

AZUSA UNIFIED SCHOOL DISTRICT

**CONSULTANT AGREEMENT**

This is an agreement between the Azusa Unified School District and

<b>Consultant's Name: Melissa Manning DBA My School RD</b>			
<b>Consultant's Title: Registered Dietician/ Nutritionist</b>			
<input type="checkbox"/> <b>New Employment of this Consultant</b>	x	<input type="checkbox"/> <b>A repeat of the Previous Employment of this Consultant</b>	
<b>Date(s) of Service/Workshop: July 1, 2023, to June 30, 2024</b>			
<b>Title of Service/Workshop:</b> Nutrient analysis and updating nutritionals for scratch-cooked recipes, employee training, and professional development, wellness policy triennial assessment as required by USDA.			
<b>What service will be provided?</b> Monthly nutritional and meal pattern analysis, updating recipes and products in Titan, work with new vendors to create NSLP-compliant documentation and product formulation statements.			
<b>Training (KIT) Kitchen Infrastructure and Training funding categories.</b>			
Evaluate and score the current district Wellness policy utilizing the WellSAT 3.0, provide a triennial assessment report and recommend areas that need revision to the committee, conduct required WellSAT-1 interviews with the District head of curriculum and school principal.			
<b>How will this service improve District/student outcomes?</b>			
The District was a recipient of Kitchen Infrastructure and Training funds (KIT). Part of these funds must be used to train Nutrition Services employees for the 2023-2024 school year. My School RD will provide much-needed training to cover current meal pattern requirements and recipe standardization as the District embarks on implementing more scratch cooking.			
All nutritional information will be updated and kept current in the new point-of-sale system. School Nurses will be able to use this information to access carb counts and ensure meals are available to students that require special meal accommodations.			
<b>How will we know when the consultant's objective/s are met?</b>			
Information and updated menus with nutrients will be available online; Wellness Policy triennial assessment will be submitted to the California Department of Education after the committee and Board of Education presentation; employees can share and implement what they are learning throughout the school year. We will begin offering more scratch-cooked meals.			
<b>FEES:</b> Not to exceed \$ 39,000 for the entire year.			
Personnel:		Materials:	
Travel:		Meals:	
<b>Charged to (list the budget account):</b>			
LCFF Base:		LCFF Supplemental/Concentration:	
Other: KIT 01.0-70290.0-00000-37000-5810-7000000			
Fund 13 -13.0-53100.0-00000-37000-5810-7000000			

I understand that this is a tentative agreement subject to the approval of the Azusa Unified School District Board of Education.

\_\_\_\_\_  
Consultant's Agreement

\_\_\_\_\_  
Administrator's Approval

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Approved by Assistant Superintendent, HR

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Approval Date

*District Use Only:*

Board Date:	Resolution Number:
-------------	--------------------