



**Regular Board of Education Meeting  
Tuesday, October 8, 2024, at 5:30 p.m.**

The Azusa Unified School District Board of Education met at the Azusa Unified School District Office, 546 S. Citrus Avenue, for the Regular Board of Education Meeting.

To view the entire meeting [click here](#)

**1.0 Preliminary**

**1.1 Call to Order**

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

**1.2 Roll Call**

**Recommendation:** It is recommended the Board President take roll call.

**The following Board of Education Members were present:**

Gabriela Arellanes  
Sabrina Bow, Ed.D.  
Adrian Greer  
Yolanda Rodriguez-Peña

**1.3 Approval of Agenda**

**Recommendation:** It is recommended the Board of Education approve agenda.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes

## **2.0 Items From the Floor/Public Comment on Closed Session Agenda Items**

### **2.1 Public Comment on Closed Session Agenda Items**

The Board of Education encourages public input. When the public wishes to address the Board of Education on closed session agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. No speaker may yield their time to another individual speaker; 2. Speaker must be present when their name is called in order to be heard; 3. Maximum speaking time is 3 minutes.

## **3.0 Closed Session**

### **3.1 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)**

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

### **3.2 Conference with Labor Negotiators**

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

## **4.0 Open Session**

### **4.1 Pledge of Allegiance**

The pledge of allegiance was led by Karina Velasquez, Magnolia Adult Transition Program student.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **5.0 Report/Action of Closed Session Matters**

## **6.0 Recognition and Awards**

### **6.1 Recognition of Azusa High School (AHS) Teacher Marc Rodriguez for Receiving a 2024 Yale Educator Award**

To view the entire recognition, [click here](#)

The Yale Educator Recognition Program recognizes outstanding educators worldwide who have supported and inspired their students to achieve at high levels. Of 320 nominees, only 75 teachers and 20 counselors were selected for the award. We are proud to announce that Marc Rodriguez received one of the 2024 Yale Educator Awards.

**Recommendation:** It is recommended the Board of Education recognize AHS teacher Marc Rodriguez for receiving a 2024 Yale Educator Award.

## **7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items**

### **7.1 Public Comment on Agenda or Non-Agenda Items**

The Board of Education encourages public input. When the public wishes to address the Board of Education on agenda items or non-agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. Speaker cards must be turned in to the Board Secretary or raise their hand while in Zoom attendance by 7:10 PM, or 10 minutes after the meeting begins; 2. No speaker may yield their time to another individual speaker; 3. Speaker must be present when their name is called in order to be heard; 4. Maximum speaking time is 3 minutes.

## **8.0 Comments, Reports, and Requests by the Board of Education**

### **8.1 Comments, Reports, and Requests by the Board of Education**

Board of Education Members may choose to provide comments, reports, and/or make requests.

#### **Sabrina Bow, Ed.D.**

To view the entire comments, [click here](#)

- Attended a bilingual education parent meeting at Hodge Elementary School
- Announced the Annual Woman's Club scholarship fundraiser at the Azusa Woman's Club on Saturday, October 12, 2024, at 6:00 pm

#### **Gabriela Arellanes**

To view the entire comments, [click here](#)

- Announced upcoming Azusa Golden Days parade and community events
- Wished everyone a happy and safe Halloween

#### **Adrian Greer**

No comments

### **Yolanda Rodriguez-Peña**

To view the entire comments, [click here](#)

- Attended:
  - Back to School Night at the elementary, middle, and high schools
  - Annual Dessert Social
  - Azusa High School Club Rush
  - LACOE Teacher of the Year event
- Closed her comments in memory of Sierra High School student Alex Lopez, who passed away

## **9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet**

### **9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet**

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

#### **Adrian Herrera**

To view the entire comments, [click here](#)

- Announced Sierra High School highlights of the past month:
  - Back to School Night
  - Fun-filled football season
  - Start of softball season
- Shared memories of fellow Sierra High School student Alex Lopez, who passed away

