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AZUSA UNIFIED SCHOOL DISTRICT  
**REGULAR BOARD OF EDUCATION MEETING**  
**Tuesday, April 23, 2024, at 5:30 p.m.**

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The Azusa Unified School District Board of Education met at Sierra High School 1040 Gladstone Street, for the Regular Board of Education Meeting.

To view the entire meeting click here: <https://youtu.be/we8CBpHfg4c?si=3Hh9Z814NPi7u330>

## **1.0 Preliminary**

### **1.1 Call to Order**

The Board President will call the Board of Education Meeting of the Azusa Unified School District to Order.

### **1.2 Roll Call**

It is recommended the Board President take roll call.  
THE FOLLOWING MEMBERS WERE PRESENT:

Sandra Benavides  
Sabrina Bow, Ed.D.  
Yolanda Rodriguez-Peña

### **1.3 Approval of Agenda**

**Recommendation:** It is recommended the Board of Education approve agenda.

#### **ORIGINAL - Motion**

Member (**Sandra Benavides**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Yolanda Rodriguez-Peña	Yes

*Board Member Adrian Greer joined the meeting at 5:34 p.m.*

## **2.0 Items From the Floor/Public Comment on Closed Session Agenda Items**

### **2.1 Public Comment on Closed Session Agenda Items**

The Board of Education encourages public input. When the public wishes to address the Board of Education on closed session agenda items, they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if

information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. No speaker may yield their time to another individual speaker; 2. Speaker must be present when their name is called in order to be heard; 3. Maximum speaking time is 3 minutes.

**Jennifer Edic Bryant**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=Nz2suqk7w2zHPbEL&t=134>

- Encouraged the Board of Education to consider leasing to the Neighborhood Homework House

**Jennifer Hicks**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=IGIFYSKqNu9uePW3&t=239>

- Encouraged the Board of Education to consider leasing to the Neighborhood Homework House

**Sonia Ramirez**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=YwsBwK9iFSh7OwEm>

- Expressed how the Neighborhood Homework House has benefitted her and her family

**Regina Arnold**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=UclnDHsig8evsBsJ&t=485>

- Expressed the benefits of the Neighborhood Homework House to the entire community
- Encouraged the Board of Education to consider leasing to the Neighborhood Homework House

**3.0 Closed Session**

**3.1 Conference with Labor Negotiators**

Conference with Labor Negotiators to review with the District’s Labor Negotiators on mandatory subjects of bargaining with Azusa Educator’s Association, Azusa Federation of Adult Educators, and California School Employees Association (Government Code Section 54957.6). District representatives shall be Jorge A. Ronquillo, Assistant Superintendent, Human Resources; Latasha D. Jamal, Assistant Superintendent, Business Services; Arturo Ortega, Superintendent; and Norma Carvajal-Camacho, Assistant Superintendent Educational Services.

**3.2 Public Employee Appointment/Complaint/Discipline/Dismissal/Release of Employee/Transfer (Government Code Section 54957)**

### **3.3 Conference with Real Property Negotiators (Government Code § 54956.8)**

Properties: Ellington Elementary School, 5034 N. Clydebank Ave., Covina, California Former Sierra High School, 1134 S. Barranca Ave., Glendora, California Mountain View Elementary School, 201 N. Vernon Ave., Azusa, California Powell Elementary School, 1035 E. Mauna Loa Ave. Azusa, California Agency negotiator: Latasha D. Jamal, Assistant Superintendent, Business Services Negotiating parties: Azusa Unified School District and Neighborhood Homework House Under negotiation: Instruction to negotiator may concern price and payment related to the potential lease of one of the properties

## **4.0 Open Session**

### **4.1 Pledge of Allegiance**

The pledge of allegiance was led by Eleanor Galvez and Summer Villaverde, Dalton Elementary School students.

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

## **5.0 Report/Action of Closed Session Matters**

## **6.0 Recognition and Awards**

### **6.1 Recognition of 2023-2024 Azusa Unified School District (AUSD) Teachers of the Year**

To view the entire recognition, click here:

<https://youtu.be/we8CBpHfg4c?si=Jm6t0fSXyGGTIVSC&t=749>

On a yearly basis, for the past 33 years, the District recognizes outstanding teachers from each of our schools. Each site and department nominates a Teacher of the Year and site selected Teachers of the Year participate in a selection process for the District Teacher of the Year. This year, Griselda Berry of Gladstone Middle School, is selected as the District's Teacher of the Year and candidate for the Los Angeles County regional selection process. School site Teacher of the Year honorees from participating sites are attached.

**Recommendation:** It is recommended the Board of Education recognize 2023-2024 AUSD Teachers of the Year.

## **7.0 Items From the Floor/ Public Comment on Agenda or Non Agenda Items**

### **7.1 Public Comment on Agenda or Non-Agenda Items**

The Board of Education encourages public input. When the public wishes to address the Board of Education on agenda items or non-agenda items they may fill out a blue card or raise their hand while in Zoom attendance. The Board of Education will take blue card requests first, followed by speakers in Zoom attendance. Board of Education Members are not permitted to respond to public comments. A member of the staff will contact you if information is needed. Thank you for your participation. Individuals participating in public comment must adhere to the following guidelines: 1. Speaker cards must be turned in to the

Board Secretary or raise their hand while in Zoom attendance by 7:10 PM, or 10 minutes after the meeting begins; 2. No speaker may yield their time to another individual speaker; 3. Speaker must be present when their name is called in order to be heard; 4. Maximum speaking time is 3 minutes.

**Lora Butanda**

To view the entire comments, click here: <https://youtu.be/we8CBpHfg4c?si=ZnTQXJJvo-wbI8ko&t=5751>

- Expressed frustration with the lack of work hours given to her

**8.0 Comments, Reports, and Requests by the Board of Education**

**8.1 Comments, Reports, and Requests by the Board of Education**

Board of Education Members may choose to provide comments, reports, and/or make requests.

