

CONTRACTED SERVICES AGREEMENT

Contract # 132640 **District:** Azusa
Program: STEAM MUSEUM
Date: WEDNESDAY, JUNE 8, 2022
Start Time: 10:00 AM **End Time:** 1:30 PM

Assemblies: 3

Final payment due by date of show.
Please do not pay the performer directly.

| | |
|--|--|
| Billing Address: Gretchen Lee Paramount Elementary School 409 W Paramount Street Azusa CA 91702 | Program to be held at: Paramount Elementary School 409 W Paramount Street Azusa CA 91702 Attention: Gretchen Lee |
|--|--|

Sign and Return this Contract Agreement and Deposit to our office by: Friday, May 13, 2022

Include Contract # 132640 on your payment for it to be properly applied.

Program Cost: \$1,395.00

Add'l Session Fee:

Grand Total: \$1,395.00

Deposit: \$697.50

Send money via PayPal to:
info@mobileedproductions.com



| Payments Received | | |
|-------------------|-------------------|-------|
| Amount | Date Received | Notes |
| Balance: | \$1,395.00 | |

School Contact Information: Please notify us of any

Client*: Gretchen Lee **Title*:** Teacher K-8

Alternate*: Antonio Flores **Title*:** Principal

School Phone*: (626) 815-5104

Client Phone*: (714) 366-7973 **Email*:** glee@azusa.org

Alt. Phone*: (626) 815-5104 **Email*:** aflores@azusa.org

*Required Field

Performance Requirements: Initial each of the following conditions and responsibilities:

- Performer will arrive 2 hours prior to the performance time to load-in.
- School will provide one custodian to assist with loading and unloading.
- An indoor 50' x 50' space (gym, multipurpose room) for the entire day. Performance area to be clear of clutter.
- Handicap accessibility to the building and performance space (no stairs). This program cannot be set up outside.
- Six adult volunteers to assist during the sessions all day.
- Please, no cell phone, food, drink or other distractions present during the program.
- 60 students per session with a maximum of six sessions. Sessions are 40 minutes in length with a five minute transition.
- Additional sessions will have an additional charge.
- Lunch and breaks required when 3 or more sessions are scheduled.
- Eight - 6' or 8' banquet tables to be set up the night before. Three electrical outlets.
- 90 minutes for performer and school custodian to tear-down and load-out.
- A minimum of ten exhibits will be available on the day of the show.

Special Performer Instructions:

Breakfast in cafeteria until 8:00 then set up - 90 students

- Mail checks payable to: Mobile Ed Productions - 26018 W. Seven Mile - Redford, MI 48240. Do not pay the performer directly.
- Cancellations 0-30 days prior to the performance date will have a cancellation fee of 50% of the performance cost.
- Accounts not paid within 30 days of the performance date are subject to a 2% monthly finance charge.

Cindy Kruczynski

Cindy Kruczynski

For Mobile Ed Productions, Inc.

cindyk@mobileedproductions.com

Sign and Return X

Norma Camacho

Authorized Representative for: Paramount Elementary School

Customer Code CL20465

Scott/SD394/STEAM

Contract Number: 132640

Date Issued 4/18/2022