



**Regular Board of Education Meeting
Tuesday, January 14, 2025, at 5:30 p.m.**

The Azusa Unified School District Board of Education met at Sierra High School, 1040 E. Gladstone Street, for the Regular Board of Education Meeting.

To view the entire meeting, [click here](#)

1.0 Preliminary

1.1 Call to Order

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

1.2 Roll Call

Recommendation: It is recommended the Board President take roll call. The following Board of Education Members were present:

Gabriela Arellanes
Carlos Ramos
Yolanda Rodriguez-Peña

1.3 Approval of Agenda

Recommendation: It is recommended the Board of Education Approve agenda.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education Approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Gabriela Arellanes	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes

2.0 Items From the Floor/Public Comment on Closed Session Agenda Items

2.1 Public Comment on Closed Session Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on closed session agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. No speaker may yield their time to another individual speaker; 2. Speaker must be present when their name is called in order to be heard; 3. Maximum speaking time is 3 minutes.

Board Member Adrian Greer joined the meeting at 5:34 pm.

3.0 Closed Session

3.1 Approval of Student Discipline Case: #24-25:01-03

Pursuant to Education Code Section 35146 and Government Code Section 54950: Consider the recommended action in the student discipline case: #24-25:01-03.

Recommendation: It is recommended the Board of Education approve student discipline case: #24-25:01-03.

3.2 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)

3.3 Conference with Labor Negotiators

Conference with Labor Negotiators to review with the District's Labor Negotiators on mandatory subjects of bargaining with Azusa Educator's Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

4.0 Open Session

4.1 Pledge of Allegiance

To view the entire pledge of allegiance, [click here](#)

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

5.0 Report/Action of Closed Session Matters

Board of Education President reported the Board of Education approved student discipline case: #24-25:01-03. The vote was: Aye: **4** Nay: **0**

6.0 Recognition and Awards

6.1 Recognition of 2024-2025 Azusa Unified School District (AUSD) Classified Employees of the Year

To view the entire recognition, [click here](#)

AUSD initiated the Classified Employee of the Year Program during the 1993-1994 school year to recognize outstanding classified employees from AUSD sites and departments. Each site and department selects one of its classified employees as their Classified Employee of the Year. Of the site and department Classified Employees of the Year, one employee is selected to represent the District. This year, Alma Martinez from Gladstone Middle School, is recognized as the 2024-2025 AUSD Classified Employee of the Year.

Recommendation: It is recommended the Board of Education recognize 2024-2025 AUSD Classified Employees of the Year.

7.0 Items From the Floor/ Public Comment on Agenda or Non-Agenda Items

7.1 Public Comment on Agenda or Non-Agenda Items

The Board of Education encourages public input. When the public wishes to address the Board of Education on agenda items or non-agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. Speaker cards must be turned in to the Board Secretary or raise their hand while in Zoom attendance by 7:10 PM, or 10 minutes after the meeting begins; 2. No speaker may yield their time to another individual speaker; 3. Speaker must be present when their name is called in order to be heard; 4. Maximum speaking time is 3 minutes.

8.0 Comments, Reports, and Requests by the Board of Education

8.1 Comments, Reports, and Requests by the Board of Education

Board of Education Members may choose to provide comments, reports, and/or make requests.

Adrian Greer

To view the entire comments, [click here](#)

- Wished everyone a Happy New Year
- Acknowledge the sadness surrounding the start of the new year due to the recent tragedy

Carlos Ramos

To view the entire comments, [click here](#)

- Wished everyone a Happy New Year
- Acknowledged the difficulty of starting the year following the tragic loss of an Azusa High School student at the end of 2024
- Shared thoughts and prayers for Californians affected by the recent fires

Yolanda Rodriguez-Peña

To view the entire comments, [click here](#)

- Welcomed everyone back from the break and hoped everyone had a nice holiday
- Attended:
 - Azusa High School Holiday Band and Choir Concert
 - Paramount Elementary School Winter Program
 - Memorial for Angelina Gonzales at Azusa High School
- Thanked the Superintendent, cabinet members, Brian Allen, Robert Zamora, and all the employees involved in the cleanup efforts following the windstorm

Gabriela Arellanes

To view the entire comments, [click here](#)