**Sabrina Bow, Ed.D.**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=JAPqTcNZ1dncGikp&t=5958>

- Visited Longfellow, Valleydale Elementary School, and Gladstone Middle School
- Attended Gladstone Middle School play “Willy Wonka”
- Commended the District’s efforts to provide counseling support to students and staff due to the recent tragedy

**Adrian Greer**

No comment

**Sandra Benavides**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=hZGN4x4EbQ0n8Ez5&t=6009>

- Congratulated all of the Teachers of the Year
- Attended Lee Elementary School and Valleydale Elementary School CHAMP graduation at Azusa Pacific University

**Yolanda Rodriguez-Peña**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=o9K4UxdjPJHTcdp4&t=6062>

- Attended:
  - Sierra High School awards ceremony
  - Gladstone Middle School play “Willy Wonka” and the track meet
  - All District concert
  - Azusa Adult Education Center Community Job Resource Fair
- Announced:
  - The 2024 Azusa Golden Days Celebration theme is “All That Glitters is Golden, A Celebration of the Roaring 1920s”

- Tonight's Board of Education Meeting will be in memory of Azusa High School Student Aldo Ramirez

## **9.0 Comments and Reports by Student Board Member, Superintendent, and Cabinet**

### **9.1 Comments and Reports by Student Board Members, Superintendent, and Cabinet**

Student Board Members, Superintendent, and Cabinet may provide comments and reports.

#### **Emely Hernandez**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=E43NDmEw2BrIaBoH&t=6400>

- Congratulated the Montview Five Outstanding Seniors: Jonathan Rudder, Monique Medina, Juan Cardenas, Bryan Ramirez-Gonzalez, and Ruby Untoria
- Announced a cumbia night for Azusa families hosted by Community Schools on May 3, 2024, from 5:00 pm – 8:00 pm

#### **Mariah Santos**

To view the entire comments, click here:

[https://youtu.be/we8CBpHfg4c?si=CeU08Bs\\_HRr2tXAK&t=6593](https://youtu.be/we8CBpHfg4c?si=CeU08Bs_HRr2tXAK&t=6593)

- Announced the recognition of Sierra High School as an Exemplary Program by the CCEA+ for their AP programs in alternative education
- Congratulated Sierra High School Teacher of the Year, Mr. Melgoza

#### **Arturo Ortega**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=bGA8FqwWd47xh2kN&t=6750>

- Congratulated:
  - All of the Teachers of the Year
  - Christine Ramirez, Lorena Abdo Palomo, Alicia Hernandez, and Monique Baca for winning the ALL Foundation Grant
- Announced the Plaque Ceremony at Gladstone Middle School, on May 14, 2024, at 3:00 pm, and Azusa High School, May 23, 2024, at 4:00 pm

#### **Norma Camacho-Carvajal**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=ao62ISAGJX2Qahqv&t=6885>

- Congratulated:
  - All of the Teachers of the Year
  - Fourth graders at Lee Elementary School and Valleydale Elementary School for successfully completing the CHAMP program

**Latasha D. Jamal**

To view the entire comments, click here:

<https://youtu.be/we8CBpHfg4c?si=A9LtAoxzn2mfo6PI&t=6928>

- Echoed the congratulations to all of the teachers who were nominated for Teacher of the Year
- Announced open enrollment will begin in June 2024

**Jorge A. Ronquillo**

To view the entire comments, click here: <https://youtu.be/we8CBpHfg4c?si=dsJqMv-OOVthCbGH&t=6956>

- Congratulated the TOY honorees and thanked the Board of Education for their support in the celebration
- Attended:
  - All District Concert
  - Open House at Lee Elementary School, Paramount Elementary School, and Valleydale Elementary School

**10.0 Consent Agenda**

**10.1 Approval of Consent Agenda**

All matters listed under the Consent Agenda are considered by the Board of Education to be routine and will be enacted in one motion. There will be no discussion of these items unless requested by a Board of Education Member. If a Board of Education Member requests discussion, that item will be removed from Consent Agenda and considered separately.

**Recommendation:** It is recommended the Board of Education approve Consent Agenda.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**A) Curriculum and Instruction**

**10.2 Ratification/Approval of Azusa High School's (AHS) Participation in the 2024 SkillsUSA State Leadership and Skills Conference**

Six students in various AHS Career Technical Education (CTE) pathways will attend and compete at the SkillsUSA State Leadership and Skills Conference from April 4-7, 2024, at the Ontario Convention Center. The field trip will give AHS career path students an opportunity to participate in leadership and career exploration sessions geared towards college and career preparation. Participating students will compete at the state level in the

CTE competition they qualified for. Transportation to and from the conference will be provided by parents of the participating students. The students will be supervised by two AHS teachers. As contestants, students are required to stay at the conference all four days. This is the second year AUSD will attend the SkillsUSA State Leadership and Skills Conference. Board of Education approval is necessary since the trip requires overnight stay.

**Recommendation:** It is recommended the Board of Education ratify/approve AHS's participation in the 2024 SkillsUSA State Leadership and Skills Conference.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve AHS's participation in the 2024 SkillsUSA State Leadership and Skills Conference'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.3 Approval of Azusa High School's (AHS) Participation in the 2024 Health Occupations Students of America (HOSA) International Leadership Conference**

The purpose of attending the HOSA International Leadership Conference is to represent California and Azusa Unified School District (AUSD) in a prestigious medical competition and continue to hold the medals internationally in Clinical Nursing, Biomedical Technology, Medical Assisting, Clinical Laboratory, Pharmacy Science and Bio-Medical debate. Under the supervision of AHS staff and the HOSA advisor, AHS students will attend the conference in Houston, Texas, June 25-30, 2024. AUSD has been participating in this conference since 2015. Board of Education approval is necessary since the trip requires overnight travel.

**Recommendation:** It is recommended the Board of Education approve AHS's participation in the 2024 HOSA International Leadership Conference.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AHS's participation in the 2024 HOSA International Leadership Conference'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.4 Approval of Azusa High School's (AHS) Cross Country Team Attending Summer Camp**

The camp will give thirty-five members of the AHS Cross Country Team an opportunity to develop personal well-being, demonstrate sensitivity and equitable treatment of others, and develop pride and a sense of community through camaraderie and team building activities. This five day running camp will be held in San Mateo State Park in San Clemente, CA, August 1-5, 2024. Transportation will be provided by the District. Students will be supervised by the cross country coaches. AHS's Cross Country Team has attended summer camp since 2014. Board of Education approval is necessary since the trip requires overnight travel.

**Recommendation:** It is recommended the Board of Education approve AHS's Cross County Team attending summer camp.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AHS's Cross County Team attending summer camp'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.5 Approval of Contract between Azusa Unified School District (AUSD) and Mobile Zoo of Southern California, Inc.**

The Mobile Zoo of Southern California will provide students with relevant, rigorous, and engaging opportunities to engage in academic language rehearsal. Mobile Zoo of Southern California will set up two live exhibits that all Murray Elementary students can experience. The Mobile Zoo of Southern California has been visiting AUSD campuses since 2015.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and Mobile Zoo of Southern California, Inc.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Mobile Zoo of Southern California, Inc'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)



### **10.6 Approval of Contract between Azusa Unified School District (AUSD) and Wild Wonders**

The Wild Wonders assembly will provide Murray Elementary students with critical thinking around life science. Using California science standards, students will learn about environmental and life science, increase vocabulary, and use math through a captivating and interactive format. Wild Wonders degreed staff will bring various live animals from around the globe to engage the learning process regarding wildlife, conservation and the importance of preservation. Wild Wonders first began visiting AUSD's campuses in 2022.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and Wild Wonders.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Wild Wonders'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### **10.7 Approval of Contract between Azusa Unified School District (AUSD) and AH Illusions Inc.**

On May 17, 2024, Longfellow School will host Spring Family Night for the Early Childhood Education community. All families in AUSD are invited to the annual event. AH Illusions Inc. will provide the entertainment for the evening. The company will provide a 45-minute magic show during the event. Engaging families and the community is a critical component of AUSD's preschool programs. The District has been using AH Illusions Inc. since 2016.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and AH Illusions Inc.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and AH Illusions Inc'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### **10.8 Approval of Gladstone Middle School (GMS) Field Trip to Washington, D.C.**

GMS 7th and 8th grade students will have the opportunity to participate in a trip to Washington, D.C., with EF Tours from March 31 - April 4, 2025. The visit is aligned with the California History Social Science Standards and gives students first hand experience of American history. The trip will be supervised by GMS teachers and parents. This is the first year AUSD will be working with EF Tours. Board of Education approval is required as the trip includes overnight travel.

**Recommendation:** It is recommended the Board of Education approve GMS field trip to Washington, D.C.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve GMS field trip to Washington, D.C'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### **10.9 Approval of Agreement between Azusa Unified School District (AUSD) and Casa Colina Hospital and Centers for Healthcare**

AUSD will contract with Casa Colina Hospital and Centers for Healthcare to provide temporary licensed healthcare personnel to support health services for students. AUSD has worked with Casa Colina since 2014.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Casa Colina Hospital and Centers for Healthcare.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Casa Colina Hospital and Centers for Healthcare'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### **10.10 Approval of Grassroots English as a Second Language (ESL) Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and City of Azusa**

Approval of this MOU will allow the continuation of the partnership between the City of Azusa and AUSD to provide community-based ESL instruction to the Azusa community within our District. AUSD has been partnering with the City of Azusa since 2014.

**Recommendation:** It is recommended the Board of Education approve Grassroots ESL MOU between AUSD and City of Azusa.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Grassroots ESL MOU between AUSD and City of Azusa'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.11 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Charter Oak Unified School District (COUSD) for K12 Strong Workforce Program (K12 SWP)**

The K12 SWP is designed to support K-12 education agencies in creating, improving, and expanding career technical education courses, course sequences, programs of study, and pathways for students transitioning from secondary education to postsecondary education to living-wage employment. COUSD is the fiscal lead of the Foothill Consortium that includes Azusa, Charter Oak, Duarte, and Monrovia Unified School Districts. COUSD has been assigned the responsibility to acquire, manage, and report all uses of grant funds. AUSD must agree to adhere to all terms and conditions set forth in the attached memorandum in order to fully comply with all program eligibility requirements. AUSD has received K12 SWP funding since 2020.

**Recommendation:** It is recommended the Board of Education approve MOU between AUSD and COUSD for K12 SWP.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and COUSD for K12 SWP'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.12 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Charter Oak Unified School District (COUSD) for Career Technical Education Incentive Grant (CTEIG)**

The CTEIG program is established as a state education, economic, and workforce development initiative with the goal of providing students with the knowledge and skills necessary to transition to employment and postsecondary education. COUSD is the fiscal lead of the Foothill Consortium that includes Azusa, Charter Oak, Duarte, and Monrovia Unified School Districts. COUSD has been assigned the responsibility to acquire, manage and report all uses of grant funds. AUSD must agree to adhere to all terms and conditions set forth in the attached memorandum in order to fully comply with all program eligibility requirements. AUSD has received CTEIG funding since 2016.

