

AZUSA UNIFIED SCHOOL DISTRICT  
Human Resources

**CONSULTANT AGREEMENT**

This is an agreement between the Azusa Unified School District and

<b>Consultant's Name:</b> Katherine Bihr Ed.D. & Jennifer Edic Bryant Ed.D.			
<b>Consultant's Title:</b> Academic Solutions Group, LLC			
	<b>New Employment of this Consultant</b>	X	<b>Repeat of Previous Employment of this Consultant</b>
<b>Date(s) of Service/Workshop:</b> August 17, 2022 - June 30, 2023			
<b>Title of Service/Workshop:</b> Comprehensive Support and Improvement Technical Assistance Phase 2			
<b><u>What service will be provided?</u></b>			
<p>Academic Solutions Group enters the second phase of support for Sierra High School (SHS) by providing customized consulting services and related professional learning for administrators and staff focused on the school's Comprehensive Support and Improvement (CSI) plan within its 2022-2023 School Plan (SPSA). Areas of focus will include improving the effectiveness of SHS's professional learning communities leading to improved academic achievement for students, development and implementation of a comprehensive plan to address social-emotional learning (SEL), and other technical support for school improvement related to CSI and the SHS School Plan.</p>			
<b><u>How will this service improve District/student outcomes?</u></b>			
<p>The technical assistance provided by Academic Solutions Group will support Sierra High School's work in implementing their School Plan and Comprehensive Support and Improvement requirements as well as their WASC action plan.. Specifically, SHS will continue to refine their PLC process which will result in improved academic growth for students. The service will lead to the development of a social-emotional learning plan supporting all students. The SEL plan development and implementation will increase students' SEL and also reflect growth on student engagement measures in the school plan and on the CA School Dashboard.</p>			
<b><u>How will we know when the consultant's objective/s are met?</u></b>			
<p>-Site Administration, leadership, and consultant will co-develop an improvement plan with site administrators and leadership team. This plan will be outlined in the SHS School Plan and WASC report.          -SHS will refine and implement an improved PLC plan that is specific to the unique needs of the school and student needs. Data-driven cycles of inquiry will occur and feedback forms will indicate objectives being met.          -Outcomes will be measured by PLC feedback forms, observations of instructional shifts, staff feedback forms, and school plan outlining PLC plans and improvements.          -SEL improvement outcomes will be measured by student SEL metrics, surveys of students and staff, development of a site SEL plan.</p>			
<b>FEES:</b> Maximum \$25,000 (up to 120 hours at an hourly rate of \$210)			
<b>Personnel:</b>		<b>Materials:</b>	
<b>Travel:</b>		<b>Meals:</b>	
<b>Charged to (list the budget account):</b>			
<b>LCFF Base:</b>		<b>LCFF Supplemental/Concentration:</b>	
<b>Other:</b>			

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I understand that this is a tentative agreement subject to approval of the Azusa Unified School District Board of Education.

*Katherine E. Bihl*

Katherine E. Bihl (Jul 18, 2022 11:59 PDT)

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Consultant's Agreement

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Administrator's Approval

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Approved by Assistant Superintendent, HR

**Jul 18, 2022**

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Approval Date

*District Use Only:*

Board Date:

Resolution Number: