

Regulation 1113: District And School Websites

Status: DRAFT

Original Adopted Date: 02/06/2007 | Last Revised Date: 09/04/2018 | Last Reviewed Date: 09/04/2018

Design Standards

The Superintendent or designee shall develop design standards for district and school ~~web sites~~**websites** that include, but are not limited to, guidelines to ensure the clear organization of the material, readability of the font type and size, and simplicity of the navigation structure linking the content on the ~~web site~~**website**. Such standards shall take into consideration the ease of use on a wide range of devices.

In accordance with the requirements of the Americans with Disabilities Act and Section 504 of the federal Rehabilitation Act of 1973, district and school ~~web sites~~**websites** shall contain features that ensure accessibility for individuals with disabilities, which may include, but are not limited to, captions for videos and multimedia presentations, text alternatives to images, provision of sufficient time to use the content, avoidance of flashing images, adequate contrast in visual presentations, and/or other features that meet applicable standards for ~~web site~~**website** accessibility. The Superintendent or designee shall regularly review district and school ~~web sites~~**websites** and modify them as needed to ensure legal compliance with accessibility standards.

Web Site ~~Website~~ Content

As applicable, district and school ~~web sites~~**websites** shall provide current information regarding the district's mission and goals, district/school programs and operations, district/school news, agendas and minutes of Governing Board meetings, School Accountability Report Cards, school calendars, ~~and~~ links to educational resources.

With approval of the principal, individual teachers may create web pages linked to the district or school ~~web site~~**website** to provide information pertaining to class assignments, expectations, and activities.

Student work may be published on district or school ~~web sites~~**websites** provided that both the student and his/~~her~~**the student's** parent/guardian provide written permission or the work is part of an existing publication such as a school newspaper.

Any copyrighted material to be posted on a district or school ~~web site~~**website** shall be submitted to the Superintendent or designee together with the permission of the copyright owner to reprint the material. Any copyrighted material submitted without the copyright owner's permission shall only be posted on a district or school ~~web site~~**website** if the Superintendent or designee determines that the material is in the public domain or that the intended use meets the criteria for fair use or another exception pursuant to 17 USC 107-122. When any copyrighted material is posted, the ~~web site~~**website** shall include a notice crediting the copyright owner and, as necessary, shall note that permission to reprint the material was granted.

Whenever a district or school ~~web site~~**website** includes links to external ~~web sites~~**websites**, it shall include a disclaimer that the district is not responsible for the content of external ~~web sites~~: **websites**.

Roles and Responsibilities

The Director of Communication/Community Engagement

Any employee assigned as a district or school webmaster shall be responsible for the uploading of material to the ~~web site~~**website(s)** upon approval of the Superintendent or designee. ~~He/she~~**The employee** shall review district and school ~~web sites~~**websites** to ensure consistency with district standards, regularly check links for accuracy and appropriateness, keep the web server free of outdated or unused files, and provide technical assistance as needed. The Superintendent or designee may assign additional staff members to conduct editorial reviews of all materials submitted for publication on district or school ~~web sites~~**websites** and to make corrections as needed in spelling, grammar, or accuracy of content.

The Superintendent or designee shall provide staff development opportunities related to district content guidelines, design standards, and accessibility laws and standards to district communications and technology staff, district and school webmasters, and/or other appropriate staff.

Security

Pursuant to Education Code 35266, districts that experience a cyberattack which impacts more than 500 students

or personnel are required to report such cyberattack to the California Cybersecurity Integration Center.

The Superintendent or designee shall establish security procedures for the district's computer network to prevent unauthorized access and changes to district and school ~~web sites~~**websites**. To the extent possible, the host computer(s) shall be in a lockable room with restricted access.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Bus. and Prof. Code 22580-22582

Description

[Privacy rights for California minors in the digital world](#)

Bus. and Prof. Code 22584-22585

[Student Online Personal Information Protection Act](#)

Bus. and Prof. Code 22586-22587

[Early Learning Personal Information Protection Act](#)

Ed. Code 32526

Use of learning recovery funds

Ed. Code 33353

California Interscholastic Federation incident tracking

Ed. Code 35182.5

[Contracts for advertising](#)

Ed. Code 35258

[Internet access to school accountability report cards](#)

Ed. Code 42103

[Budget notification](#)

Ed. Code 48852.6

[Information regarding homelessness](#)