**Recommendation:** It is recommended the Board of Education approve MOU between AUSD and COUSD for CTEIG.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and COUSD for CTEIG'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.13 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and County of Los Angeles Department of Public Health (DPH)**

County of Los Angeles DPH will continue to provide a Student Well-Being Center (SWC) at Azusa High School and Gladstone Middle School. The SWC will continue to offer services to educate students for lifelong protective practices and promote social/emotional well-being, youth leadership, parent engagement, and sexual health. These spaces are youth-friendly and provide students with a safe, welcoming place where they will find caring adults, supportive peers, and integrated services. We have been working with the County of Los Angeles DPH since 2019.

**Recommendation:** It is recommended the Board of Education approve the MOU between AUSD and County of Los Angeles DPH.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the MOU between AUSD and County of Los Angeles DPH'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes

Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes  
Mariah Santos Yes (Student Preferential Vote)

#### **10.14 Approval of Los Angeles County Plan for Expelled Students 2024**

The Los Angeles County Office of Education, in compliance with Education Code Section 48926, created the Los Angeles County Plan for Expelled Students. Local governing boards are asked to approve the plan as a means to address the needs of all expelled students in Los Angeles County.

**Recommendation:** It is recommended the Board of Education approve Los Angeles County Plan for Expelled Students 2024.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Los Angeles County Plan for Expelled Students 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes  
Mariah Santos Yes (Student Preferential Vote)

#### **10.15 Approval of Designated School League Representatives to California Interscholastic Federation (CIF)**

The approved designated individuals from Azusa High School are eligible to serve as voting representatives on league, section, and state governing bodies and represent a direct line of voting communication for CIF action. With voting representation, the District is assured of appropriate school input and control of high school athletic programs.

**Recommendation:** It is recommended the Board of Education approve designated school league representatives to CIF.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve designated school league representatives to CIF'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides Yes  
Sabrina Bow, Ed.D. Yes  
Adrian Greer Yes  
Yolanda Rodriguez-Peña Yes  
Mariah Santos Yes (Student Preferential Vote)

## B) General Functions

### 10.16 Approval of Minutes of the Regular Board of Education Meeting on March 12, 2024, and the Regular Board of Education Meeting/Study Session on April 9, 2024

The Secretary of the Board of Education shall keep minutes and record all official Board of Education actions. Any minutes kept for Board of Education meetings held in closed session shall be kept separate from the minutes of regular and special meetings.

**Recommendation:** It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on March 12, 2024, and the Regular Board of Education Meeting/Study Session on April 9, 2024.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve minutes of Regular Board of Education Meeting on March 12, 2024, and the Regular Board of Education Meeting/Study Session on April 9, 2024'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### 10.17 Approval of Resolution #23-24:25 Declaring May 6-10, 2024, Certificated School Employee Week

The Board of Education joins with other districts throughout California to honor teachers for their dedication to students. We are saying "thank you" this week to the extraordinary educators who work tirelessly to help all students learn, grow, and fulfill their potential.

**Recommendation:** It is recommended the Board of Education approve Resolution #23-24:25 Declaring May 6-10, 2024, Certificated School Employee Week.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:25 Declaring May 6-10, 2024, Certificated School Employee Week'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### 10.18 Approval of Resolution #23-24:26 Declaring May 20-24, 2024, Classified School Employee Week

The Board of Education joins with other districts throughout California to honor classified employees for their integral role in the operation of our schools. We are saying "thank you" this week to the extraordinary classified employees who work tirelessly to help all students learn, grow, and fulfill their potential.

**Recommendation:** It is recommended the Board of Education approve Resolution #23-24:26 Declaring May 20-24, 2024, Classified School Employee Week.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:26 Declaring May 20-24, 2024, Classified School Employee Week'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.19 Approval of Resolution #23-24:28 Declaring the Month of May as Asian American and Native Hawaiian/Pacific Islander Heritage Month**

Asian American and Native Hawaiian/Pacific Islander people continue to make the United States more vibrant through diversity of cultures, languages, and religions and by contributing to the arts, education, law, science and technology, sports and public service.

**Recommendation:** It is recommended the Board of Education approve Resolution #23-24:28 Declaring the Month of May as Asian American and Native Hawaiian/Pacific Islander Heritage Month.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:28 Declaring the Month of May as Asian American and Native Hawaiian/Pacific Islander Heritage Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.20 Approval of Resolution #23-24:29 Declaring the Month of May as National Mental Health Month**

Federal statistics show that one in ten children has a serious mental health condition, but only a third will receive any care at all, with even fewer receiving appropriate care. Every person and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help.

**Recommendation:** It is recommended the Board of Education approve Resolution #23-24:29 Declaring the Month of May as National Mental Health Month.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:29 Declaring the Month of May as National Mental Health Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**C) Business and Finance**

**10.21 Ratification/Approval of Purchase Orders and Warrants**

All purchase orders and warrants are in accordance with the budget guidelines for the 2023-2024 school year.

**Recommendation:** It is recommended the Board of Education ratify/approve the attached purchase orders and warrants.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve the attached purchase orders and warrants'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.22 Approval of Contract between Azusa Unified School District (AUSD) and Pitman Farms**

AUSD Nutrition Services Department is a recipient of the Local Foods for Schools grant. To facilitate scratch cooking, Nutrition Services contracted with Pitman Farms, a California family owned farm, in the 2023-2024 school year to supply raw individually quick-frozen organic and free-range chicken products. Pitman Farms has met its 2023-2024 contractual obligations. Nutrition Services is recommending a renewal of the contract into the 2024-2025 school year. AUSD has been partnering with Pitman Farms since August 2023.

