

Flutterby Service Agreement

Client: Murray Elementary

Vendor: TCS Design House, DBA: Flutterby Ranch

Event Date: 11/22/24

Event Locations: 505 E Renwick Rd, Azusa, CA 91702

Services Provided: (1) Live Butterfly Exhibit

Flutterby agrees to provide the following services for Murray Elementary:

Live Butterfly Exhibit:

Vendor will set up and maintain a live butterfly exhibit at Murray Elementary for 4 hours

Scope of Exhibit:

Butterfly Pavilion: a 10x20 enclosed butterfly pavilion is to be placed on-site at the location of the client's choice. The pavilion will feature a variety of nectar plants, host plants, and food sources to support the butterflies while they are on-site.

Education: Throughout the event run-time, a knowledgeable educator will conduct informative sessions about the life-cycle, behavior, and conservation of butterflies inside the pavilion. Introducing visitors about the vital role of pollinators and native host plants.

Payment Terms:

Client agrees to pay the Vendor the total amount of \$1,500 for the services outlined above.

Payment Schedule:

A down payment of \$750 is due upon signing this agreement to secure the Vendor's services for the event. The remaining balance of \$750 will be due on the day of the event.

Cancellation Policy:

In the event of a cancellation by the Client, the 50% of the fee to the Vendor shall be forfeited.

Cancellations made 2 days or fewer days before the start of the event will result in the Client being responsible for the full contract amount.

Vendor's Responsibilities:

The Vendor shall:

- Provide all necessary equipment and personnel for the live butterfly exhibit throughout the event.
- Ensure the well-being and safety of the butterflies during transportation, setup, and throughout the event.
- Comply with all applicable laws and regulations regarding the handling and exhibition of live butterflies.

Client's Responsibilities:

The Client shall:

- Provide access to the event venue at least 1 hours prior to the start of the event for setup.
- Provide electricity to power lights and fans at the booth location.
- Ensure the safety and security of the exhibit area during the entire event duration.
- Promote the butterfly exhibit to event attendees as desired.

Insurance:

Vendor shall maintain appropriate liability insurance coverage for the duration of the event and shall provide proof of insurance upon request.

Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of California.

This Agreement constitutes the entire agreement between the parties and supersedes all prior oral or written agreements, understandings, or representations. Any amendments or modifications to this Agreement must be in writing and signed by both parties.

Vendor Signature:  _____

Client Name: Norma Carvajal Camacho

Client Signature: _____

Date: _____