and other personnel regarding permissible fees.

Complaints

A complaint alleging district noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the district's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

If, upon investigation, the district finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in the district's annual notification of uniform complaint procedures to be provided to all students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 49013)

Collection of Debt

The Superintendent or designee shall, in accordance with law, recover any debt owed to the district as a result of unpaid permissible student fees approved by the Board. However, the district shall not bill a current or former student for accumulated debt, nor take negative action against a student or former student because of such debt, including, but not limited to, any of the following: (Education Code 49014)

1. **Denying full credit for any class assignment**
-
2. **Denying full and equal participation in any classroom activity**
-
3. **Denying access to the library or other on-campus educational facilities**
-
4. **Denying or withholding grades or transcripts**
-
5. **Denying or withholding a diploma**
-
6. **Limiting or barring participation in an extracurricular activity, club, or sport**
-
7. **Limiting or excluding the student from participation in an educational activity, field trip, or school ceremony**

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 350

5 CCR 4600-4687

CA Constitution Article 9, Section 5

Ed. Code 17453.1

Ed. Code 17551

Ed. Code 19910-19911

Ed. Code 32033

Description

Fees not permitted

Uniform complaint procedures

Common school system -
<https://simbli.eboardsolutions.com/SU/5LDHgacpLGqiftuxZapsIshQg==>

District sale or lease of Internet appliances or personal computers to parents of students

Property fabricated by students

Offenses against libraries

Eye protective devices

Ed. Code 32221	Insurance for athletic team member
Ed. Code 32390	Voluntary program for fingerprinting students
Ed. Code 35330-35332	Field trips
Ed. Code 35335	School camp programs
Ed. Code 38080-38086.1	Cafeteria establishment and use
Ed. Code 38120	Use of school band equipment on excursions to foreign countries
Ed. Code 39801.5	Transportation for adults
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 39837	Transportation to summer employment program
Ed. Code 48050	Residents of adjoining states
Ed. Code 48052	Tuition for foreign residents
Ed. Code 48904	Liability of parent or guardian; withholding of grades, diplomas, transcripts
Ed. Code 49010-49013	Student fees
Ed. Code 49014	Public School Fair Debt Collection Act
Ed. Code 49065	Reasonable charge for transcripts
Ed. Code 49066	Grades; effect of physical education class apparel
Ed. Code 49091.14	Parental review of curriculum
Ed. Code 49557.5	Child Hunger Prevention and Fair Treatment Act of 2017
Ed. Code 51810-51815	Community service classes
Ed. Code 52612	Tuition for adult classes
Ed. Code 52613	Nonimmigrant foreign nationals
Ed. Code 56504	School records; students with disabilities
Ed. Code 60410	Books for adult classes
Ed. Code 8239	Preschool and wraparound child care services
Ed. Code 8250	Child care and development services for children with disabilities
Ed. Code 8263	Eligibility and priorities for subsidized child development services
Ed. Code 8422	21st Century High School After School Safety and Enrichment for Teens programs
Ed. Code 8760-8774	Outdoor science, conservation, and forestry programs
Gov. Code 6253	Request for copy; fee

Federal References

8 USC 1184

Description

Foreign students

Management Resources References

California Department of Education Publication

Description

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 17-01, July 28, 2017

Court Decision

CTA v. Glendale School District Board of Education (1980) 109 Cal. App. 3d 738

Court Decision

Driving School Assn of CA v. San Mateo Union HSD (1992) 11 Cal. App. 4th 1513

Court Decision

Hartzell v. Connell (1984) 35 Cal. 3d 899

Court Decision

Steffes v. California Interscholastic Federation (1986) 176 Cal. App. 3d 739

Court Decision	Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Website	California Department of Education - https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Cross References

Description

0410	Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/FnDZ7yHITUVLmcPBwcYa4w==
0415	Equity - https://simbli.eboardsolutions.com/SU/RWAplusJLDjWXpplusgC05iplusLDOA==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/ufpqEymurplusbMcY8BDBnRZQ==
0440	District Technology Plan - https://simbli.eboardsolutions.com/SU/hioD0waOOJiByYNFpisbsQ==
1230	School-Connected Organizations - https://simbli.eboardsolutions.com/SU/RmZnkdmDq8SicNLgKoQQXg==
1230	School-Connected Organizations - https://simbli.eboardsolutions.com/SU/6z8GSfz2y5zDplusahT2fYG6Q==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/jyKa60efBU85pBteBaMvhA==
1312.3	Uniform Complaint Procedures - https://simbli.eboardsolutions.com/SU/he5R6o3mKhZ8plus8KsNn26EQ==
1321	Solicitation Of Funds From And By Students - https://simbli.eboardsolutions.com/SU/pLtslsh1AppLeuHFfyTIGZxVA==
1321	Solicitation Of Funds From And By Students - https://simbli.eboardsolutions.com/SU/4P4axwHdaDEhpr8Z3eZR1w==
3100	Budget - https://simbli.eboardsolutions.com/SU/LAXsliS005BXIXyCf1Nf6A==
3100	Budget - https://simbli.eboardsolutions.com/SU/0Em4vjDpAKIGfnem14N1VA==
3250	Transportation Fees - https://simbli.eboardsolutions.com/SU/vf84VAxplusDuYw5y4CCT3VHw==
3250	Transportation Fees - https://simbli.eboardsolutions.com/SU/jVD1YBochBcslshJHSVHUrcoA==
3290	Gifts, Grants And Bequests - https://simbli.eboardsolutions.com/SU/O4kMPkL3yNpvlhPmF29plusLw==
3452	Student Activity Funds - https://simbli.eboardsolutions.com/SU/9SBtlfFygkkHplusjAgcmQciw==
3514.1	Hazardous Substances - https://simbli.eboardsolutions.com/SU/slshF2BkEjXOTUMPv1mpMHddg==
3514.1	Hazardous Substances - https://simbli.eboardsolutions.com/SU/3NzLgS05rIhR3fm2YbgOmw==
3515.4	Recovery For Property Loss Or Damage - https://simbli.eboardsolutions.com/SU/UC2manslshyq18ZggqFuNMKBQ==
3515.4	Recovery For Property Loss Or Damage - https://simbli.eboardsolutions.com/SU/1IPyTgflGkgwRjC0ihf1LA==
3550	Food Service/Child Nutrition Program - https://simbli.eboardsolutions.com/SU/8PD4MufjPOdleCs1QuQQ3Q==
3550	Food Service/Child Nutrition Program - https://simbli.eboardsolutions.com/SU/KVOgHhXokXVv3QqM5NwYslshQ==

3551 Food Service Operations/Cafeteria Fund -
<https://simbli.eboardsolutions.com/SU/feOBwF29EWP3R67R3tA3wg==>

3551 Food Service Operations/Cafeteria Fund -
<https://simbli.eboardsolutions.com/SU/1c07dPkdG8pslshipcj0cwWpg==>

3553 Free And Reduced Price Meals -
<https://simbli.eboardsolutions.com/SU/6fL4eJpwsOAbyslshgOV21iw==>

3553 Free And Reduced Price Meals -
<https://simbli.eboardsolutions.com/SU/ilamSBIBMech7f43UXJ1dg==>

3554 Other Food Sales -
<https://simbli.eboardsolutions.com/SU/p8lLr1YDKXtrPTUqSB46A==>

3554 Other Food Sales -
<https://simbli.eboardsolutions.com/SU/w3DRSfBdOgy2i04kID9jjA==>

4131 Staff Development -
<https://simbli.eboardsolutions.com/SU/y4QplusedaFgrVD8fr8wpCMqQ==>

4131 Staff Development -
<https://simbli.eboardsolutions.com/SU/xnIUHul4wamrtLwplus2OFxcA==>

4212.9 Employee Notifications -
<https://simbli.eboardsolutions.com/SU/0ZJclXM1TTrTf1O5E1AArg==>

4312.9 Employee Notifications -
<https://simbli.eboardsolutions.com/SU/a1UsQLi9B3PWIEPE2MJvAQ==>

4331 Staff Development -
<https://simbli.eboardsolutions.com/SU/mi31ZJfJZ6P6XlztQhGr3Q==>

4331 Staff Development -
<https://simbli.eboardsolutions.com/SU/hqxZREbEWMHD9ZdRfApig==>

5020 Parent Rights And Responsibilities -
<https://simbli.eboardsolutions.com/SU/RGnoJ2Av2PLCgBS02j7hzA==>

5020 Parent Rights And Responsibilities -
<https://simbli.eboardsolutions.com/SU/gN9wboeUAPdpDQ0hwDQqlg==>

5111.1 District Residency -
<https://simbli.eboardsolutions.com/SU/nQNuoiKw13OiPajmEDo1MA==>

5111.1 District Residency -
<https://simbli.eboardsolutions.com/SU/9lml6ypXFrp4IW0LxsZfuQ==>

5125 Student Records -
<https://simbli.eboardsolutions.com/SU/tWHWUiPwslshr1YYPUplusvwMslshmq==>

5125 Student Records -
<https://simbli.eboardsolutions.com/SU/BVqShG6XWi846acAF21eCA==>

5142 Safety -
<https://simbli.eboardsolutions.com/SU/vslshigYplusv4NHL39jRnslBHxQ==>

5142 Safety - <https://simbli.eboardsolutions.com/SU/slshsco1xZIT7EdArUvpslshR7rg==>

5142.1 Identification And Reporting Of Missing Children -
<https://simbli.eboardsolutions.com/SU/59pjdplus3geslshUaVnDTIQsUnw==>