#### **Arlette Torres**

To view the entire comments, [click here](#)

- Announced the College Fair in the Azusa High School gym on October 22, 2024, at 6:00 pm
- Congratulated:
  - Yale Educator Award recipient, Marc Rodriguez
  - First place Silver Bracket winners, girls' volleyball

#### **Arturo Ortega**

To view the entire comments, [click here](#)

- Extended hearts and prayers to the family of Sierra High School student, Alex Lopez
- Gave a shout-out to Yale Educator Award recipient, Marc Rodriguez

**Norma Camacho-Carvajal**

To view the entire comments, [click here](#)

- Echoed congratulations to Marc Rodriguez for his recognition
- Thanked AUSD administrators for all they do to support staff and students
- Attended Second Annual Internship and Career Technical Education Expo

**Latasha D. Jamal**

To view the entire comments, [click here](#)

- Thanked AUSD administrators for all their hard work
- Gave a shout-out to Brian Allen, Director of MOT, Manuel Sanchez, Director of Technology, and Stella Ndahura, Director of Nutrition Services, for their dedication to turning in contracts to meet the ESSER III deadline

**Jorge A. Ronquillo**

To view the entire comments, [click here](#)

- Congratulated Marc Rodriguez for his recognition
- Announced a successful Annual Dessert Social on September 16, 2024
- Attended LACOE Teacher of the Year event

**10.0 Consent Agenda**

**10.1 Approval of Consent Agenda**

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

**Recommendation:** It is recommended the Board of Education approve Consent Agenda.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**A) Curriculum and Instruction**

### **10.2 Approval of Azusa High School's (AHS) Cross Country Team Overnight Trip to Frank G. Bonelli Regional Park**

The AHS Cross Country team will participate in an overnight camp from November 2-3, 2024, at Frank G. Bonelli Regional Park, San Dimas, CA. This camp for 15-24 members aims to enhance personal well-being, foster compassion, and build team pride through various activities. Transportation will be provided, and students will be supervised by the team's coaches. AHS Cross Country team has attended training camps since 2014. The trip requires approval of the Board of Education because it requires overnight accommodations.

**Recommendation:** It is recommended the Board of Education approve AHS's Cross Country team overnight trip to Frank G. Bonelli Regional Park.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AHS's Cross Country team overnight trip to Frank G. Bonelli Regional Park'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion Carried. **4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### **10.3 Approval of Contract between Azusa Unified School District (AUSD) and The Imagination Machine**

This writing assembly is a valuable initiative that can enhance literacy, foster creativity, build confidence, and develop essential communication skills in young learners. It provides a dynamic and interactive way to engage students in the writing process, helping to build a solid foundation for their future academic and personal growth. Performers will perform short skits based on student stories and recognize our student authors at the end. The assembly is scheduled for April 17, 2025, at Paramount Elementary, with two performances lasting forty-five minutes each. AUSD has been working with The Imagination Machine since 2014.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and The Imagination Machine.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and The Imagination Machine'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes

Yolanda Rodriguez-Peña Yes  
Adrian Herrera Yes (Student Preferential Vote)

#### **10.4 Approval of Agreement between Azusa Unified School District (AUSD) and Nancy Akhavan Consulting, Inc.**

Comprehensive literacy instruction is essential for meeting diverse student needs and enhancing academic achievement. Effective literacy teaching improves reading, writing, and overall performance. With Nancy Akhavan Consulting, Inc., Paramount teachers will refine their literacy skills, use diverse assessment tools, and boost student phonics and reading levels, ensuring all students gain the critical skills for success. AUSD has worked with Nancy Akhavan Consulting, Inc. since 2021.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Nancy Akhavan Consulting, Inc.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Nancy Akhavan Consulting, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion Carried. **4 - 0**

Gabriela Arellanes Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes  
Adrian Herrera Yes (Student Preferential Vote)

#### **10.5 Approval of Contract between Azusa Unified School District (AUSD) and Thriving YOUiversity, LLC**

Sierra High School serves students who have been deemed at risk of not graduating high school and completing their education. Based on surveys completed in the 2023/2024 school year, observations and feedback, there was an interest in professional development specific to the Sierra High School team. Thriving YOUiversity, LLC will provide one full day of in-person tailored professional learning "Teach Like Lasso and Apathy Antidote" on January 7, 2025, as well as access to the online professional learning communities and resources through June 30, 2025. AUSD has been working with Thriving YOUiversity, LLC since 2021.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and Thriving YOUiversity, LLC.