- Echoed comments of her colleagues regarding the tragic loss of an Azusa High School student
- Extended thoughts and prayers to Californians affected by the fires
- Attended the Gladstone Middle School Band and Choir performance at Azusa City Hall

9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet

9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

Adrian Herrera

To view the entire comments, [click here](#)

- Expressed deep condolences for the tragic passing of Angelina Gonzales
- Thankful to the District and Board of Education for their decision to close schools and the efforts to ensure safe campuses after the windstorm
- Congratulated Ms. Chaves on being named Sierra High School's Classified Employee of the Year

Arlette Torres

To view the entire comments, [click here](#)

- Expressed excitement representing Azusa High School as a Student Board Member
- Shared that the loss of Angelina Gonzales has left a deep impact on the entire Azusa High community, and the commitment to carry on her legacy of positive school spirit
- Announced:
 - Finals January 23-24, 2025
 - Second Back to School Night in early February
- Congratulated Terri Ortiz on being named Azusa High School's Classified Employee of the Year

Arturo Ortega

To view the entire comments, [click here](#)

- Expressed condolences to the family of Angelina Gonzales and thanked the community for the outpouring of love
- Thanked the AUSD staff for their hard work cleaning up the schools following the windstorms
- Congratulated all of the Classified Employees of the Year who were recognized

Norma Carvajal-Camacho

To view the entire comments, [click here](#)

- Echoed the congratulations to the Classified Employees of the Year and extended gratitude to all of the classified staff for all they do
- Highlighted the Professional Learning Day last week that focused on restorative practices
- Thanked Ms. Rubio at Paramount Elementary School for inviting her to her class to learn alongside students

Latasha D. Jamal

To view the entire comments, [click here](#)

- Echoed the congratulations to the Classified Employees of the Year and all AUSD classified employees for their dedication and commitment to our District
- Thanked the AUSD staff for their hard work cleaning up the schools following the windstorms
- Thanked the Azusa community for their support to those who have been impacted by the recent fires and expressed appreciation for receiving Azusa community support

Jorge A. Ronquillo

To view the entire comments, [click here](#)

- Continued with congratulations to the Classified Employees of the Year and expressed gratitude to the classified employees' leadership

10.0 Consent Agenda

10.1 Approval of Consent Agenda

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

Recommendation: It is recommended the Board of Education approve Consent Agenda.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes Yes

Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

A) Curriculum and Instruction

10.2 Approval of Agreement between Azusa Unified School District (AUSD) and Mobile Ed Productions, Inc.

Mobile Ed Productions, Inc. will present an interactive STEAM Museum that emphasizes Science, Technology, Engineering, Art, and Math education. AUSD Gifted and Talented Education students will engage in hands-on exploration of cutting-edge fields, sharpening their critical thinking skills. Through this experience, students will gain a deeper understanding of the significance of STEAM and its real-world applications. They will witness firsthand how the disciplines of STEAM interconnect, exploring innovative technologies and discovering their impact on the world around them. Mobile Ed Productions, Inc. has been visiting AUSD's schools since 2015.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Mobile Ed Productions, Inc.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Mobile Ed Productions, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.3 Approval of 2024 School Accountability Report Card (SARC) for all TK-12 Schools

State law requires all public schools receiving state funding to prepare and distribute a SARC. A similar requirement is also contained in the Federal Elementary and Secondary Education Act. The purpose of the SARC is to provide parents and the community with important information about each public school. The SARCs are reviewed and approved annually by the Board of Education.

Recommendation: It is recommended the Board of Education approve 2024 SARC for all TK-12 schools.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve 2024 SARC for all TK-12 schools'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.4 Approval of Azusa High School's (AHS) High-Speed Rail and Fresno State University Field Trip

Azusa Unified School District (AUSD) Career Technical Education program students will participate in a two-day field trip to the Central Valley on February 20 and 21, 2025. Students will be visiting a high speed rail construction site and Fresno State University. Transportation will be provided by chartered bus. The students will be supervised by AUSD teachers. The field trip will give students an opportunity to explore careers in transportation, construction, and engineering, including the training and education available for those careers at the postsecondary level. AUSD has been visiting High Speed Rail and Fresno State University since 2022. Board of Education approval is necessary as the trip requires overnight travel.