**Recommendation:** It is recommended the Board of Education approve the contract between AUSD and Pitman Farms.



**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the contract between AUSD and Pitman Farms'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

- Sandra Benavides Yes
- Sabrina Bow, Ed.D. Yes
- Adrian Greer Yes
- Yolanda Rodriguez-Peña Yes
- Mariah Santos Yes (Student Preferential Vote)

**10.23 Approval of Contract between Azusa Unified School District (AUSD) and Cream Co. LLC**

During the 2023-2024 school year, AUSD contracted with Cream Co. LLC to provide raw beef products that were used in scratch cooking meals for the students. Nutrition Services collaborated with Cream Co. LLC and their growing network of family farms on their Beef2 institution pilot program. Cream Co. LLC has met its contractual obligations during the 2023-2024 school year by providing beef products that met the District standards as outlined in the contract. Nutrition Services will renew the contract for a second year. AUSD has been partnering with Cream Co. LLC since August 2023.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and Cream Co. LLC.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Cream Co. LLC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

- Sandra Benavides Yes
- Sabrina Bow, Ed.D. Yes
- Adrian Greer Yes
- Yolanda Rodriguez-Peña Yes
- Mariah Santos Yes (Student Preferential Vote)

**10.24 Approval of Contract between Azusa Unified School District (AUSD) and Food Safety Systems (FSS)**

On March 15, 2023, Nutrition Services Department released a Request for Proposals (RFP) for a comprehensive food safety and sanitation system. The scope of work includes eight service visits to each school during the school year, district in-service education, site-based training, and monitoring. In addition, the FSS certified technicians will monitor Hazard Analysis Critical Control Points program integrity and verification. The RFP specifications and conditions contain provisions to extend the contract for up to a total of three years, one year at a time, upon mutual agreement by both parties. The renewal term is from July 1, 2024, through June 30, 2025. AUSD has been partnering with FSS since May 2023.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and FSS.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and FSS'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.25 Approval of Contract between Azusa Unified School District (AUSD) and San Gabriel Valley Food Services Cooperative Purchasing Group (SGV Co-Op)**

The SGV Co-Op is a group of independent school districts from Los Angeles County/San Gabriel Valley that have an agreement to purchase perishable and staple foods, supplies, and United States Department of Agriculture commodities in cooperative bidding for our mutual benefit via Invitation for Bid and/or Request for Proposal. Being a member of the SGV Co-Op allows AUSD Nutrition Services to follow the general procurement regulations in 2 Code of Federal Regulations, Section 200.318-200.326. It also allows AUSD Nutrition Services to take advantage of discounts, rebates, and the advantage of purchasing power the Co-Op has to obtain the better food pricing. AUSD Nutrition Services has participated in SGV Co-Op since August 2017. Contracts for the 2024-2025 school year have been awarded as follows: Bread - Goldstar Foods & Galassos Dairy - Driftwood Dairy Produce – Gold Star Foods & Valley Produce Paper – Imperial Dade Frozen Distribution and Staples - Gold Star Foods

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and SGV Co-Op.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and SGV Co-Op'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.26 Approval of Contract between Azusa Unified School District (AUSD) and Refrigeration Control Company, Inc.**

On March 17, 2023, the Nutrition Services Department advertised a Request for Quote for freezer and refrigeration preventative maintenance and repair services. During the 2023-2024 school year, Refrigeration Control was awarded the contract to provide preventative maintenance and repair service annually at all school sites. Refrigeration Control has met all the contractual obligations for year one of the contract. School year 2024-2025 will be the second year service contract. AUSD has been partnering with Refrigeration Control, Inc. since August 2017.

**Recommendation:** It is recommended the Board of Education approve the contract between AUSD and Refrigeration Control Company, Inc.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the contract between AUSD and Refrigeration Control Company, Inc.'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.27 Approval of Agreement between Azusa Unified School District (AUSD) and Southern California Pizza Co., LLC**

AUSD is a member of the thirty (30) district San Gabriel Valley Cooperative Purchasing group. Every district within the group is responsible for annually rotating duties and soliciting Requests for Proposals (RFP) for food service products. In the 2022-2023 school year, West Covina Unified School District solicited proposals for Pizza Delivery (RFP Number 01.2223) on behalf of the 30-member districts. The RFP specifications and conditions contain provisions to extend the contract for up to a total of three years, one year at a time, upon mutual agreement by both parties. AUSD will select to renew the contract with Southern California Pizza Co., LLC for the 3rd term starting July 1, 2024, through July 30, 2025. AUSD has been partnering with Southern California Pizza Co., LLC since August 2017.

**Recommendation:** It is recommended the Board of Education approve the agreement between AUSD and Southern California Pizza Co., LLC.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agreement between AUSD and Southern California Pizza Co., LLC'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.28 Approval of Contract between Azusa Unified School District (AUSD) and Trident Beverage, Inc.**

AUSD Nutrition Services department continues to work with local suppliers to obtain foods and beverages that meet the United States Department of Agriculture nutrition standards for smart snacks. Trident Beverage, Inc. will supply the middle and high school sites with 100% fruit juice that’s dispensed as frozen fruit drinks.

**Recommendation:** It is recommended the Board of Education approve the contract between AUSD and Trident Beverage, Inc.

**ORIGINAL - Motion**

Member **(Adrian Greer)** Moved, Member **(Sandra Benavides)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the contract between AUSD and Trident Beverage, Inc'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

- Sandra Benavides Yes
- Sabrina Bow, Ed.D. Yes
- Adrian Greer Yes
- Yolanda Rodriguez-Peña Yes
- Mariah Santos Yes (Student Preferential Vote)

**10.29 Approval of Consultant Agreement between Azusa Unified School District (AUSD) and Andrea Hess-Finger**

Andrea Hess will provide training services for scratch cooked recipe development, work with District Chef and Department employees starting April 2024 to develop and taste test recipes for the 2024-2025 school year. Andrea will also develop professional development and training curriculum with a concentration on proper scratch cooking techniques and food handling, especially raw protein. Training will also create a standardized food presentation process at all school sites. The District is a recipient of Kitchen Infrastructure and Training funds. Part of these funds will be used to provide training to Nutrition Services employees.

**Recommendation:** It is recommended the Board of Education approve consultant agreement between AUSD and Andrea Hess-Finger.

**ORIGINAL - Motion**

Member **(Adrian Greer)** Moved, Member **(Sandra Benavides)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve consultant agreement between AUSD and Andrea Hess-Finger'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

- Sandra Benavides Yes
- Sabrina Bow, Ed.D. Yes
- Adrian Greer Yes
- Yolanda Rodriguez-Peña Yes
- Mariah Santos Yes (Student Preferential Vote)

### **10.30 Approval of the 2023-2024 Azusa Unified School District (AUSD) Second Interim Financial Report**

It is a requirement under Education Code Sections 35035(g), 42130 and 42131, as amended by Assembly Bill (AB) 1200 (Chapter 1213/1991), that school districts prepare and submit Interim Financial Reports twice annually to their governing boards. AUSD is submitting the 2023-2024 Second Interim report with a positive certification and projects that reserves will meet the minimum 3% for economic uncertainties for the current 2023-2024 and two subsequent years, as required by the Los Angeles County Office of Education (LACOE) and the State of California.

**Recommendation:** It is recommended the Board of Education approve the 2023-2024 AUSD Second Interim Financial report.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the 2023-2024 AUSD Second Interim Financial report'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### **10.31 Approval of Agreement between Azusa Unified School District (AUSD) and Fagen, Friedman & Fulfrost, LLP**

The District needs to contract legal services to protect the District's interest in cases of litigation and to provide guidance for District services from July 01, 2024, through June 30, 2025. The District has been working with Fagen, Friedman & Fulfrost, LLP, since 2020.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and Fagen, Friedman & Fulfrost, LLP.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and Fagen, Friedman & Fulfrost, LLP'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### 10.32 Approval of Contract between Azusa Unified School District (AUSD) and Mobility Blueprint LLC

Mobility Blueprint's goal is to help AUSD increase their student enrollment by identifying potential students. Through the use of their Student Prospects software, which utilizes marketing data by county and/or zip code, they can identify prospects based on age group and school zone within the AUSD boundaries. District staff can proactively use this data to plan marketing and outreach activities in order to boost enrollment during the term of the agreement.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and Mobility Blueprint LLC.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and Mobility Blueprint LLC'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### 10.33 Approval of Affiliation Agreement between Azusa Unified School District (AUSD) and Utah State University

The purpose of this agreement is to facilitate collaboration between AUSD and Utah State University to provide educational field experience for University's students studying dietetics. This will be the first time partnering with Utah State University.

**Recommendation:** It is recommended the Board of Education approve the affiliation agreement between AUSD and Utah State University.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the affiliation agreement between AUSD and Utah State University'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

## **D) Human Resources**

### 10.34 Ratification/Approval of Certificated and Classified Personnel Board of

## Education Report and Extra Duty Board of Education Report

It is essential that all positions have the highest quality staff.

**Recommendation:** It is recommended the Board of Education ratify/approve Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report.

### ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education ratify/approve Certificated and Classified Personnel Board of Education Report and Extra Duty Board of Education Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### 10.35 Approval of Agreement between Azusa Unified School District (AUSD) and University of La Verne

University of La Verne has specific programs for the purpose of allowing students to be placed for fieldwork and supervised teaching experiences. It is necessary to have an agreement in place so student teachers may complete their program and continue to provide required services to our students. AUSD has worked with University of La Verne since 2015.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and University of La Verne.

### ORIGINAL - Motion

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and University of La Verne'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### 10.36 Approval of Agreement between Azusa Unified School District (AUSD) and University of Redlands

University of Redlands has specific programs for the purpose of allowing students to be placed for fieldwork and supervised teaching experiences. It is necessary to have an agreement in place so student teachers may complete their program and continue to

provide required services to our students. AUSD has worked with University of Redlands since 2017.

**Recommendation:** It is recommended the Board of Education approve agreement between AUSD and University of Redlands.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve agreement between AUSD and University of Redlands'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.37 Approval of Memorandum of Understanding (MOU) between Azusa Unified School District (AUSD) and Los Angeles Pacific University**

Los Angeles Pacific University has specific programs for the purpose of allowing students to be placed for fieldwork and supervised teaching experiences. It is necessary to have an agreement in place so student teachers may complete their program and continue to provide required services to our students. This agreement will be the first time AUSD and Los Angeles Pacific University will be partnering with one another.

**Recommendation:** It is recommended the Board of Education approve MOU between AUSD and Los Angeles Pacific University.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve MOU between AUSD and Los Angeles Pacific University'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.38 Approval of Athletic Coaches Certification**

This action is in compliance with Title V, California Code of Regulations, Sections 5593 and 5594. The certification ensures that the provisions listed below have been met: 1. Care and prevention of athletic injuries, basic first aid and emergency procedures 2. Coaching theory and techniques 3. Knowledge of rules and regulations in athletic activity being coached 4. Child or adolescent psychology 5. Substance abuse training 6. Code of ethical conduct



**Recommendation:** It is recommended the Board of Education approve athletic coaches certification.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve athletic coaches certification'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**10.39 Approval of Reemployment of Certificated Personnel for the 2024-2025 School Year**

This action of the Board of Education allows Human Resources to send a "Notice of Reemployment" to certificated personnel, except those who have resigned and those who are not being reemployed, informing them of their continued employment.

**Recommendation:** It is recommended the Board of Education approve reemployment of certificated personnel for the 2024-2025 school year.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve reemployment of certificated personnel for the 2024-2025 school year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**11.0 Items pulled from Consent Agenda**

**12.0 Curriculum and Instruction**

**12.1 Presentation of Azusa Unified School District (AUSD) Homework and Tutoring Support**

To view the entire presentation, click here:

<https://youtu.be/we8CBpHfg4c?si=lkmgQalQkItrxd09&t=7153>

AUSD is dedicated to academic achievement and success for all students. Providing additional support during and after school is a critical part of that success. Our District is committed to increasing achievement for students by providing homework and tutoring for students.

**Recommendation:** It is recommended the Board of Education receive presentation of AUSD Homework and Tutoring Support.

### **12.2 Review of Third Quarter Williams Uniform Complaint Report**

Pursuant to Education Code §35186 (Williams Uniform Complaint Procedure) and the Azusa Unified School District Uniform Complaint Procedures AR 1312.4, the Superintendent or designee is responsible for submitting a quarterly report to the County Superintendent and the Governing Board on the nature and resolution of complaints addressing insufficient instructional materials, teacher vacancies and mis-assignments, and emergency or urgent facilities issues.

**Recommendation:** It is recommended the Board of Education review Third Quarter Williams Uniform Complaint Report.

### **12.3 Approval of Azusa Unified School District (AUSD) Elementary History-Social Science Textbook Adoption**

The AUSD History-Social Science Adoption Committee has determined these textbooks serve as the core History-Social Science Elementary Curriculum that meet the needs of students and align to California History-Social Science Standards and Framework.

California Studies Weekly: Together Now and Long Ago California Studies Weekly: Juntos ahora y hace mucho tiempo California Studies Weekly: My Place in Time and Space California Studies Weekly: Mi lugar en el tiempo y el espacio California Studies Weekly: People Who Make a Difference California Studies Weekly: Personas que hacen la diferencia California Studies Weekly: Continuity and Change California Studies Weekly: La continuidad y el cambio California Studies Weekly: A Changing State California Studies Weekly: Un estado cambiante California Studies Weekly: U.S. History and Geography California Studies Weekly: La historia y geografía de EE. UU

**Recommendation:** It is recommended the Board of Education approve AUSD Elementary History-Social Science textbook adoption.

### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AUSD Elementary History-Social Science textbook adoption'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

## **13.0 General Functions**

### **13.1 Presentation of Surplus Property Updated Timeline**

To view the entire presentation, click here:

<https://youtu.be/we8CBpHfg4c?si=WwwG9fLiaSiaFnNE&t=7726>

Staff will provide an update to the Board of Education on our surplus property timeline. The update will include the most up-to-date information on surplus property and the related action items.

**Recommendation:** It is recommended the Board of Education receive presentation of surplus property updated timeline.

### **13.2 Discussion and Approval of 2023-2024 Board Meeting Calendar**

Due to a conflict with the June 18, 2024, Board of Education Meeting, a new meeting date will have to be discussed and approved.

**Recommendation:** It is recommended the Board of Education discuss and approve 2023-2024 Board Meeting Calendar.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education discuss and approve 2023-2024 Board Meeting Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### **13.3 Approval of Resolution #23-24:24 To Order Biennial Governing Board Election**

Pursuant to Education Code (EC) Sections 5000-5030, the Los Angeles County Superintendent of Schools (County Superintendent) is hereby ORDERED to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of EC Sections 5302, 5304, and 5322. The election shall be held on Tuesday, November 5, 2024. The terms of Yolanda Rodriguez-Peña and Sabrina Bow, Ed.D. expire in December 2024.

**Recommendation:** It is recommended the Board of Education approve Resolution #23-24:24 To Order Biennial Governing Board Election.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Resolution #23-24:24 To Order Biennial Governing Board Election'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

## **14.0 Business and Finance**

## 14.1 Approval of Contract between Azusa Unified School District (AUSD) and CENTEGIX

To view the entire presentation, click here:

<https://youtu.be/we8CBpHfg4c?si=ytpCtrLIZr6lJv4z&t=8126>

Over the past year, the District team, in partnership with our union partners, has been exploring solutions to enhance the efficiency of our building responses to various emergency situations. After thorough consideration, we have identified CENTEGIX as a comprehensive safety platform that offers crisis alert communication through wearable panic alert badges specifically designed for public education. The CrisisAlert badges are equipped with a button that, when pressed, instantly sends alerts to administrators and first responders. These alerts contain accurate location details, helping responders to act quickly and efficiently in addressing any incidents that may occur within our buildings. With this technology, we are empowered to be proactive in addressing potential safety concerns and creating a secure environment for both our students and staff. CENTEGIX was created to address the limitations of traditional school safety measures and to adapt to the unique environment of classrooms and modern crisis technologies. The goal of CENTEGIX is to improve emergency response effectiveness by simplifying the identification, notification, and management of critical incidents. This ensures a prompt and efficient response when it is most needed. The CrisisAlert was one of the applications listed in the District's COPS School Violence Prevention Program application.

**Recommendation:** It is recommended the Board of Education approve contract between AUSD and CENTEGIX.

### ORIGINAL - Motion

Member **(Sabrina Bow, Ed.D.)** Moved, Member **(Sandra Benavides)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve contract between AUSD and CENTEGIX'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

## 15.0 Human Resources

### 15.1 Presentation of California School Employees Association (CSEA) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Unified School District (AUSD)

CSEA, in preparing for negotiations with AUSD, is sunshining a proposal for the 2024-2025 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the April 23, 2024, Board of Education meeting. The proposal will be available for review virtually beginning April 18, 2024.

**Recommendation:** It is recommended the Board of Education receive presentation of CSEA sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD.

### **15.2 Public Hearing of California School Employees Association (CSEA) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with Azusa Unified School District (AUSD)**

In accordance with Government Code 3547, a public hearing is required prior to the commencement of the collective bargaining process. This is the public's opportunity to comment on the articles that will be negotiated for the 2024-2025 school year.

**Recommendation:** It is recommended the Board of Education hold a public hearing of CSEA sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of CSEA sunshine proposal for the 2024-2025 fiscal year negotiations with AUSD'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

### **15.3 Presentation of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with California School Employees Association (CSEA)**

In preparing for negotiations with CSEA, the District is sunshining a proposal for the 2024-2025 fiscal year. As required by Educational Employment Relations Act, contained in Government Code 3547, a public hearing is to be held and scheduled for the April 23, 2024, Board of Education meeting. The proposal will be available for review virtually beginning April 18, 2024.

**Recommendation:** It is recommended the Board of Education receive presentation of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with CSEA.

### **15.4 Public Hearing of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with California School Employees Association (CSEA)**

In accordance with Government Code 3547, a public hearing is required prior to the commencement of the collective bargaining process. This is the public's opportunity to comment on the articles that will be negotiated for the 2024-2025 school year.

**Recommendation:** It is recommended the Board of Education hold a public hearing of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with CSEA.

#### **ORIGINAL - Motion**

Member (**Sabrina Bow, Ed.D.**) Moved, Member (**Adrian Greer**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education hold a public hearing of AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with CSEA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**15.5 Approval of Azusa Unified School District (AUSD) Sunshine Proposal for the 2024-2025 Fiscal Year Negotiations with California School Employees Association (CSEA)**

In accordance with Government Code 3547, the Board of Education is officially required to approve the AUSD sunshine proposal to commence negotiations.

**Recommendation:** It is recommended the Board of Education approve AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with CSEA.

**ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sabrina Bow, Ed.D.**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve AUSD sunshine proposal for the 2024-2025 fiscal year negotiations with CSEA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

**16.0 Policies and Bylaws**

**16.1 First Reading of Amended Administrative Regulation (AR) and Board Policy (BP) Regarding Philosophy, Goals, Objectives and Comprehensive Plans**

First reading of amended AR and BP 0450 Comprehensive Safety Plan ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulation and Board Policy regarding Philosophy, Goals, Objectives and Comprehensive Plans.

**16.2 First Reading of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Business and Noninstructional Operations**

First reading of amended AR and BP 3516 Emergencies and Disaster Preparedness Plan; amended AR and BP 3550 Food Service/Child Nutrition Program; amended AR and BP 3551 Food Service Operations/Cafeteria Fund; and amended AR and BP 3553 Free and Reduced Priced Meals ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulations and Board Policies regarding Business and Noninstructional Operations.

### **16.3 First Reading of Amended and New Board Policies (BP) and Administrative Regulations (AR) and Amended Exhibits (E) Regarding Personnel**

First reading of amended BP 4111, 4211, 4311 Recruitment and Selection; amended and new AR and amended E (1) 4112.5, 4212.5, 4312.5 Criminal Record Check; amended AR and BP 4118, 4218 Dismissal/Suspension/Disciplinary Action; amended BP 4140, 4240, 4340 Bargaining Units; new BP 4144 Complaints; new BP 4156.2, 4256.2, 4356.2 Awards and Recognition; new BP 4159, 4259, 4359 Employee Assistance Programs; new AR 4161, 4261, 4361 Leaves; and amended and new AR and BP 4254, 4354 Health and Welfare Benefits ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended and new Board Policies and Administrative Regulations and amended Exhibits regarding Personnel.

### **16.4 First Reading of Amended and New Administrative Regulations (AR) and Board Policies (BP) Regarding Students**

First reading of amended AR and BP 5126 Awards For Achievement; amended BP 5141.21 Administering Medication And Monitoring Health Conditions; new AR and BP 5142.2 Safe Routes To School Program; amended AR and BP 5144 Discipline; new AR and BP 5144.4 Required Parental Attendance; new AR and BP 5148.2 Before-After School Programs ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading the amended and new Administrative Regulations and Board Policies regarding Students.

### **16.5 First Reading of Amended Administrative Regulations (AR) and Board Policies (BP) Regarding Instruction**

First reading of amended BP 6111 School Calendar; amended AR and BP 6115 Ceremonies And Observances; amended AR and BP 6141.2 Recognition Of Religious Beliefs And Customs; and amended AR and BP 6175 Migrant Education Program ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulations and Board Policies regarding Instruction.

### **16.6 First Reading of Amended Administrative Regulation (AR) and Board Policies (BP) Regarding Facilities**

First reading of amended AR 7111 Evaluating Existing Buildings; amended BP 7140 Architectural And Engineering Services; Amended BP 7212 Mello-Roos Districts; and amended BP 7213 School Facilities Improvement Districts ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Administrative Regulation and Board Policies regarding Facilities.

### **16.7 First Reading of Amended Board Bylaws (BB) and Amended and Deleted Exhibits (E) regarding Board Bylaws**

First reading of amended BB 9320 Meetings and Notices; amended BB 9323.2 Actions by the Board; and amended E 9323.2-E(1) and deleted E 9323.2-E(2) Actions by the Board ensures the District complies with legislation and recommendations of the California School Boards Association.

**Recommendation:** It is recommended the Board of Education receive for first reading amended Board Bylaws and amended and deleted Exhibits regarding Board Bylaws.

## **17.0 Adjournment**

### **17.1 Adjournment**

**Recommendation:** It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting.

#### **ORIGINAL - Motion**

Member (**Adrian Greer**) Moved, Member (**Sandra Benavides**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve adjournment of the Regular Board of Education Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 – 0**

Sandra Benavides	Yes
Sabrina Bow, Ed.D.	Yes
Adrian Greer	Yes
Yolanda Rodriguez-Peña	Yes
Mariah Santos	Yes (Student Preferential Vote)

The Regular Board of Education Meeting adjourned at 9:49 pm, followed by a moment of silence for Azusa High School student Aldo Ramirez.

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Clerk