#### **ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Thriving YOUiversity, LLC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.6 Approval of Contract between Azusa Unified School District (AUSD) and Collaborative Educational Practice, Inc.**

Collaborative Educational Practice, Inc. will support Gladstone Middle School educators and leaders by strengthening their practice through customized job-embedded training and coaching based on the school's needs assessment. This service is part of the Title I work outlined in the school plan for student achievement. AUSD has been working with Collaborative Educational Practice, Inc. since 2023.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and Collaborative Educational Practice, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Collaborative Educational Practice, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.7 Ratification/Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Kelly Preite**

Kelly Preite will provide physical therapy services to meet the requirement of students' Individual Education Plans. The consultant has provided this service to AUSD since 2010.

**Recommendation:** It is recommended the Board of Education ratify/approve consultant agreement between AUSD and Kelly Preite.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve consultant agreement between AUSD and Kelly Preite'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes



Yolanda Rodriguez-Peña      Yes  
Adrian Herrera                      Yes (Student Preferential Vote)

**10.8 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Gallardo Speech Pathology, Inc.**

Gallardo Speech Pathology, Inc. will provide assessments to meet requirements of Independent Educational Evaluations (IEEs). IEEs can be requested by the parents as outlined in the East San Gabriel Valley Special Education Plan Area Parents' Rights and Procedural Safeguards. Gallardo Speech Pathology, Inc. has been providing services to AUSD since 2022.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Gallardo Speech Pathology, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Gallardo Speech Pathology, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes                      Yes  
Sabrina Bow, Ed.D.                      Yes  
Adrian Greer                              Yes  
Yolanda Rodriguez-Peña              Yes  
Adrian Herrera                              Yes (Student Preferential Vote)

**10.9 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Marlen Barbee**

The office of Marlen Barbee will provide assessments to meet the requirements of Independent Educational Evaluations (IEE). IEEs can be requested by parents as outlined in the East San Gabriel Valley Special Education Plan Area Parental Rights and Procedural Safeguards. Marlen Barbee has provided services to AUSD since 2023.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Marlen Barbee.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Marlen Barbee'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes                      Yes  
Sabrina Bow, Ed.D.                      Yes  
Adrian Greer                              Yes  
Yolanda Rodriguez-Peña              Yes  
Adrian Herrera                              Yes (Student Preferential Vote)

**10.10 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Gwennyth Palafox**

Gwennyth Palafox will provide assessments to meet requirements of Independent Educational Evaluations (IEEs). IEEs can be requested by the parents as outlined in the East San Gabriel Valley Special Education Plan Area Parents’ Rights and Procedural Safeguards. This is the first time Gwennyth Palafox will service AUSD students.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Gwennyth Palafox.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Gwennyth Palafox'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.11 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and PRIDE Learning Co.**

PRIDE Learning Co. will provide reading intervention services for identified students in relation to students' Individual Education Plans. AUSD has been working with PRIDE Learning Co. since 2022.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and PRIDE Learning Co.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and PRIDE Learning Co'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.12 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Veronica I. Olvera, PH.D.**

Veronica I. Olvera, PH.D. will provide assessments to meet the requirements of Independent Educational Evaluations (IEEs). IEEs can be requested by parents as

outlined in the East San Gabriel Valley Special Education Plan Area Parent's Rights and Procedural Safeguards. Veronica I. Olvera, PH.D. has been providing services to AUSD since 2022.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Veronica I. Olvera, PH.D.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Veronica I. Olvera, PH.D.'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.13 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Susanne M. Smith, Inc.**