Recommendation: It is recommended the Board of Education approve AHS High Speed Rail and Fresno State University field trip.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AHS High Speed Rail and Fresno State University field trip'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.5 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Academy of Leonardo's Apprentice

Work-based learning and internship opportunities are a necessary component of a high quality Career Technical Education program. Academy of Leonardo's Apprentice will provide activities and learning opportunities for our students to

prepare them for high wage and high demand careers. This is the first time AUSD is working with Academy of Leonardo's Apprentice.

Recommendation: It is recommended the Board of Education approve MOU between AUSD and Academy of Leonardo's Apprentice.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Academy of Leonardo's Apprentice'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

B) General Functions

10.6 Approval of Minutes of Regular Board of Education Meeting/Study Session on December 9, 2024, and Regular Board of Education Meeting on December 17, 2024

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

Recommendation: It is recommended the Board of Education approve minutes of Regular Board of Education Meeting/Study Session on December 9, 2024, and Regular Board of Education Meeting on December 17, 2024.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of Regular Board of Education Meeting/Study Session on December 9, 2024, and Regular Board of Education Meeting on December 17, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.7 Approval of Resolution #24-25:16 Designating February 3-7 as National School Counseling Week

The Azusa Unified School District (AUSD) Board of Education designates February 3-7 as National School Counseling Week. The Board of Education calls on the residents of Azusa and the greater San Gabriel Valley to join schools and communities in promoting the contributions made by school counselors. AUSD has approved this resolution since 2017.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:16 Designating February 3-7 as National School Counseling Week.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:16 Designating February 3-7 as National School Counseling Week'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

- Gabriela Arellanes Yes
- Adrian Greer Yes
- Carlos Ramos Yes
- Yolanda Rodriguez-Peña Yes
- Arlette Torres Yes (Student Preferential Vote)

10.8 Approval of Resolution #24-25:20 Designating February as National African American History Month

The Board of Education of the Azusa Unified School District (AUSD) designates February as National African American History Month. The Board of Education calls on the residents of Azusa and the greater San Gabriel Valley to join schools and communities across the nation in celebrating and promoting achievements and contributions made by African Americans. AUSD has approved this resolution since 2024.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:20 Designating February as National African American History Month.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:20 Designating February as National African American History Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

- Gabriela Arellanes Yes
- Adrian Greer Yes

Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.9 Approval of Agreement between Azusa Unified School District (AUSD) and California School Boards Association (CSBA)

The Board of Education will participate in a Board Governance Workshop conducted by CSBA Consultant, Angelena Pride. The Board of Education believes it is important to review effective governance procedures for continual development. AUSD has been working with CSBA since 2018.

Recommendation: It is recommended the Board of Education approve the agreement between AUSD and CSBA.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agreement between AUSD and CSBA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

C) Business and Finance

10.10 Ratification/Approval of Purchase Orders and Warrants

All purchase orders and warrants are in accordance with the budget guidelines for the 2024-2025 school year.

Recommendation: It is recommended the Board of Education ratify/approve purchase orders and warrants.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.11 Approval and Acceptance of Donation

Per Board Policy 3290, the Board of Education is required to take action to accept donations. The District regularly receives donations of goods and/or money to supplement student programs. Students and staff benefit greatly from donations.

Recommendation: It is recommended the Board of Education approve and accept this donation.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve and accept this donation'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.12 Approval of Resolution #24-25:19 Authorizing Filing of Application(s) for State Allocation Board-Administered Programs

The Azusa Unified School District intends to pursue State Allocation Board-Administered Programs to ensure eligibility for funding through the School Facility Program. This process is critical to support our District's facility needs, including meeting the requirements for a five-year school facilities master plan. By adopting this resolution, the Board of Education will authorize the submission of the necessary applications to secure funding for modernization and new construction projects, ensuring compliance with Education Code Section 17070.10 et seq. and Section 17070.54. This resolution is an essential step to maintaining and improving the District's infrastructure to provide safe, functional, and up-to-date facilities for our students and staff.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:19 Authorizing Filing of Application(s) for State Allocation Board-Administered Programs.

