

Regulation 3517: Facilities Inspection

Status: DRAFT

Original Adopted Date: 09/18/2018 | Last Revised Date: 08/16/2022 | Last Reviewed Date: 08/16/2022

The Superintendent or designee shall inspect school facilities to ensure that they are maintained in good repair. At a minimum, the Superintendent or designee shall assess those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including, but not limited to, the following: (Education Code 17002, 35292.5)

1. Gas Leaks: Gas systems and pipes appear and smell safe, functional, and free of leaks.
2. Mechanical Systems: Heating, ventilation, and air conditioning systems, as applicable, are functional and unobstructed; appear to supply an adequate amount of air to all classrooms, work spaces, and facilities; and maintain interior temperatures within normally acceptable ranges.
3. Windows and Doors: Windows and doors are intact, functional, and open, close, and lock as designed, unless there is a valid reason they should not function as designed.
4. Fences and Gates: Fences and gates are intact, functional, and free of holes and other conditions that could present a safety hazard to students, staff, or others.

Locks and other security hardware function as designed.

5. Interior Surfaces (~~walls~~; **Walls**, floors, **and** ceilings): ~~Interior surfaces~~ are free of safety hazards from tears, holes, missing floor and ceiling tiles, torn carpet, water damage, or other cause.

Ceiling tiles are intact. Surfaces display no evidence of mold or mildew.

6. Hazardous Materials: Hazardous and flammable materials are stored properly.

No evidence of peeling, chipping, or cracking paint is apparent. No indicators of mold, mildew, or asbestos exposure are evident. There does not appear to be evidence of hazardous materials that may pose a threat to the health and safety of students or staff.

7. Structures: Posts, beams, supports for portable classrooms and ramps, and other structures appear intact, secure, and functional as designed.

Ceilings and floors are not sloping or sagging beyond their intended design. There is no visible evidence of severe cracks, dry rot, mold, or damage that undermines structural components.

8. Fire Safety and Emergency Equipment: Fire sprinklers, fire extinguishers, emergency alarm systems, and all emergency equipment and systems appear to be functioning properly.

Fire alarm pull stations are clearly visible. Fire extinguishers are current and placed in all required areas, including every classroom and assembly area. Emergency exits are clearly marked and unobstructed.

9. Electrical Systems: Electrical systems, components, and equipment, including switches, junction boxes, panels, wiring, outlets, and light fixtures, are securely enclosed, properly covered and guarded from student access, and appear to be working properly.

10. Lighting: Interior and exterior lighting appears to be adequate and working properly.

Lights do not flicker, dim, or malfunction, and there is no unusual hum or noise from light fixtures.

11. Pest/Vermin Infestation: No visible or odorous indicators of pest or vermin infestation are evident.

12. Drinking Fountains: Interior and exterior drinking fountains are functional, accessible, and free of leaks.

Drinking water pressure is adequate. Fountain water is clear and without unusual taste or odor, and moss, mold, or excessive staining is not evident.

13. Restrooms: Restrooms **and restroom fixtures** are fully operational, maintained and cleaned regularly, and stocked at all times with supplies (including toilet paper, soap, and paper towels or functional hand dryers), in accordance with Education Code 35292.5.

The school keeps all restrooms open during school hours when students are not in classes and keeps a sufficient number of restrooms open during school hours when students are in classes, except when necessary to temporarily close a restroom **for due to a documented student safety concern, an immediate threat to student safety, or the need** to repair the facility.

~~In addition~~ **Additionally**, any school serving **students in** any of grades ~~63~~-12 shall, at all times, stock and make available and accessible free of cost, an adequate supply of menstrual products in every ~~women's~~ **women's** and all-gender restroom, and in at least one ~~men's~~ **men's** restroom. The district shall post in a prominent and conspicuous location **in every restroom required to stock menstrual products** a notice regarding this requirement that includes an email address and telephone number for a designated individual responsible for maintaining the requisite supply of menstrual products. (~~Education Code 35292.6~~) **(Education Code 35292.6**

In addition, starting July 1, 2026, any school that has more than one female and more than one male restroom designated exclusively for student use shall provide and maintain at least one all-gender restroom for student use. The district shall use signage that identifies the bathroom facility as being open to all genders and is in accordance with 24 CCR 11B-703; ensure that it is available for use consistent with the requirements specified above and is unlocked, unobstructed, easily accessible by any student, and consistent with existing access to sex-segregated restrooms; stock the bathroom facility with menstrual products in accordance with Education Code 35292.6, as specified above; and, ensure that the bathroom facility is available during school hours and school functions when students are present. The district shall post in a prominent and conspicuous location outside at least one all-gender restroom a notice regarding these requirements that includes contact information for the staff member designated as the point of contact responsible for implementing such requirements.