5143 Insurance -
<https://simbli.eboardsolutions.com/SU/rtKLUslshJO7Oe0mX6mfMluVw==>

5143 Insurance -
<https://simbli.eboardsolutions.com/SU/0TfaQzKDMxfslshFer0llr6sQ==>

5145.6 Parental Notifications -
<https://simbli.eboardsolutions.com/SU/aumLfEWWhRQTqmF8OKcrwjQ==>

5145.6-E(1) Parental Notifications -
<https://simbli.eboardsolutions.com/SU/5KtCGKwRqTKUDplusFgDOn0OQ==>

5148 Child Care And Development -
<https://simbli.eboardsolutions.com/SU/M7im2lx660fDMP1Px10Xeg==>

5148	Child Care And Development - https://simbli.eboardsolutions.com/SU/TfrOIC7GJKHpQixgwbYeJA==
5148.3	Preschool/Early Childhood Education - https://simbli.eboardsolutions.com/SU/RbouLusXkTov4xyQA6MYvw==
5148.3	Preschool/Early Childhood Education - https://simbli.eboardsolutions.com/SU/O7KHYYICoIBYMqFazslshUtSaA==
6141.4	International Baccalaureate Program - https://simbli.eboardsolutions.com/SU/dwum0Szzi5Ny3Bslshx3NY04A==
6141.5	Advanced Placement - https://simbli.eboardsolutions.com/SU/XNiEpVglql7TwsayP8HXGQ==
6142.4	Service Learning/Community Service Classes - https://simbli.eboardsolutions.com/SU/g2vQkw4IAFwZ8KKrUXZjXQ==
6145	Extracurricular And Cocurricular Activities - https://simbli.eboardsolutions.com/SU/kcnplusEMDbUq3oAi14H67CXg==
6145	Extracurricular And Cocurricular Activities - https://simbli.eboardsolutions.com/SU/HodC5SBhYgTQ4CslshjPbo8xQ==
6145.2	Athletic Competition - https://simbli.eboardsolutions.com/SU/mjzVr4hwth0plusJplusU0vFgStw==
6145.2	Athletic Competition - https://simbli.eboardsolutions.com/SU/li7fyXj9QEE0CqwFCiOzbQ==
6153	School-Sponsored Trips - https://simbli.eboardsolutions.com/SU/slshS7ov5CQAYeHkdawLt926g==
6153	School-Sponsored Trips - https://simbli.eboardsolutions.com/SU/28erFYy07ToHyAAat1lfEOA==
6158	Independent Study - https://simbli.eboardsolutions.com/SU/z1MOLDIBWePXbDAKmENENA==
6158	Independent Study - https://simbli.eboardsolutions.com/SU/095ETjq8eh0f2slshLcD6ljcQ==
6161.2	Damaged Or Lost Instructional Materials - https://simbli.eboardsolutions.com/SU/Dhq11DVtVpluswCAsBzXgW6ow==
6163.1	Library Media Centers - https://simbli.eboardsolutions.com/SU/lwXB8c8GOCzKnQd9nEugsg==
6163.4	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/xwmncaskhLLu0j71v8uU3g==
6163.4-E(1)	Student Use Of Technology - https://simbli.eboardsolutions.com/SU/6rv0ZAjZh6iRtwPPy2v3Bw==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/txeOyoBAokde03EL8jzLslshQ==
6173	Education For Homeless Children - https://simbli.eboardsolutions.com/SU/RuKkaP9U0ZIZTrvBvW6Wjw==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/j10m5VbLmj8pqMRz0d6dkQ==
6173.1	Education For Foster Youth - https://simbli.eboardsolutions.com/SU/suCMRgbiqOO4rvJsmX2tqw==
6177	Summer Learning Programs - https://simbli.eboardsolutions.com/SU/eLteXcuC038gdDjDQnpyTw==
6178.2	Regional Occupational Center/Program - https://simbli.eboardsolutions.com/SU/Jc1u7vpV6ST8UnysQFNtrQ==
6200	Adult Education - https://simbli.eboardsolutions.com/SU/C5HQcSV420mq8fF5fPWllw==

6200

Adult Education -

<https://simbli.eboardsolutions.com/SU/H9Tg3dUdMslshoK5bnnSOZplusLg==>

9323.2-E(1)

Actions By The Board -

<https://simbli.eboardsolutions.com/SU/OBmCx0euH7NprbtSkVpEqQ==>

9323.2

Actions By The Board -

<https://simbli.eboardsolutions.com/SU/0lplus42Ric0ikCvuN5KkoAFQ==>