ORIGINAL - Motion

Member (**Yolanda Rodriguez-Peña**) Moved, Member (**Carlos Ramos**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:19 Authorizing Filing of Application(s) for State Allocation Board-Administered Programs'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
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Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.13 Agreement between AUSD and Asphalt Fabric and Engineering, Inc. dba AFE Sports

On November 20, 2024, the District solicited formal bids from various contractors. The bid request was issued for the following school sites for their parking expansion project: 1. Murray ES 2. Valleydale ES 3. Magnolia ES 4. Paramount ES The bid was awarded to Asphalt Fabric and Engineering, Inc. dba AFE Sports due to being the lowest bidder during the December 17, 2024, Board of Education meeting. Completion of this project will expand parking at the school sites. This will be the first time AUSD will be working with Asphalt Fabric and Engineering, Inc. dba AFE Sports.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Asphalt Fabric and Engineering, Inc. dba AFE Sports.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Asphalt Fabric and Engineering, Inc. dba AFE Sports'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.14 Agreement between Azusa Unified School District (AUSD) and Best Contracting Services, Inc.

On December 3, 2024, the District formally requested bids from roofing contractors to replace the roof at Gladstone Middle School (GMS). The bid was awarded to Best Contracting Services, Inc. due to being the lowest bidder during the December 17, 2024, Board of Education meeting. Completion of this project will enhance the longevity of the buildings at GMS. AUSD has been working with Best Contracting Services, Inc. since May 2015.

Recommendation: It is recommended the Board of Education approve agreement between AUSD and Best Contracting Services, Inc.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Best Contracting Services, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

D) Human Resources

10.15 Ratification/Approval of Certificated and Classified Board of Education Personnel Report and Extra Duty Report

The Personnel and Extra Duty Reports serve as a comprehensive summary of personnel activities. This encompasses personnel hiring, changes, resignations, and any additional earnings through extra duties. Each of these actions necessitates approval from the Board of Education, ensuring alignment with the District's operational needs and standards. By approving the Personnel and Extra Duty Reports, the Board of Education formally acknowledges and finalizes these staffing decisions. This structured approval process guarantees that District schools, offices, and facilities maintain sufficient staffing levels with qualified personnel. Such oversight supports the seamless operation and effectiveness of the entire organization.

Recommendation: It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Board of Education Personnel Report and Extra Duty Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arelette Torres	Yes (Student Preferential Vote)

10.16 Approval of Resolution #24-25:17 Tie Breaker Process for Adult Education Non-Management Certificated Employees with the Same Seniority Date

It is necessary to break ties of certificated employees with the same seniority date in order for the seniority list to be valid pursuant Education Code 44955. This resolution is taken annually for approval by the Board of Education.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:17 Tie Breaker Process for Adult Education Non-Management Certificated Employees with the Same Seniority Date.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:17 Tie Breaker Process for Adult Education Non-Management Certificated Employees with the Same Seniority Date'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

10.17 Approval of Resolution #24-25:18 Tie Breaker Process for TK-12 and Management Certificated Employees with the Same Seniority Date

It is necessary to break ties of certificated employees with the same seniority date in order for the seniority list to be valid pursuant Education Code 44955. This resolution is taken annually for approval by the Board of Education.

Recommendation: It is recommended the Board of Education approve Resolution #24-25:18 Tie Breaker Process for TK-12 and Management Certificated Employees with the Same Seniority Date.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #24-25:18 Tie Breaker Process for TK-12 and Management Certificated Employees with the Same Seniority Date'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

11.0 Items pulled from Consent Agenda

12.0 Curriculum and Instruction

12.1 Presentation of Azusa Unified School District (AUSD) Expanded Learning Opportunities Program (ELOP)

To view the entire presentation, [click here](#)

AUSD is dedicated to academic achievement and success for all students. ELOP is a critical part of that success. Our District is committed to increasing student outcomes in all District schools. Effective expanded learning opportunities programs result in improved academic skills, as well as positive social and emotional growth for students.

Recommendation: It is recommended the Board of Education receive presentation of AUSD ELOP.

12.2 Review of Second Quarter Williams Uniform Complaint Report 2024-2025

Pursuant to Education Code §35186 (Williams Uniform Complaint Procedure) and the Azusa Unified School District Uniform Complaint Procedures AR 1312.4, the Superintendent or designee is responsible for submitting a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues.