Ed. Code 48907

[Exercise of free expression; time, place, and manner rules and regulations](#)

Ed. Code 48950

[Speech and other communication](#)

Ed. Code 48985.5

Synthetic drugs

Ed. Code 49006

Seclusion and restraint

Ed. Code 49061

[Definitions; directory information](#)

Ed. Code 49073

[Release of directory information](#)

Ed. Code 5092

Filling Vacancies

Ed. Code 60048

[Commercial brand names, contracts or logos](#)

Gov. Code 11135

[Prohibition of discrimination](#)

Gov. Code 12950

[California Civil Rights Department posters](#)

Gov. Code 3307.5

[Publishing identity of public safety officers](#)

Gov. Code 7920.000-7930.215

[California Public Records Act](#)

Pen. Code 14029.5

[Prohibition against publishing personal information of person in witness protection program](#)

Pub. Res. Code 21082.1

[California Environmental Quality Act environmental review documents](#)

Federal References

16 CFR 312.1-312.13

Description

Children's Online Privacy Protection Act

17 USC 101-122

Subject matter and scope of copyright

17 USC 504

Penalties for copyright infringement

20 USC 1232g

Family Educational Rights and Privacy Act (FERPA) of 1974

29 USC 705

Definitions; Vocational Rehabilitation Act

29 USC 794

Rehabilitation Act of 1973; Section 504

34 CFR 104.1-104.61

Nondiscrimination on the basis of disability

34 CFR 99.1-99.67

Family Educational Rights and Privacy

Federal References

42 USC 12101-12213

Description

Americans with Disabilities Act

Management Resources References

CA Civil Rights Department Publication

CA Civil Rights Department Publication

CA Civil Rights Department Publication

CA Civil Rights Department Publication

Court Decision

Court Decision

U.S. Department of Agriculture Publication

U.S. DOE, Office for Civil Rights Publication

U.S. DOJ, Civil Rights Division Publication

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World Wide Web Consortium Publication

Description

Family Care and Medical Leave and Pregnancy Disability Leave

[California Law Prohibits Workplace Discrimination and Harassment](#)

Transgender Rights in the Workplace

Your Rights and Obligations as a Pregnant Employee

Aaris v. Las Virgenes Unified School District (1998) 64 Cal.App.4th 1112

City of San Jose v. Superior Court (2017) 2 Cal.5th 608

[Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016](#)

[Dear Colleague Letter: Race and School Programming, August 2023](#)

[Accessibility of State and Local Government Websites to People with Disabilities, February 2020](#)

[California Interscholastic Federation](#)

[Fact Sheet: New rule on the accessibility of web content and mobile apps provided by state and local governments](#)

[California Cybersecurity Integration Center](#)

[CSBA District and County Office of Education Legal Services](#)

[Governor's Office of Planning and Research, The California Environmental Quality Act](#)

[California Department of Education, Web Accessibility Standards](#)

[California School Public Relations Association](#)

[California Interscholastic Federation](#)

[U.S. Department of Justice, Civil Rights Division, Disability Rights Section](#)

[World Wide Web Consortium, Web Accessibility Initiative](#)

[CSBA](#)

[U.S. Department of Education, Office for Civil Rights](#)

[California Civil Rights Department](#)

[Web Content Accessibility Guidelines, June 2018](#)

Cross References

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[Vision](#)

[Nondiscrimination In District Programs And Activities](#)

[District Technology Plan](#)

[District Technology Plan](#)

[Comprehensive Safety Plan](#)

[Comprehensive Safety Plan](#)

[Local Control And Accountability Plan](#)

[Local Control And Accountability Plan](#)

[Accountability](#)

[School Accountability Report Card](#)

[Communication With The Public](#)

Cross References**Description**

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1114	District-Sponsored Social Media
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1312.3	Uniform Complaint Procedures
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3290	Gifts, Grants And Requests
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3513.3	Tobacco-Free Schools
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3515.7	Firearms On School Grounds
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3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3551	Food Service Operations/Cafeteria Fund
3551	Food Service Operations/Cafeteria Fund
3552	Summer Meal Program
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3580	District Records
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4030	Nondiscrimination In Employment
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4040	Employee Use Of Technology
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4119.21	Professional Standards
4119.21-E(1)	Professional Standards
4119.23	Unauthorized Release Of Confidential/Privileged Information
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4161.8	Family Care And Medical Leave
4219.21	Professional Standards

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