

**AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN
WESTERN JUSTICE CENTER AND AZUSA UNIFIED SCHOOL DISTRICT**

On August 5, 2020, a Memorandum of Understanding (MOU) was made and entered into between the WESTERN JUSTICE CENTER FOUNDATION, located at 55 South Grand Avenue, Pasadena, CA 91105 (“WJC”), and the AZUSA UNIFIED SCHOOL DISTRICT, 546 South Citrus Avenue, Azusa, CA 91702 (“AUSD”), for a period of five (5) years, starting with the 2019-2020 academic year and continuing through the 2024-2025 academic year.

WJC and AUSD hereby affirm our commitments under the MOU and agree to the following amendments, namely certain updates to the scope of services to be provided by WJC and the related compensation to be provided by AUSD.

The updates are as follows:

1. Clarification of Terms:

- a. As set forth on page 2 of the MOU, the term “Discipline Designee” is meant to reference the “Student Guidance Designee” or other point person at the school site who is primarily responsible for addressing student disciplinary issues.
- b. As set forth on page 2 of the MOU, the term “CSI” refers to the person responsible for implementing the “Community Schools Initiative” plan at a school site, also known as the “Community Schools Coordinator” or “CSC.” For instance, Azusa High School has been designated as a CSI School by the LA County Office of Education (LACOE), which has assigned a CSC to AUSD.

2. Description of Services:

- a. WJC will support Conflict Resolution Education (CRE) services at the following schools for the *2021-2022 academic year*, assuming that appropriate AUSD staff have been trained and are ready, willing and able to partner with WJC on implementation at their respective campuses. The proposed schools for the *2021-2022 academic year* include:
 - i. Center Middle School
 - ii. Foothill Middle School
 - iii. Gladstone High School
 - iv. Powell School of Arts

- v. Slauson Middle School
- b. WJC will also work with AUSD to cultivate the next set of schools to participate in implementing CRE on their campuses in the *2022-2023 academic year*. In order to identify this next set of schools, WJC will:
 - i. Offer opportunities for interested school leaders across the district to:
 - 1. Learn about CRE in general;
 - 2. Participate in professional development trainings on how to create and sustain community-building circles; and,
 - 3. Attend WJC's annual Peer Mediation Invitational (March 2022)
 - ii. Partner with AUSD to recruit school site teams from this next set of schools to attend WJC's annual ABCs of Conflict (June 2022), a four-day, 30-hour training program in all aspects of CRE implementation.
 - iii. This next set of schools up for consideration may include, but are not limited to, the following:
 - 1. Azusa High School
 - 2. Alice Ellington K-8 Grade School
 - 3. Sierra Continuation High School
- c. WJC will be entering into a Research Agreement with the USC Rossier School of Education's Center for Policy, Equity and Governance (CPEG).
 - i. During the *2021-2022 academic year*, CPEG will focus on the collection of qualitative data through surveys, focus groups and other related methods. To conform to academic standards for protecting the privacy of human subjects and particularly minors, USC will require AUSD to provide access to staff and students and to facilitate the signing of necessary release forms. AUSD agrees to participate accordingly. WJC has secured funds to underwrite this work. If and/or when preliminary data is ready to share in a public setting, WJC and CPEG will make themselves available to present such findings to the Azusa School Board of Education.
 - ii. During the *2022-2023 academic year*, CPEG will aim to add quantitative data analysis to their efforts. In preparation, CPEG will need to consult with AUSD to understand what quantitative data is currently being collected by the district. If it is feasible for AUSD to begin collection of certain quantitative data in the *2021-2022 academic year*, AUSD agrees to do so. For example, AERIES has been used by Foothill Middle School to track the number of student peer mediators trained, the number of students

participating in formal peer mediations and whether disputes continue to become involved in conflicts.

3. Compensation and Reporting:

- a. AUSD will provide compensation for the CRE services provided by WJC, as outlined in the MOU (dated August 5, 2020) and as updated in this Amendment, in the amount of \$60,000.
- b. Payments will be made on a monthly basis starting in September 2021 and continuing through June 2022 in the amount of \$6,000.00 per month. Payments will be made within ten (10) business days of AUSD’s receipt of a monthly invoice to be submitted by WJC’s CRE Programs Director, Shaune Gatlin.
- c. WJC will be responsible for including in each invoice a monthly report of all activities conducted in connection with the MOU and MOU Amendment for that month. WJC will submit invoices to the care of AUSD’s designated representative for the *2021-2022 academic year* by the 5th of each month or, when that date falls on a Saturday or Sunday, by the following Monday.
 - i. AUSD’s designated representative for the *2021-2022 academic year* will be Dr. Dayna Mitchell, Assistant Superintendent for Educational Services, and, in instances when she is not available, will be Garry Creel, Director of Child Welfare, Discipline and Attendance.

THE PARTIES HEREBY AGREED TO THE FOREGOING.

THE WESTERN JUSTICE CENTER
FOUNDATION, a California non-profit
corporation

AZUSA UNIFIED SCHOOL DISTRICT

By: _____

By: _____

Name: _____

Name: Dayna Mitchell, Ed.D.

Its: _____

Its: Assistant Superintendent, Ed. Services