14. Sewers: The sanitary sewer system controls odors as designed, displays no signs of stoppage, backup, or flooding in school facilities or on school grounds, and appears to be functioning properly.
15. Roofs: Roofs, gutters, roof drains, and downspouts appear to be functioning properly and are free of visible damage and evidence of disrepair when observed from the ground from inside and outside the building
16. Drainage: School grounds do not exhibit signs of drainage problems, such as visible evidence of flooded areas, eroded soil, water damage to asphalt playgrounds or parking areas, or clogged storm drain inlets.
17. Playground/School Grounds: Playground equipment (including exterior fixtures, seating, tables, and equipment), **and** school grounds, fields, walkways, and parking lot surfaces are functional and free of significant cracks, trip hazards, holes, deterioration that affects functionality or safety, and other health and safety hazards.
18. Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to have been cleaned regularly and are free of accumulated refuse and unabated graffiti.

Restrooms, drinking fountains, and food preparation or serving areas appear to have been cleaned each day that school is in session.

~~In addition~~ **Additionally**, to ensure the health and safety of students, the Superintendent or designee shall provide for the testing of drinking water on campus and of the soil and painted surfaces of school facilities for the presence of lead and/or other harmful substances, in accordance with state and federal standards.

The Superintendent or designee shall ensure that any necessary repairs or removal of hazards identified during the inspection are made in a timely and expeditious manner.

An assessment of the safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair as defined in Education Code 17002, shall be reported on the school accountability report card. (Education Code 33126)

Any complaint alleging a school facility condition that poses an emergency or urgent threat to the health or safety of students or staff, or alleging that a school restroom is not clean, maintained, stocked, or kept open, shall be

addressed in accordance with **ARAdministrative Regulation 1312.4** - Williams Uniform Complaint Procedures.

The Superintendent or designee shall provide the Governing Board with regular reports regarding the district's facility inspections and updates of any visits to district schools by the County Superintendent of Schools to review school facilities.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

2 CCR 1859.300-1859.330

Description

Emergency Repair Program

24 CCR 11B-703

Signage for all gender restrooms

Ed. Code 1240

[County superintendent of schools; duties](#)

Ed. Code 17002

[State School Building Lease-Purchase Law, including definition of good repair](#)

Ed. Code 17070.10-17077.10

[Leroy F. Greene School Facilities Act of 1998](#)

Ed. Code 17565-17591

[Property maintenance and control; duties of governing board](#)

Ed. Code 17592.72

[School Facility Emergency Repair Account; urgent or emergency repairs](#)

Ed. Code 33126

[School accountability report card](#)

Ed. Code 35186

[Complaints related to instructional materials, teacher vacancy or misassignment, and facility conditions that pose emergency or urgent threat](#)

Ed. Code 35292.5-35292.6

[Restrooms; maintenance and cleanliness](#)

Health and Safety Code 1597.16

Licensed day care centers; testing for lead in water

Federal References

20 USC 6314

Description

Schoolwide programs

42 USC 300f-300j-27

Safe Drinking Water Act

Management Resources References

Description

State Allocation Board, Public School Construction

[Facility Inspection Tool: School Facility Conditions Evaluation](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[California Department of Education, Williams Case](#)

Website

[State Allocation Board, Office of Public School Construction](#)

Website

[Coalition for Adequate School Housing](#)

Website

[California County Superintendents](#)

Website

[CSBA](#)

Cross References

Description

0460

[Local Control And Accountability Plan](#)

0460

[Local Control And Accountability Plan](#)

0510

[School Accountability Report Card](#)

1312.4

[Williams Uniform Complaint Procedures](#)

1312.4-E(1)

[Williams Uniform Complaint Procedures](#)

1312.4-E(2)

[Williams Uniform Complaint Procedures](#)

1330.1

[Joint Use Agreements](#)

3000

[Concepts And Roles](#)

Cross References

3311

3311

3511.1

3511.1

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3514.2

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5145.6

5145.6-E(1)

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Description[Bids](#)[Bids](#)[Integrated Waste Management](#)[Integrated Waste Management](#)[Environmental Safety](#)[Environmental Safety](#)[Integrated Pest Management](#)[Emergencies And Disaster Preparedness Plan](#)[Emergencies And Disaster Preparedness Plan](#)[Food Service/Child Nutrition Program](#)[Food Service/Child Nutrition Program](#)[Parent/Guardian Notifications](#)[Parent/Guardian Notifications](#)[Facilities Master Plan](#)[Evaluating Existing Buildings](#)[Role Of The Board](#)