The office of Susanne M. Smith, Inc. will provide assessments to meet the requirements of Independent Educational Evaluations (IEEs). IEEs can be requested by parents as outlined in the East San Gabriel Valley Special Education Plan Area Parental Rights and Procedural Safeguards. Susanne M. Smith, Inc. has been providing services to AUSD since 2023.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Susanne M. Smith, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Susanne M. Smith, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.14 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Christina Samonte**

Christina Samonte will provide braille transcription for students in the Visual Impairment program. This is the first year AUSD will be working with Christina Samonte.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Christina Samonte.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Christina Samonte'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.15 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Education Spectrum, Inc.**

Education Spectrum, Inc. will provide consultation on District programs to embed collaborative instructional practices including inclusion, co-teaching, push in special education practices, and building systems to support this work. Education Specialists will receive guidance for supporting students on Individualized Education Plans in the least restrictive environment most appropriate for students. This is the first year AUSD will be working with Education Spectrum, Inc.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Education Spectrum, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Education Spectrum, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**B) General Functions**

**10.16 Approval of Minutes of Regular Board of Education Meeting on September 10, 2024, and Regular Board of Education Meeting/Study Session on September 24, 2024**

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held

in closed session shall be kept separate from the minutes of regular and special meetings.

**Recommendation:** It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on September 10, 2024, and Regular Board of Education Meeting/Study Session on September 24, 2024.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on September 10, 2024, and Regular Board of Education Meeting/Study Session on September 24, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.17 Approval of Resolution #24-25:04 Week of the School Administrator**

The Board of Education joins with other districts throughout California to honor school administrators for their dedication to students. We are saying "thank you" to the extraordinary administrators who work tirelessly to help all students learn, grow, and fulfill their potential.

**Recommendation:** It is recommended the Board of Education approve Resolution #24-25:04 Week of the School Administrator.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:04 Week of the School Administrator'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.18 Approval of Resolution #24-25:05 Support of Proposition 2, Public Education Facilities Bond Measure**

The Board of Education joins other California districts in supporting Proposition 2, Public Education Facilities Bond Measure. Proposition 2 will provide much-needed funding for school modernization and new construction, providing students with facilities that promote academic achievement, well-being, and preparation for college, career, and civic life.

**Recommendation:** It is recommended the Board of Education approve Resolution #24-25:05 Support of Proposition 2, Public Education Facilities Bond Measure.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:05 Support of Proposition 2, Public Education Facilities Bond Measure'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.19 Approval of Resolution #24-25:07 Native American Heritage Month**

The Azusa Unified School District (AUSD) designates the month of November as Native American Heritage Month. The Board of Education calls on the residents of Azusa and the greater San Gabriel Valley to join schools and communities across the nation in celebrating and promoting achievements and contributions made by Native Americans. AUSD has approved this resolution since 2023.

**Recommendation:** It is recommended the Board of Education approve Resolution #24-25:07 Native American Heritage Month.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:07 Native American Heritage Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**C) Business and Finance**

**10.20 Ratification/Approval of Purchase Orders and Warrants**

All purchase orders and warrants are in accordance with the budget guidelines for the 2024-2025 school year.

**Recommendation:** It is recommended the Board of Education ratify/approve attached purchase orders and warrants.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.21 Approval and Acceptance of Donations**

The students will benefit greatly from these donations.

**Recommendation:** It is recommended the Board of Education approve and accept these donations.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve and accept these donations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.22 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and Global Environmental Training and Consulting, Inc. (GETC)**

The District requires testing of suspected hazardous materials for any potential modernization project. Required services include monitoring of activities during the removal of lead, asbestos, and other hazardous materials, then testing for clearance of spaces before occupancy. AUSD has been working with GETC, Inc. since 2015.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and GETC, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and GETC, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
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Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.23 Ratification/Approval of Agreement between Azusa Unified School District (AUSD) and TGR Geotechnical, Inc.**

The Division of the State Architect approves school construction plans and requires the District to demonstrate that the plans are implemented as approved. TGR Geotechnical, Inc. provides on-site observation and record-keeping to document that construction and geo-technical specifications, material testing, and soil reporting are met. TGR Geotechnical, Inc. has demonstrated satisfactory service in ensuring projects are built according to state-approved building standards. AUSD has been working with TGR Geotechnical, Inc. since 2019.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and TGR Geotechnical, Inc.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and TGR Geotechnical, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**D) Human Resources**

**10.24 Ratification/Approval of Certificated and Classified Board of Education Personnel Report and Extra Duty Report**

The Personnel and Extra Duty Reports serve as a comprehensive summary of personnel activities. This encompasses personnel hiring, changes, resignations, and any additional earnings through extra duties. Each of these actions necessitates approval from the Board of Education, ensuring alignment with the District’s operational needs and standards. By approving the Personnel and Extra Duty Reports, the Board formally acknowledges and finalizes these staffing decisions. This structured approval process guarantees that District schools, offices, and facilities maintain sufficient staffing levels with qualified personnel. Such oversight supports the seamless operation and effectiveness of the entire organization.

**Recommendation:** It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report.



**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**10.25 Approval of Agreement between Azusa Unified School District (AUSD) and Point Loma Nazarene University**

Point Loma Nazarene University has specific programs for the purpose of allowing students to be placed for fieldwork and supervised counseling experiences. It is necessary to have agreements in place in order for student counselors to complete their program and continue to provide required services to our students. This agreement between AUSD and Point Loma Nazarene University is effective from October 9, 2024 through August 31, 2027. AUSD has been working with Point Loma Nazarene University since 2023.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Point Loma Nazarene University.

**ORIGINAL - Motion**

Member (**Gabriela Arellanes**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Point Loma Nazarene University'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

**11.0 Items pulled from Consent Agenda**

**12.0 Curriculum and Instruction**

**12.1 Presentation of Azusa Unified School District (AUSD) Attendance Support System**

To view the entire presentation, [click here](#)

AUSD is dedicated to academic achievement and success for all students. Regular school attendance is a critical part of that success. Our District is committed to increasing the attendance rate in all District schools. High attendance rates result in improved academic skills, as well as social and emotional growth for our students.

**Recommendation:** It is recommended the Board of Education receive presentation of AUSD Attendance Support System.

### **12.2 Public Hearing for Sufficiency of Instructional Materials**

A public hearing for sufficiency of instructional materials is required by Education Code 60119 and the Los Angeles County Office of Education for the 2024-2025 academic year.

**Recommendation:** It is recommended the Board of Education hold a public hearing for sufficiency of instructional materials.

#### **ORIGINAL - Motion**

Member **(Gabriela Arellanes)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing for sufficiency of instructional materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

### **12.3 Approval of Resolution #24-25:06 Resolution of Sufficiency of Instructional Materials**

This resolution meets the requirements as directed by Education Code 60119 and the Los Angeles County Office of Education for Board of Education approval for the 2024-2025 academic year.

**Recommendation:** It is recommended the Board of Education approve Resolution #24-25:06 Resolution of Sufficiency of Instructional Materials.

#### **ORIGINAL - Motion**

Member **(Adrian Greer)** Moved, Member **(Gabriela Arellanes)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:06 Resolution of Sufficiency of Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

#### **12.4 Review of First Quarter Williams Uniform Complaint Report 2024-2025**

Pursuant to Education Code §35186 (Williams Uniform Complaint Procedure) and the Azusa Unified School District Uniform Complaint Procedures AR 1312.4, the Superintendent or designee is responsible for submitting a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional materials, teacher vacancies and miss-assignments, and emergency or urgent facilities issues.

**Recommendation:** It is recommended the Board of Education review information on First Quarter Williams Uniform Complaint Report 2024-2025.

