Status: DRAFT

Regulation 4261: Leaves

Original Adopted Date: 05/07/2024

Failure to Return to Service After Leave

In The district may terminate the case employment of a certificated employee who was on leave of absence for 20 or more consecutive working days after April 30 of the previous school year, the district may terminate the employment of such an employee if all of the following circumstances exist: (Education Code 44842)

- 1. The employee fails to report for duty, without good cause, at the beginning of the school year after having notified the Governing Board of his/herthe intention to remain in service with the district in accordance with Education Code 44842.
- 2. The district had specifically notified the employee, at least five days in advance, of the time and place at which the employee was to report to work.
- 3. The employee continues to be absent from work for 20 consecutive working days, beginning from the date the employee was to report to work
- 4. The employee did not request or was not granted a leave of absence authorized by the Board.

In any such case, the district may terminate the employee's employment on the day following 20 consecutive days of absence. (Education Code 44842)

Use of Leaves by Classified Employees

A classified employee may interrupt or terminate vacation leave in order to begin another type of paid leave without a return to active service, as long as the employee provides adequate notice and relevant supporting information regarding the basis for such interruption or termination. (Education Code 45200)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
Ed. Code 22850-22856	Pension benefits; STRS members on military leave
Ed. Code 44018	Compensation for employees on active military duty
Ed. Code 44036-44037	Leaves of absence for judicial and official appearances
Ed. Code 44043.5	Catastrophic leave
Ed. Code 44800	Effect of active military service on status of employees
Ed. Code 44842	Reemployment notices; certificated employees
Ed. Code 44940	Compulsory leave of absence for certificated persons
Ed. Code 44962-44988	Leave of absence; certificated
Ed. Code 45059	Employee ordered to active military/naval duty; computation of salary
Ed. Code 45190-45210	Leaves of absence; classified
Fam. Code 297-297.5	Rights, protections, benefits under the law; registered domestic partners
Gov. Code 12945.1-12945.21	California Family Rights Act
Gov. Code 12945.7	Bereavement leave
Gov. Code 20990-21013	Pension benefits; PERS members on military leave
Gov. Code 3543.1	Rights of employee organizations
Gov. Code 3543.2	Scope of representation
Lab. Code 230-230.2	Leaves for victims of domestic violence, sexual assault or specified felonies

State References Description

Lab. Code 230.3

Leave for emergency personnel

Lab. Code 230.4

Leave for volunteer firefighters

Lab. Code 230.8

Time off to visit child's school

Leave to attend to family illness

M&V Code 395-395.9 Military leave

M&V Code 395.10 Leave when spouse on leave from military deployment

Federal References Description

29 USC 2601-2654 Family Care and Medical Leave Act

38 USC 4301-4334 Uniformed Services Employment and Reemployment Rights Act of 1994

Management Resources References Description

Website CSBA District and County Office of Education Legal Services

Cross References Description

2121 Superintendent's Contract

4112.1 Contracts

4112.42 Drug And Alcohol Testing For School Bus Drivers
4112.42 Drug And Alcohol Testing For School Bus Drivers

4118 Dismissal/Suspension/Disciplinary Action
4118 Dismissal/Suspension/Disciplinary Action

4131 Staff Development

4154 Health And Welfare Benefits
4154 Health And Welfare Benefits
4159 Employee Assistance Programs
4161.1 Personal Illness/Injury Leave
4161.11 Industrial Accident/Illness Leave

4161.2 Personal Leaves
4161.3 Professional Leaves
4161.5 Military Leave

4161.8 Family Care And Medical Leave

4212.42 Drug And Alcohol Testing For School Bus Drivers
4212.42 Drug And Alcohol Testing For School Bus Drivers

4218 Dismissal/Suspension/Disciplinary Action
 4218 Dismissal/Suspension/Disciplinary Action

4254 Health And Welfare Benefits
4254 Health And Welfare Benefits
4259 Employee Assistance Programs
4261.1 Personal Illness/Injury Leave
4261.11 Industrial Accident/Illness Leave

4261.2 Personal Leaves

Cross References	Description
4261.5	Military Leave
4261.8	Family Care And Medical Leave
4300	Administrative And Supervisory Personnel
4300	Administrative And Supervisory Personnel
4312.1	Contracts
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4331	Staff Development
4354	Health And Welfare Benefits
4354	Health And Welfare Benefits
4359	Employee Assistance Programs
4361.1	Personal Illness/Injury Leave
4361.11	Industrial Accident/Illness Leave
4361.2	Personal Leaves
4361.5	Military Leave
4361.8	Family Care And Medical Leave