Recommendation: It is recommended the Board of Education review Second Quarter Williams Uniform Complaint Report 2024-2025.

13.0 General Functions

13.1 Presentation of Updated Surplus Property Timeline

To view the entire presentation, [click here](#)

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and related action items.

Recommendation: It is recommended the Board of Education receive presentation of Updated Surplus Property Timeline.

13.2 Approval of First Amendment to the Purchase and Sale Agreement with RC Homes, Inc.

In November of 2024 the Azusa Unified School District's ("District") Board of Education ("Board") approved the execution of a purchase and sale agreement ("Agreement") for the sale of the District's surplus real property located at 5034 N. Clydebank Avenue in the City of Covina known as the former Ellington Elementary School site ("Property"), to RC Homes, Inc. (known as "RC"). During its Feasibility Review Period, RC encountered a number of delays in receiving feedback on its

predevelopment application, due to backlogs with staff at the County of Los Angeles. The District’s broker has investigated to confirm that this request is justified. As such, RC seeks an amendment of the Agreement extending the Feasibility Review Period, to account for these unexpected delays. The District, with the assistance of its broker and legal counsel, negotiated an amendment to the Agreement to account for this extension. The First Amendment to the Purchase and Sale Agreement will amend the following terms of the Agreement: 1. The termination date of the Feasibility Review Period, as set forth in Section 2.2 of the Agreement, will be extended from January 20, 2025 to March 1, 2025.

Recommendation: It is recommended the Board of Education approve First Amendment to the Purchase and Sale Agreement with RC Homes, Inc.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve First Amendment to the Purchase and Sale Agreement with RC Homes, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

13.3 Approval of First Amendment to the Purchase and Sale Agreement with Melia Homes, Inc.

In November of 2024 the Azusa Unified School District’s (“District”) Board of Education (“Board”) approved the execution of a purchase and sale agreement (“Agreement”) for the sale of the District’s surplus real property located at 1134 Barranca Ave in the City of Glendora known as the former Sierra Elementary School site (“Property”), to Melia Homes, Inc. (known as “Melia”). During its Feasibility Review Period, Melia encountered a number of delays in receiving feedback on its predevelopment application, due to backlogs with staff at the City. The District’s broker has investigated to confirm that this request is justified. As such, Melia seeks an amendment of the Agreement extending the Feasibility Review Period, to account for these unexpected delays. The District, with the assistance of its broker and legal counsel, negotiated an amendment to the Agreement to account for this extension. The First Amendment to the Purchase and Sale Agreement will amend the following terms of the Agreement: 1. The termination date of the Feasibility Review Period, as set forth in Section 2.2 of the Agreement, will be extended from January 25, 2025 to February 25, 2025.

Recommendation: It is recommended the Board of Education approve First Amendment to the Purchase and Sale Agreement with Melia Homes, Inc.

ORIGINAL - Motion

Member **(Carlos Ramos)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve First Amendment to the Purchase and Sale Agreement with Melia Homes, Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

14.0 Business and Finance

14.1 Acceptance of 2023-2024 District Audit Reports

To view the entire presentation, [click here](#)

Harshwal & Company LLP will present the annual audit of the District’s financial reports for the 2023-2024 fiscal year. Copies of the attached audit reports are available on the District’s website for public review.

Recommendation: It is recommended the Board of Education accept the 2023-2024 District Audit Reports.

ORIGINAL - Motion

Member **(Adrian Greer)** Moved, Member **(Yolanda Rodriguez-Peña)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education accept the 2023-2024 District Audit Reports'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes
Arlette Torres	Yes (Student Preferential Vote)

15.0 Adjournment

15.1 Adjournment

Recommendation: It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

ORIGINAL - Motion

Member **(Yolanda Rodriguez-Peña)** Moved, Member **(Carlos Ramos)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Gabriela Arellanes	Yes
Adrian Greer	Yes
Carlos Ramos	Yes
Yolanda Rodriguez-Peña	Yes

Arlette Torres Yes (Student Preferential Vote)

Board President Gabriela Arellanes closed the meeting in memory of Azusa High School Student Angelina Gonzales

The Regular Board of Education Meeting adjourned at 9:02 pm.

Clerk