### **13.0 General Functions**

#### **13.1 Presentation of Updated Surplus Property Timeline**

To view the entire presentation, [click here](#)

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and related action items.

**Recommendation:** It is recommended the Board of Education receive presentation of Updated Surplus Property Timeline.

### **14.0 Policies and Bylaws**

#### **14.1 First Reading of Amended Board Policies (BP) and New Administrative Regulation Regarding (AR) Philosophy, Goals, Objectives, and Comprehensive Plans**

First reading of amended BP 0410 Nondiscrimination In District Programs And Activities; and new AR and amended BP 0510 School Accountability Report Card ensures the District complies with legislation and recommendations of California School Board Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Board Policies and new Administrative Regulation regarding Philosophy, Goals, Objectives, and Comprehensive Plan.

#### **14.2 First Reading of Amended Administrative Regulations (AR), Board Policies (BP), and Exhibits (E) Regarding Community Relations**

First reading of amended AR and BP 1114 District-Sponsored Social Media; amended AR and BP 1312.3 Uniform Complaint Procedures; and amended AR 1312.4, E 1312.4-E(1), and E 1312.4-E(2) William's Uniform Complaint Procedures ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulations, Board Policies, and Exhibits regarding Community Relations.

### **14.3 First Reading of Amended Administrative Regulation (AR) and Exhibit (E) Regarding Business and Noninstructional Operations**

First reading of amended AR 3517 and E 3517-E(1) Facilities Inspection ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulation and Exhibit regarding Business and Noninstructional Operations.

### **14.4 First Reading of Amended Administrative Regulations (AR), Board Policies (BP), and Exhibits (E) Regarding Personnel**

First reading of amended AR and BP 4030 Nondiscrimination In Employment; amended BP 4033 Lactation Accommodation; amended BP 4040 and E 4040-E(1) Employee Use Of Technology; amended AR 4119.11, 4219.11, 4319.11 and BP 4119.11, 4219.11, 4319.11 Sex Discrimination and Sex-Based Harassment; amended AR 4119.12, 4219.12, 4319.12 and E 4119.12-E(1), 4219.12-E(1), 4319.12-E(1) Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulations, Board Policies, and Exhibits regarding Personnel.

### **14.5 First Reading of Amended Administrative Regulations (AR) and Board Policies (BP) and New Exhibit (E) Regarding Students**

First reading of amended AR and BP 5144.1 Suspension And Expulsion/Due Process; amended AR 5144.2 Suspension And Expulsion/Due Process (Students with Disabilities); amended AR and BP 5145.3 Nondiscrimination/Harassment; amended AR and BP 5145.7 Sex Discrimination And Sex-Based Harassment; amended AR and new E 5145.71-E(1) Title IX Sex Discrimination And Sex-Based Harassment Complaint Procedures; BP 5146 Married/Pregnant/Parenting Students; and amended BP 5147 Dropout Prevention ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulations, Board Policies and new Exhibit regarding Students.

### **14.6 First Reading of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Instruction**

First reading of amended AR and BP 6112 School Day; amended BP 6142.92 Mathematics Instruction; amended AR and BP 6152.1 Placement in Mathematics Courses; and amended BP and E 6163.4-E(1) Student Use of Technology ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulations and Board Policies regarding Instruction.

**14.7 First Reading of Amended Board Bylaws (BB) Regarding Board Bylaws**

First reading of amended BB 9010 Public Statements; amended BB 9012 Board Member Electronic Communications; and amended BB 9250 Remuneration, Reimbursement And Other Benefits ensures the District complies with legislation and recommendations of California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Board Bylaws regarding Board Bylaws.

**15.0 Adjournment**

**15.1 Adjournment**

**Recommendation:** It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

**ORIGINAL - Motion**

Member **(Gabriela Arellanes)** Moved, Member **(Adrian Greer)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Adrian Herrera	Yes (Student Preferential Vote)

The Regular Board of Education Meeting adjourned at 7:54 p.m.

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Clerk